



Model & Cocktail Server TD-Union

J o b D e s c r i p t i o n

Job Profile Title:	Model & Cocktail Server TD-Union
Job Code:	15982
Profile Title:	15982 Model & Cocktail Server TD-Union
Grade / Band:	Union - Hourly
FLSA Status:	Non-Exempt

Primary Purpose:

It is the primary responsibility of the Model Cocktail Server to expedite guests' drink orders and provide beverage and bus service. All duties are to be performed in accordance with departmental and company policies, practices, and procedures.

Principal Duties & Responsibilities

Provide and expedite beverage orders for guests
Maintain cleanliness and stock of assigned area, side station, tables, and POS station
Perform on-stage in comedy act, photo-shoots and other marketing events for purpose of developing and marketing the brand, attend activities outside of venue
Actively use social media to engage the guest in an immersive and interactive experience
Collect money and follow all proper cash handling and comp procedures
Focus on the development of a personal clientele list
Maintain assigned wardrobe and/or costumes in accordance with established standard
Resolve guest complaints within scope of authority; otherwise refer the matter to management; notify supervisor and/or Security of all unusual events, circumstances, missing items, or alleged theft
Assist management with training and mentoring new employees as requested

Required for All Jobs

Performs other job-related duties as requested
Proof of eligibility to work in the United States

Education

Education Level	Education Details	Required/Preferred
High School Diploma, GED or equivalent		Preferred

Additional Requirements

Details	Required/Preferred
Work varied shifts, to include weekends and holidays	Required
Two (2) years' experience as a cocktail server in a similar high-volume bar or nightclub	Preferred
Modeling experience	Preferred
Experience working in a nightclub and/or entertainment venue	Preferred
Food and beverage/cocktail service experience	Preferred
Experience using social media platforms	Preferred

Additional Requirements

Details	Required/ Preferred
Bilingual, with English as a primary or secondary language	Preferred

Knowledge, Skills and Abilities

KSAs
Knowledgeable of beverages on menu, including characteristics of wine and champagne by the glass, major wines, liquor brands, beer, non-alcoholic beverages, designated glassware, terminology, and garnishes
Able to wear designer clothing with flair and techniques associated with modeling industry requirements
Posture, gestures, movement and walking should reflect the innovative fashion industry aesthetics
Knowledge of health, safety and sanitation regulations
Knowledgeable of computers and Point of Sale (POS) systems
Able to effectively communicate in English, in both written and verbal forms
Excellent customer service skills and interpersonal skills to effectively communicate with all business contacts

Physical Requirements

A thorough completion of this section is needed for compliance with legal standards such as the Americans with Disabilities Act. The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Requirement	N/A	Rarely	Occasionally	Frequently	Constantly	Weight/ w.p.m.
Balancing						
Bending					X	
Carrying __pounds					X	50 lbs
Clear speech - simple						
Clear speech - complex						
Climbing						
Crawling						
Crouching						
Distant vision						
Driving - auto/van						
Driving - limousine						
Flexibility - upper body						
Flexibility - lower body						
Hearing/Listening						
Kneeling					X	
Lifting __pounds					X	50 lbs
Near vision						
Normal vision						
Pushing/Pulling						

Physical Requirements

A thorough completion of this section is needed for compliance with legal standards such as the Americans with Disabilities Act. The physical requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Physical Requirement	N/A	Rarely	Occasionally	Frequently	Constantly	Weight/ w.p.m.
Reaching						
Sitting						
Standing - 5 hours minimum					X	
Stooping						
Typing __w.p.m.						
Walking					X	

Work Environment

While performing the duties of this job, the associate is required to work within the selected work environments.

Work Environment	N/A	Rarely	Occasionally	Frequently	Constantly
Communication - verbal					
Communication - written					
Confined area					
Contacts - works alone					
Contacts - works around others					
Contacts - works with others					
Exposure to dust / dirt					
Exposure to fumes / odors					
Extreme cold				X	
Extreme heat				X	
Fast pace					
Hazardous conditions - Chemicals					
Hazardous conditions - high structures					
Hazardous conditions - high voltage					
Indoors				X	
Noise levels - low to moderate					
Noise levels - low to high				X	
Office conditions					
Outdoors					
Restricted area					
Shifts					
Smoke					

Work Environment

While performing the duties of this job, the associate is required to work within the selected work environments.

Work Environment	N/A	Rarely	Occasionally	Frequently	Constantly
__% Travel					
Vibration					
Wet/Humid				X	

Mental Requirements

While performing the duties of this job, the associate is required to work within the selected mental requirements.

Mental Requirement	N/A	Rarely	Occasionally	Frequently	Constantly
Analytical					
Clerical					
Comprehension					
Crisis incidents					
Customer service					
Decision making					
Fatigue					
High pressure					
Judgment					
Long hours					
Math skills - advance					
Math skills - basic					
Memorization					
Organization					
Perception					
Reading - simple					
Reading - complex					
Repetition					
Safety hazards					
Tight deadlines					
Working conditions				X	
Writing - simple					
Writing - complex					