

**Procedure 2220: International Exchange Student Admissions**

**Summary of Key Changes**

The is a new procedure.



## PROCEDURE

### International Exchange Student Admissions

Procedure Administrator: Director of Global Engagement

Authority:

Effective Date:

Index Cross-References: Procedure 3611 Undergraduate International Student Admissions; Procedure 2210 Agreements and Partnerships with Foreign Institutions

Procedure File Number: 2220

Approved By: Dr. Harvey Kesselman, President

#### I. DEFINITION

An international exchange student is a non-degree-seeking international student who studies at Stockton University according to a written agreement between Stockton University and their home institution outside of the U.S. The maximum duration of an international exchange student studying at Stockton University is 12 months inclusive of academic training. An international exchange student usually holds the J-1 exchange student visa.

Degree-seeking undergraduate international student admission will follow Procedure 3611 Undergraduate International Student Admissions.

#### II. ADMISSION PROCESS

##### A. Nomination

International exchange students who are interested in studying at Stockton University should be nominated by their home institutions to the Office of Global Engagement by October 15 to be admitted in the following spring semester and March 15 to be admitted in the following fall semester, or a different date listed in the signed MOU or MOA.

The number of international exchange students Stockton University will receive from each partner institution should follow the agreement listed in the MOU or MOA between Stockton and the partner institution. The MOU or MOA procedure will follow Procedure 2210 Agreements and Partnerships with Foreign Institutions.

##### B. Application and Registration

International exchange students must complete the international exchange student application to the Office of Global Engagement to be admitted at Stockton University.

The Office of Global Engagement will work with the Office of Registrar to register international exchange students as non-matriculated students.

C. Health insurance

International exchange students and any dependents are required to have insurance in effect that covers them for sickness or accidents during the time of their exchange visitor program. The requirement of the minimum medical insurance coverage can be found in Procedure 3611 Undergraduate International Student Admissions.

Review History:

|                         | Date       |
|-------------------------|------------|
| Procedure Administrator | 07/14/2022 |
| Faculty Senate          |            |
| Deans                   | 8/15/2022  |
| AA Leadership           |            |
| Divisional Executive    |            |
| General Counsel         |            |
| Cabinet                 |            |
| President               |            |