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**STOCKTON UNIVERSITY  
ANNUAL REPORT FOR  
FY23 COMPASS FUND PROJECT**

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| <b>PROJECT LEADER(S):</b> | Kathleen Klein & Guia Calicdan-Apostle   |
| <b>PROJECT TITLE:</b>     | Inclusive Teaching & Learning: Developing a Stockton Toolkit for Inclusive Learning & Teaching (STILT) |
| <b>DATE:</b>              | June 15, 2023  |

- *The boxes below expand as needed to accommodate your notes. You may also include/submit appendices or attachments, if needed.*
- *Email a copy of this completed form to the Compass Fund Review Board: [CompassFund@stockton.edu](mailto:CompassFund@stockton.edu).*
- ***This form must be completed and submitted to be considered for a second year of funding, if applicable, or any future Compass Fund support.***

**Please provide a summary of the project and your experience.**

The STILT project has been a successful endeavor. The project leaders (Dr. Kathy Klein & Dr. Guia Calicdan-Apostle) worked with 7 student and 7 faculty STILT Ambassadors during the 2022-2023 academic year to develop a toolkit of resource materials that promote diversity, inclusion (anti-racism), equity, belonging and justice (DEIBJ) called the Stockton Toolkit for Inclusive Learning & Teaching (STILT). The student STILT Ambassadors are Shannon Gallina, Hadiya Gayle, Israt Jahan, Mikael Pamupusan, Keidy Romero, Sephoko Stokes, Destiny Vatthanavong. The faculty STILT Ambassadors are Priti Haria, Colleen Kase, Becky Mannel, Sunny Mathew, Nordia Scott, Emmanuel Small. The project leaders spent the Fall semester reviewing digital materials to use in the toolkit and planning STILT social learning activities. The leaders and Ambassadors worked on learning, toolkit resources, and structure during the Spring semester.

This project was designed with three-pronged foci- inclusive student success, diversity (DEIBJ) and inclusive teaching and learning. A hybrid training served as a social learning experience for the participants to increase their sense of self awareness , promote dialogue between students and faculty and select content and methodology independently based on the participants' perspectives. It also served as social learning experience designed to increase awareness and foundational skills in diversity, equity, and inclusion. STILT offers inclusive classroom activities that foster culturally responsive learning and culturally competent behaviors and anti-racist approaches. The project leaders worked with student and faculty Ambassadors on their selected toolkit projects.

The CTLD will provide instructional design assistance as well as hosting and marketing STILT (the toolkit). The CTLD with assistance of others will also provide instruction and ongoing growth of the toolkit.

**Please describe the results of your project and compare them to your original expectations. Elaborate on how well your objectives were met and how they might have changed. Note any particular obstacles that may have prevented your achieving full satisfaction on desired outcomes.**

Project results: This project successfully achieved outcomes proposed and meeting expectations.

- DEIBJ materials were purchased with digital licensing for use by Stockton community as part of the resources available through the online Stockton Toolkit for Inclusive Learning & Teaching (STILT). These materials required organization and instructions for use which were part of the work of the STILT Ambassadors and project leaders.
- 12 of the 16 STILT members participated virtually in the AAC&U 2023 Diversity, Equity & Student Success Conference on March 9-11<sup>th</sup>. As part of the STILT project, the STILT members participated in a virtual watch party of the AAC&U conference on main campus in G-138 from 8:30-6:00pm allowing members to share conference resources and ideas.
- There were 7 scheduled meetings for STILT Ambassadors. 10/16 of the STILT Ambassadors had 100% attendance and participation in this hybrid designed training. The rest of the Ambassadors participated in at least 75% of the meetings.
- The presentations and activities of the STILT training and meetings are posted on Blackboard as part of the goal to sustain and improve upon this project.
- STILT toolkit is approximately 80% completed as of this date. Formats and additional content will be on-going with a goal of introducing it to the faculty and staff.
- The impact of the training of both faculty and students is quite unique in its format. It strengthened relationships, provided a voice on both the faculty in their teaching and students in their learning. This project strengthened the overarching goal of increasing commitment to inclusive teaching and learning at Stockton.
- Purchased resources were provided to enhance the work of STILT and inform Ambassadors and project leaders.

Obstacles to achievement of originally planned objective:

- We originally intended and requested funding to send the student STILT Ambassadors to physically attend the AAC&U Diversity conference to interact and network with others. The conference was in Las Vegas and students were unable to attend in-person for a variety of reasons. Although in-person attendance was not possible, the project provided the opportunity for virtual attendance at the conference.
- The proposed timeline for STILT meetings was for meetings to begin in Fall 2022 but based on planning and recruitment of Ambassadors, meetings began in Spring 2023. Some STILT members experienced difficulty completing tasks according to established timelines.
- One of the group student projects for STILT (to create a What I Wish My Professors Knew video) was not completed due to time constraints and technology needs.

**Please explain and provide any University Relations & Marketing (URM) coverage of your project (social media posts, press releases, photos, videos, etc.) You may include these items as attachments or paste them at the bottom of this document.**

URM was notified of STILT by Dr. Calicdan-Apostle on June 9. Coverage was not provided but the project leaders took pictures during STILT and are writing an article for Stockton News with anticipated submission during on the 19<sup>th</sup> of June.

**Please list any follow-up actions (publications, presentation venues, etc.)**

Publications/Presentations: The project leaders will take advantage of opportunities to publicize this work. Based on project outcomes, this work may be appropriate for presentation or publication. There is a possibility of seeking additional grant funding to continue this work.

**Are you recommending the continuation of this project? If so:**

- **What are the next action steps you foresee or recommend?**
- **What are the expected budget requirements going forward?**
- **Please identify the program, department, or division you should be working with to secure continuation of funding for your project.**

*[Note: continuation proposals must be approved and incorporated into the appropriate budget process. This report will not constitute a request for permanent funding.]*

The online toolkit (STILT) is launching this summer and will continue and adapt to changing needs and the feedback provided by stakeholders using the toolkit.

The STILT Ambassadors: The role of STILT participants will expand to formally and informally explain STILT to programs and schools. Some Ambassadors will mentor the STILT Summer Institute participants and potentially expand the STILT nucleus to include summer trainees.

STILT Academic Mentoring and Meetings: Dr. Guia Calicdan-Apostle will start a monthly STILT mentorship/meeting in the Fall to reinforce the goals of STILT and expand the nucleus of participants who are interested in STILT.

Toolkit: STILT (online toolkit) will be completed for pilot testing by June 19<sup>th</sup>. The resource will be introduced (pilot tested) by 17 faculty attending the Inclusive Teaching (STILT) summer institute on June 20<sup>th</sup>. The CTLD will continue to work on design and advertising the resource to the faculty community.

Research: The project leaders (Drs. Calicdan-Apostle & Klein) intend to submit an IRB to assess the impact of toolkit use in classrooms.

Training: Seventeen faculty will participate in an Inclusive Teaching Summer Institute on June 20<sup>th</sup> and review the resource in a pilot testing manner.

The CTLD managed the budget. Additional funds will be spent prior to June 30<sup>th</sup> although there will be a surplus of funds due to the inability of student Ambassadors to attend the AAC&U conference in-person

**FINANCES: Based on your proposal, please outline below how the award has been spent.**

|   | <b>Amount</b>       | <b>Notes/Comments</b>                  |
|---|---------------------|--|
| <b>Beginning Budget Balance as of:</b>                    | <b>\$ 13,830.00</b> |  |
| Salary Expenditures                                       |                     |  |
| • TES salaries (613340)                                   | \$ 0                |  |
| • Student worker (613345)                                 | \$ 0                |  |
| • Grad student worker (613350)                            | \$ 0                |  |
| <b>Total Salary Expenditures</b>                          | <b>\$ 0</b>         |  |
| Non-Salary Expenditures ( <i>supplies, travel, etc.</i> ) |                     |  |
| • Educational Materials                                   | \$ 1,735.50         | digitally licensed materials for STILT |
| • Chartwells Food/Beverages                               | \$ 1,521.20         | 7 meetings & institute                 |
| • AAC&U virtual conference registration                   | \$ 1,700.00         |  |
| • STILT resources for Ambassadors                         | \$ 689.98           |  |
| • Printing  | \$ 5.38             | STILT Ambassador certificates          |
| <b>Total Non-Salary Expenditures (Current)</b>            | <b>\$ 5,652.06</b>  |  |

|  |             |  |
|--|-------------|--|
| Total Salary + Non-Salary Expenditures | \$ 5,652.06 |  |
| Ending Budget Balance as of:           | \$ 8,177.94 |  |

*If your project was approved for multiple fiscal years, please itemize future expenditures.*  
**IMPORTANT:** *Unused funds revert to the general Compass Fund at the end of the fiscal year (June 30<sup>th</sup>).  
Compass funds DO NOT rollover to the next FY.*

| Item Description | Expected Amount   | Expected Timing for Payment      |
|------------------|-------------------|----------------------------------|
| STILT resources  | Approx. \$1500.00 | Anticipate spending by June 30th |
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|                  |                   |                                  |
| <b>Total</b>     | \$1,500.00        |                                  |