

FLAGSHIP RESORT DEVELOPMENT

Job Description

Job Title: Pool Attendant

Department: Aquatic

Reports to: Aquatic Supervisor

FLSA Status: Non-Exempt

Prepared by: Tracy Good

Prepared Date: January 2024

Summary: Pool Attendants are responsible for maintaining the highest standards of cleanliness and customer service in all areas in accordance to the company's mission and vision.

Essential Duties and Responsibilities: Include the following. Other duties may be assigned.

- Responsible for keeping the pool area and sun decks clean and clear of debris.
- Responsible for arranging patio furniture inside pool area and sun decks.
- Responsible for hosing down decks, clean windows, vacuum the pool and remove the trash.
- Responsible for the safety of the pool and surrounding areas.
- Responsible for opening and closing the pool.
- Responsible for maintaining the pool and spa temperatures.
- Responsible for maintaining the pool and spa chemicals.
- Responsible for keeping the towel bins neat and supplied with clean towels.
- Responsible for removing soiled towels to the laundry room (located on ground floor).
- Responsible for monitoring occupancy in pool area (92) using In-House report

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: Any combination of education and experience provided the required skill and knowledge for successful performance would be qualifying.

Language Skills: Ability to read and interpret general business policies and procedures. Ability to speak and understand basic English enabling on the respond to guest questions and communicate with other associates.

Mathematical Skills: Ability to apply basic concepts of math, such as addition, subtraction, multiplication and division in all units of measure, using whole numbers, common fractions and decimals.

Physical Demands: The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee is regularly required to sit; use hands to fingers, handle or feel; reach with hands and arms. The employee is occasionally required to walk, climb or balance and stoop, kneel, crouch or crawl. The employee is occasionally required to lift or move up to 75 pounds. Proper lifting techniques required. Repetitive motions are required on a regular and continuing basis to perform all cleaning tasks such as vacuuming, wiping windows, etc.

Reasoning Ability: Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.

Work Environment: The work environment characteristics described here are those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employees is occasionally exposed to wet and/or humid conditions. Must have the ability and knowledge to clean up a chemical spill.

Interacts with guests and employees in an exceptionally friendly manner under all conditions and circumstances.

I have read and understand the requirements of this position.

Print Name

Date

Signature

Witness/ Manager