
STUDENT SUCCESS SERVICES CHECKLIST

1. PREPARATION FOR MEETING WITH YOUR MENTOR OR COACH-

- Complete an Osprey Success Plan, or bring a blank copy and work on it with the help of your mentor. Email a copy of the completed form to: studentsuccess@stockton.edu.
- Bring a copy of each course syllabus.

2. FIRST WEEK OF THE SEMESTER

- Fill out a study plan, devoting at least two hours per class per week to studying. **Contact Lauren Fonseca, Coordinator for Academic Support @ 609-652-4553 or Lauren.Fonseca@stockton.edu, Room J-107**

3. THREE TO FOUR WEEKS INTO THE SEMESTER

- Share results of the first two assignments, papers, quizzes or tests with your mentor.

4. DURING THE SEMESTER

- New participants must attend at least 2 or 3 academic or life skills workshops on-campus or online (<https://stockton.edu/student-success/>) sponsored by the program and other academic departments.

Workshop/Date :

Workshop/Date:

Workshop/Date:

Note: If you are a returning participant and already attended/viewed 2 workshops this past semester, you are only required to attend **one workshop** the upcoming semester.

- Use the Library Commons Area to study at least two hours a week/course. Record your hours in our online log-in sheet using the **Online Study Time Sheet** via web site: <https://stockton.edu/care/resources.html> and a **chance to win a gift card.**

- Utilize tutors and/or Tutoring Center. **Contact: Lauren Fonseca at (609) 652-4553.**
- Check-in with your tutor at least once a week.
- See a Career Center Advisor to develop/discuss your career plan.** Campus Center, Suite 104.
- Complete at least 2 hours of community service a month before the end of the semester.

POSSIBLE OPTIONS: **1.** Join fellow students in a Road Clean Up activity conducted twice each semester. Email studentsuccess@stockton.edu; **2.** Volunteer at the Community Food Bank of New Jersey (www.cfbnj.org; phone: 609-383-8843 ext.114) near the Hamilton Mall;

3. Email studentsuccess@stockton.edu for more volunteer service options.