

## Staff Senate Agenda

March 26, 2025

Location: MR5 11:20am – 12:35pm

1. Call to Order/Roll Call
  - a. Ashley Jones motioned to call the meeting to order at 11:25, Michael P seconded.
  - b. The following senators were absent
    - i. Excused: see sheet
2. Approval of Minutes- January and February
  - a. Ashley Jones motioned approved, Michael Pestritto seconded January.
  - b. Barbara Potts and Donna Hauer approved February.
3. Commencement discussion- Laurie Griscom
  - a. Working with various campus partners to ensure fully executing commencement for a memorable experience.
  - b. Expanded the committee and created a repository, collected feedback from last years survey, changes to pre ceremony activities. Including a drumline. Changing program order and script.
  - c. Enhance communication plan to graduates and including videos on how to prepare.
  - d. Weekly schedule including rehearsals, lineups and setups. Takes approximately 200+ volunteers across campus. Managers were emailed to inquire on staff available to assist. Working over that staffing chart to send to individual with assignment. They'll get an invite to logistics meeting 5/8 at 1pm
  - e. Ask input for expectations for transportation, shuttle, parking, etc. to finalize the plan for AC commencement.
  - f. Special staff accommodations that are needed will work through.
  - g. Grad finale April 21 and 22, 10-5.
  - h. Grad Toast May 2, staff can celebrate with graduates too. Nonalcoholic options.
  - i. Increased ticket count to 10 for both Bachelor and Grads.
4. Strategic Plan- People and Campus Culture- Kelly Oquist and Dr. Kameika Murphy
  - a. 34 members from campus community are a part of this working group, comprised of Faculty, staff and students.
  - b. Group's Focus is to work on creating 3 or 4 goals toward promoting better campus culture across all of Stockton. Have until April 4<sup>th</sup>.
  - c. The 5 working groups are all developing goals.

- d. Took resources and volunteers are working on the key focused area (professional development, campus climate, personal relationships, fostering inclusivity)
  - e. Shortened plan 3 versus 10 years helps achieve short term goals.
  - f. The draft plan will be shared with community for feedback before it goes to board for approval. Timeline estimated have draft out end of April, May to have in time for board approval.
  - g. 3.27.25 feedback session at Dunkin.
5. President's Report
- a. Currently working on a yearly review- anticipated June completion and distribution.
    - i Good practice to ensure aware of the work staff senate is doing.
  - b. Campus Morale document
    - i Dr. Sass linked a worksheet. Shows the communication being opened and addressing issues. As well as addressing need for transparency.
  - c. Preliminary FY26 Budget discussion
    - i Dan and Monica met with Angulo and Swan 3/25/25 to discuss budget. Anticipating a shortfall from FY25. Government relations team working diligently to make a case for increased funding. Dr Joe is meeting often with elected officials to make a plea and traveling to DC next month.
    - ii Stay tuned for additional info.
    - iii Jennifer Potter will be at next meeting to discuss budget. Prepare questions for her if you have any.
  - d. Reclassification procedure
    - i Monica met with Craig and Katie C in HR. Mentioned concerns. Bickley looking to revamp procedure. Denial is going to employees directly as opposed to manager first. That creates less time lag to appeal. Bickley is forthcoming with information as changes occur.
  - e. Great Colleges survey
    - i This survey measures best practice on climate and suggestions where we are lacking. Questions were vague and not Stockton specific. That was so can benchmark against other institutions.
    - ii Due April 4<sup>th</sup>, reminder emails will continue from Great colleges.
6. Vice President's Report
- a. N/A
7. Treasurer's Report
- a. Balance 1589.96
8. Secretary's Report
- a. N/A
9. Historian's Report

- a. Website updated including election tab including positions open, and period.
  - b. Minutes have been posted from prior meetings.
10. Ex-officio updates (CWA, SFT, and IFTPE)
- a. Reappointment files, reach out if need help with appeal. Staff with multi-year contracts that had to reappoint.
  - b. CWA- no updates
11. Standing Staff Senate Committee Reports
- a. Elections Committee- Jamie Morgan
    - i Getting in order for election cycle upcoming.
    - ii Thank you for nominees and those self nominated.
    - iii Voting begins 3/31 to 4/7 ballot will be emailed.
    - iv Installment begins 4/30
  - b. Bylaws Committee- M. Viani
    - i No interest to join committee.
    - ii Exec committee has suggested edits that make more sense. Such as senator count, parliamentarian.
    - iii Exec will oversee until committee is formed.
  - c. Information Technology Committee- Mike Pestritto
    - i Revamp of 365 group email distributions for divisional constituents.
    - ii Find your division senators on staff senate webpage for “current senators” the email to contact senator/s directly are listed.
    - iii New process of sending a concern. It will go to respective divisional senator. Form with series of questions then itll feed to division selected to email senator. Can be anonymous name not required. Does not currently go to staff senate.
    - iv Will hold a workshop for senators on how to access shared inbox.
  - d. Diversity and Inclusion Committee- Diana Allen
    - i No updates.
  - e. Event Planning Committee- Megan Taylor/Jess Miri
    - i No longer on May 28. Will be May 29<sup>th</sup> 1230-2.
    - ii 30 min Senator only meeting before open house at 12pm.
  - f. Offsite Committee- Nick Zebrowski
    - i No updates.
12. At large updates
- a. Creating a concern file, happened recently.
  - b. Wanted to discuss more ways get senators involved.
  - c. Creating consistency and determine what senators need.

- d. Exec committee was made aware senators want more time separately. The exec committee decided to open their monthly meeting to allow senators to drop in for 1 hour to address any topics. The last hour of the exec meeting would then be closed.

### 13. Task Force Updates

- a. Flexible work Week Task Force- Teresa Barone/Karin Kallert
  - i Trying to get an email to solicit volunteers to the task force
  - ii M. Slaza & L. Fonseca volunteered
  - iii Jess mentioned Amie in Financial aid wanted to volunteer.
  - iv Nick to solicit off campus feedback specific to their offices.

### 14. Updates from University Committees

- a. Morale Committee- Bill Mauroff
  - i Planner Document is located under employee tab. The plan will be updated every 3 months.
  - ii Gather the feedback to present to Sass. Some things are approved or pending already. It shows they are receiving and taking accountability on feedback addressed.
  - iii Planner is created to track the work and who's on working on the task.
  - iv Asked if anyone looked at document – no comments.
- b. Strategic Planning Committee- Monica Viani
  - i 5 committees finalize the goals by April 4<sup>th</sup>
  - ii Attend sessions by committees if you have time. They're informative and allow your voice to be heard and get involved.
- c. Budget Planning Committee- Dan Hickson
  - i Had meeting on 19<sup>th</sup>, budget for FY26 was not yet shared. No new information was discussed at the meeting
- d. Honorary Degree Committee- Sarah Albertson
  - i N/A
- e. Committee on Campus Diversity & Inclusive Excellence (CCDIE)- Diana Allen
  - i N/A haven't met since last meeting
- f. Osprey Awards- Megan Taylor
  - i No updates, meeting in the next week or so. Will fill in after.
- g. Searches- VPSA- Diana Allen/Jessica Spencer Bond
  - i Met 3/25. There were some concerns with timing of interviews starting at 4:30. Time was switched to 3 to allow staff to be able to attend without having stay late or adjust schedule.
  - ii This was the first meeting after the applications closed. They each had matrix and reviewed as a group together.

iii Did not yet narrow interview selections yet. Still reviewing applicants that weren't vetted in time by HR.

iv Meeting again next week to finish applicant review.

15. New Business

a. N/A

16. Old Business

a. Barb and Grace brought forth concerns from their survey. Exec is researching concerns and discussing what falls under staff senate and guide on support for other topics.

17. Open Floor

18. Adjournment at 12:28 by Ashley Jones. Michael P seconded.