

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES MEETING**  
**OPEN PUBLIC MINUTES**

**December 4, 2019**

<b>Trustees Present</b>	<p>Leo B. Schoffer, Esq., Chair          Mr. Raymond R. Ciccone, CPA, Vice Chair          Mr. Stanley M. Ellis, Secretary          Ms. Mady Deininger <i>(Via conference call. Closed session only)</i>          Dr. Nancy Davis          Michael Jacobson, Esq.          Mr. Andy Dolce <i>(Closed session only)</i>          Ms. Nelida Valentin          Ms. Meg Worthington          Mr. Tyler Rodriguez, Student Trustee Alternate          Dr. Harvey Kesselman, President and Ex Officio</p>
<b>Absent</b>	<p>Ms. Nadira Anderson, Student Trustee</p>
<b>Call to Order</b>	<p>Chairperson Schoffer called the meeting to order at 12:35 p.m. on Wednesday, December 4, 2019 on the Galloway campus in the President's Conference Room. On September 11, 2019, notice of this meeting, as required by the Open Public Meeting Act, was (a) posted on the University's Website; (b) forwarded to the Bursar's Office at the University, the editors of the <i>Press of Atlantic City, the Daily Journal</i>; and (c) filed with the Secretary of the State of New Jersey, the Galloway Township Clerk's Office, and the Atlantic County Clerk's Office.</p>
<b>Approval of Open Public Regular Meeting Minutes of September 18, 2019</b>	<p><b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Dolce, the Board voted to adopt the Open Public Meeting minutes of the September 18, 2019 Board of Trustees Open Public Meeting.</b></p>
<b>Resolution to Meet in Closed Session</b>	<p><b>Upon a motion duly made by Trustee Ellis and seconded by Trustee Worthington, the Board voted to meet in closed session at 1:11 p.m.</b></p>
<b>Reconvene of Open Public Meeting</b>	<p>Chairperson Schoffer reconvened the Open Public meeting at 4:35 p.m. in the Board of Trustees Event Room.</p>
<b>Chairperson's Remarks</b>	<p>Trustee Schoffer called upon President Kesselman to provide his report.</p>

<p><b>President’s Report</b></p>	<p>President Kesselman recognized Ms. Adriana Rodriguez-McAllister, Athletic Trainer for Pleasantville High School and Stockton TES and Dr. Damon Greene, Orthopedic Surgeon who also treats Stockton athletes, for their heroic efforts during the shooting at a recent high school football game that claimed the life of 10-year-old Micah Tennant and injured others. They were presented a certificate of appreciation by President Kesselman and Trustee Leo Schoffer.</p> <p>President Kesselman recognized Ms. Julie Kohlhoff and Ms. Emily Sullivan, juniors at Stockton, for their outstanding achievement as All American Volleyball players. He then called upon Mr. Kevin McHugh, Executive Director of Athletics and Ms. Allison Walker, volleyball coach, to present them their awards. Trustee Schoffer congratulated the students and the Athletics Department on behalf of the Board.</p> <p>President Kesselman called upon Trustee Schoffer to present the 2022 – 2024 Open Public Meeting Schedule resolution.</p> <p>Trustee Schoffer presented one resolution:</p> <ul style="list-style-type: none"> <li>• 2022 – 2024 Open Public Meeting Schedule</li> </ul> <p><b>Upon a motion duly made by Trustee Jacobson and seconded by Trustee Worthington, the Board voted to adopt the resolution.</b></p> <p>That concluded the president’s report.</p>
<p><b>Academic Affairs &amp; Planning Committee Report (AA&amp;P)</b></p>	<p>Trustee Davis called upon Dr. Lori Vermeulen, Provost and Vice President for Academic Affairs to report.</p> <p>Dr. Vermeulen thanked the Academic Affairs Committee for a robust discussion on organizational structures in Academic Affairs.</p> <p>Dr. Vermeulen then presented the following information item:</p> <ul style="list-style-type: none"> <li>• The Research and Professional Development Committee (R&amp;PD) received 12 proposals for the FY2021 sabbatical round. Nine of them were recommended for a total of 11 semesters to be funded.</li> </ul> <p>That concluded the Academic Affairs &amp; Planning Committee report.</p>
<p><b>Student Success Committee Report</b></p>	<p>Trustee Worthington remarked on the number of new initiatives in Student Success including assisting academically and financially challenged students and the online counseling program. She then called upon Dr. Christopher Catching, Vice President for Student Affairs, to report on a number of additional Student Success initiatives. They include:</p> <ul style="list-style-type: none"> <li>• New retention strategies</li> </ul>

	<ul style="list-style-type: none"> <li>• The success of Stockton’s fall sports teams</li> <li>• Fall Graduate Student Symposium</li> <li>• Campus Safety Walks</li> <li>• Faculty Senate Student Affairs Committee’s initiative to encourage students to ask for help and/or assistance on campus</li> <li>• Student Senate’s continuous efforts around campus safety and the Parking Forgiveness Program</li> </ul> <p>Dr. Catching called upon Mr. Stephen Davis, Assistant Vice President/ Dean of Students, Inclusion and Wellness, to share the Board of Trustees Distinguished Fellowship Recipients Report. Mr. Davis reported:</p> <ul style="list-style-type: none"> <li>• Eight recipients of the fellowship were recognized. They are: Christian Adams, Shannon Asta, Vivian Cho, Donald T. Fuorry, Kevin Gil-Clara, Brooke Gilliano, Jalynn Pagano and Christina Triantafillou. Mr. Davis also remarked 295 fellowships have been awarded since 1986.</li> </ul> <p>That concluded the Student Success Committee report.</p>
<p><b>Finance and Professional Services Committee Report</b></p>	<p>Trustee Ellis provided presented the following consent agenda resolutions:</p> <ul style="list-style-type: none"> <li>• FY20 Managerial Merit Pool Authorization</li> <li>• Appointment of Board Members to National Aviation Research and Technology Park, Inc.</li> <li>• Reappointment of University Trustee to National Aviation Research and Technology Park, Inc.</li> <li>• Approving the Financing for the Purchase of Property Through Issuance by the New Jersey Educational Facilities Authority of its Revenue Bonds, Stockton University Issue</li> </ul> <p><b>Upon a motion duly made by Trustee Jacobson and seconded by Trustee Davis, the Board voted to adopt the resolutions as consent agenda items.</b></p> <p>Trustee Ellis then presented the following bid waiver contract:</p> <ul style="list-style-type: none"> <li>• FY20 – FY21 Bid Waiver Contracts</li> </ul> <p><b>Upon a motion duly made by Trustee Jacobson and seconded by Trustee Ciccone, the Board voted to adopt the resolution as a bid waiver contract item.</b></p> <p>Trustee Ellis then presented the following bid waiver contract:</p> <ul style="list-style-type: none"> <li>• FY20 Increase in Bid Waiver Contracts</li> </ul>

**Upon a motion duly made by Trustee Ciccone and seconded by Trustee Davis, the Board voted to adopt the resolution as a bid waiver contract item.**

Lastly, Trustee Ellis presented the following information items:

- FY21 State Budget Request
- Tuition and Fees Discounts Effective for 2020 Summer Session
- FY20-FY24 Bid Waiver Contract

That concluded Trustee Ellis' report.

Trustee Schoffer called upon Ms. Jennifer Potter, Chief Financial Officer to present the Stockton Affiliated Services (SASI) Annual Report. Ms. Potter reported:

- SASI's primary services include food service management, transportation safety, parking management, Follett bookstore, graduate housing, mail services, vending, administrative oversight of the Azeez Museum and Woodbine Instructional Site and the Osprey Card Program.
- Food Services
  - There are 18 dining options on the Galloway campus.
  - In FY2019, on the Galloway campus, 5093 meal plans were purchased. That is a 6.3% increase over last year. Total gross revenue for FY19 was \$10.4 million.
  - On the AC campus, there are 3 dining options: Southside Bistro, AC Chopped and Wrapped and Carluccio's. \$566,000 in gross revenue was generated from dining services and \$205,000 from catering. 213 Atlantic City residents have meal plans.
  - N-Wing cafeteria has been refreshed with a more modern look and new cooking equipment. There is a new music system called Rockbot where students can select and play songs from their phones.
  - Also in N-Wing is a space that can be reserved for club meetings, study groups, etc.
  - SASI is working with URM and Student Senate to re-brand the N-Wing student restaurant name.
  - Cook's Corner Coffee is featured in N-Wing. They also created a Stockton house blend.
- Transportation
  - In FY19, transported over 548,000 passengers to and from the Galloway campus; 10% more than last year.

- Atlantic City transported almost 164,000 passengers to and from the AC campus.
- There are 2 new buses in the SASI fleet.
- Follett Bookstore
  - 2 locations in Galloway, 1 in AC.
  - Galloway sales are down in comparison to FY18 due to students seeking alternatives to purchasing textbooks.
  - Atlantic City bookstore is more of a convenience store that offers coffee and grab and go items.
- Mail Services
  - Mailroom had some cosmetic updates.
  - Hours have been expanded to 5:00 p.m.
  - This year, they will be participating in New Student Orientation by giving parents postcards to fill out for their students. The cards will then be waiting for the students when they arrive on campus.
  - Almost 40,000 packages received; a 15.6% increase over last year.
- Graduate Housing
  - Currently there are eight graduate housing properties (33 beds) which are 100% occupied. There is also a waiting list.
- Osprey Card Program
  - Students may use unrestricted dollars to make purchases at local shops and restaurants.
  - Currently, there are 41 participating vendors.
  - FY19 sales for both Galloway and Atlantic City totaled approximately \$315,000
- Atlantic City Parking
  - FY19 parking revenue exceeded \$29,000.
  - FY20 parking revenue is already over \$50,000.
- Financials
  - There was \$14.8 million in revenues and \$14.6 million in expenses. Change in net assets is approximately \$264,000. Any surplus is reinvested into the University.
  - \$1.3 million was transferred back to the University

	<p>offset by minimal dividends and \$26,000 in interest. Ended the year with a change of net assets of approximately \$1 million.</p> <ul style="list-style-type: none"> <li>○ \$1.3 million went back into University programming and activities, \$52,000 to the Athletics Department and \$10,500 to Foundation scholarships for Stockton students.</li> </ul> <p>Ms. Potter then thanked Chris Howard, Joan Fortune, Barb Fodor, Dana Engel and Larry Garlic for their help.</p> <p>That concluded the Finance and Professional Services Committee report.</p>
<p><b>Audit Committee Report</b></p>	<p>Trustee Ciccone reported:</p> <ul style="list-style-type: none"> <li>● Baker Tilly has concluded their audit of Stockton’s compliance with the American with Disabilities Act (ADA).</li> </ul> <p>Next audit will be on IT Disaster Recovery Trustee Ciccone commended Ms. Jennifer Potter on a spotless audit and her staff on doing an amazing job.</p> <p>Trustee Schoffer remarked on the great work Trustee Ciccone does as the lead of the Audit Committee.</p> <p>That concluded the Audit Committee’s report.</p>
<p><b>Buildings and Grounds Committee Report</b></p>	<p>Trustee Schoffer called upon Trustee Worthington to report. Trustee Worthington complimented Mr. Don Hudson, Vice President for Facilities and Operations on the work his team has done throughout the year. She then called upon Mr. Hudson to report. He reported:</p> <ul style="list-style-type: none"> <li>● The Veterans Lounge opened in October 2019.</li> <li>● The Women’s Gender and Sexuality Center ribbon cutting occurred in December 2019. Mr. Hudson thanked Cindy Gove and WGSC staff for making the space their own.</li> <li>● The expansion to the Holocaust Resource Center was completed in December 2019.</li> <li>● The SFT Plaza Project was completed with naming bricks available to honor member’s legacies. A ribbon-cutting event will be scheduled for a future date.</li> <li>● The NAMS faculty and staff and URM worked together to create Bird Strike Prevention artwork in K wing.</li> <li>● The University closed on Chris Gaupp Drive property.</li> <li>● Priority projects for 2020 include electrical renovation, re-engineering of the campus and other deferred maintenance.</li> </ul>

	<p>Mr. Hudson then called Mr. Dan Nugent, Chief Development Officer to present a resolution for the naming of the Atlantic City Academic Center and the Health Sciences Center in Galloway. The buildings are in honor of donors Mr. John F. Scarpa and his wife Jana who committed \$8 million dollars to the University through the John F. Scarpa Foundation. The gift is the largest in Stockton's history.</p> <p>Mr. Nugent presented the following resolution:</p> <ul style="list-style-type: none"> <li>• Naming of the Health Sciences Center &amp; Atlantic City Academic Center</li> </ul> <p>Trustee Schoffer commented how the gift sends a message to the community that Mr. Scarpa and his wife share many of the values of Stockton. He then called for a motion.</p> <p><b>Upon a motion duly made by Trustee Jacobson and seconded by Trustee Worthington, the Board voted to adopt the naming resolution.</b></p> <p>President Kesselman remarked how honored Stockton is to be associated with Mr. Scarpa and his wife, Jana. He then thanked the Development team for their efforts in securing this momentous gift.</p> <p>That concluded the Buildings and Grounds Committee report.</p>
<b>Development Committee Report</b>	The Development Committee did not report.
<b>Investment Committee Report</b>	<p>Trustee Ellis reported:</p> <ul style="list-style-type: none"> <li>• As of September 30, 2019, the investment fund has \$89,085,402. The return on investment for a three-month period was a gain of \$763,707.</li> </ul> <p>That concluded the Investment Committee report.</p>
<b>University Policies</b>	<p>President Kesselman presented two policies for second reading for Board consideration. They are as follows:</p> <p style="padding-left: 40px;">VI-10.3 Performance Evaluations (Revised) VI-22 Compensation Plan for Managerial Employees (Revised)</p> <p><b>Upon a motion duly made by Trustee Ciccone and seconded by Trustee Jacobson, the Board voted to adopt the resolution.</b></p>
<b>Personnel Actions Resolution</b>	<p>Chairperson Schoffer announced the Board's review of the Personnel Actions Resolution, which was posted on the University's website for review.</p> <p><b>Upon a motion duly made by Trustee Davis and seconded by Trustee Worthington, the Board voted to adopt the resolution.</b></p>

<p><b>Board Comments/ Comments from the Public</b></p>	<p>Trustee Worthington commented on how the NARTP is growing and the positive effect it has on the area.</p> <p>Trustee Worthington also thanked Mr. Dan Nugent, President Kesselman and Dr. Davenport for their efforts in bringing large gifts to the University.</p> <p>Trustee Valentin directed her comments at students wishing them a great end of the semester and thanked faculty for their commitment toward students.</p> <p>Trustee Schoffer remarked on the very productive and positive year Stockton had and thanked the other Board members for their dedication in helping Stockton reach its goals. He then thanked faculty, students and staff for their part in Stockton's successful year.</p> <p>Provost Lori Vermeulen congratulated nine faculty members who received promotion. She then recognized Dr. John Froomjian who was appointed Executive Director of the William J. Hughes Center for Public Policy. Finally, she reminded everyone that The Messiah was being performed on December 8, 2019 at 7:00 p.m. at the Borgata under the direction of Dr. Beverly Vaughan.</p> <p>Mr. Adrian Wiggins, Director of Campus Public Safety, welcomed Mr. Tom Scardino, the new Associate Director of Campus Public Safety.</p> <p>Dr. Susan Davenport, Executive Vice President and Chief of Staff welcomed Mr. Ed Wuillermin, the new Director of Creative Services in the University Relations and Marketing department.</p> <p>Dr. Christopher Catching introduced three new team members: Dr. Nordia Johnson, Coordinator for Student Transition Programs, Mr. Giancarlo Brugnolo, Associate Director of Event Services and Campus Center Operations and Dr. Benedict Ezeoke, Executive Director of Counseling and Wellness.</p> <p>Ms. Jennifer Potter, Chief Financial Officer, announced that Ms. Diane Garrison will assume the position of Budget Director in the Administration and Finance's Office of Budget and Fiscal Planning.</p> <p>Dr. Bob Heinrich, Chief Enrollment Management Officer, recognized Ms. Destiny Talley Bush, the new Director of the College Bound/Gear Up program in Atlantic City.</p> <p>Brian Kowalski, Esq., welcomed Brittany Medio, the new Associate General Counsel.</p> <p>Mr. Rodger Jackson, President of the Stockton Federation of Teachers SFT 2275 reiterated the Union's desire to settle a contract.</p>
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	While speaking, several union members handed out postcards with messages that included "Settle Now!"
<b>Next Regularly Scheduled Meeting</b>	The next regularly scheduled meeting will be held on Wednesday, February 26, 2020 at 4:30 p.m. on the Galloway campus in the Board of Trustees Event Room.
<b>Adjournment</b>	<b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Jacobson, the Board voted to adjourn the meeting.</b>