



PROCEDURE

Student Well-Being and Safety

Procedure Administrator: Dean of Students
Authority: N.J.S.A. 18A-64-8
Effective Date: December 16, 2021
Amended: March 15, 2022
Index Cross-References: Policy I-55-Campus Code of Conduct; Procedure 1032
Campus Hearing Board
Procedure File Number: 3220
Approved By: Dr. Harvey Kesselman, President

I. PURPOSE:

The Student Well-Being and Safety Review is a process used when a student is deemed unable to function successfully at the University because of possible psychological or personal concerns. Student Well-Being and Safety Review may also be used when a student's actions are contrary to the mission of the University, and the conduct affects the health, safety, and well-being of the student or members of the Stockton community.

The Student Well-Being and Safety Review may be invoked prior to, in lieu of, or concurrently with the Campus Hearing Board disciplinary process for alleged violations of the Campus Code of Conduct. A Student Well-Being and Safety Review meeting provides the student an opportunity to explain the conduct. The Dean of Students will provide written notice to the student regarding the specific conduct subject to the Student Well-Being and Safety Review. The University reserves the right, at its discretion, to vary from the outlined procedure according to the factual circumstances if necessary, however, prior to the implementation of any disciplinary action, the University will provide the student with (i) notice of the nature of the alleged or suspected conduct violation(s) and (ii) an opportunity to respond.

II. PROCEDURE:

A. Overview

Professional staff from the Office of Residential Life and/or Counseling and Psychological Services may request that the Dean of Students initiate Student Well-Being and Safety Review for a student who displays behavior(s) that affect the health, safety, and well-being of the student or members of the Stockton community. Upon the initiation of a Student Well-Being and Safety Review, the Dean of Students will notify the student in writing.

1. If an immediate mandatory interim suspension from housing and/or the University is imposed pursuant to Procedure 1032, the student must comply

with the suspension pending the results of the Student Well-Being and Safety Review .

2. As part of a Student Well-Being and Safety Review , the University may require the student to complete a psychiatric evaluation by a licensed mental health professional selected by the student. The University can assist the student to obtain a free psychiatric evaluation if necessary. The evaluation must provide complete information concerning the student's diagnosis, evaluation, treatment, and prognosis.

B. Student Well-Being and Safety Review Meeting

Participants: A Student Well-Being and Safety Review meeting will be held by the Dean of Students and will include the student and a core team consisting of the Director of Counseling and Psychological Services, Director of Student Conduct, Director of Learning Access Program, Director of Residential Education & Student Services (or designee), and Stockton Cares Case Management Specialist(s), at the Dean of Students' discretion, additional reviewers may be included as necessary.

Determinations: Based on the Student Well-Being and Safety Review meeting, the Dean of Students will issue a decision that may include the following determinations:

1. The student may return to regular University activities, without restrictions.
2. The student may return to the University subject to restrictions, e.g.:
 - Stockton Cares case management success plan follow up, limitations outlined.
 - LAP accommodation and/or required actions by student.
 - Loss of privileges – housing, activities, etc.
3. Separation from campus – the student may not return to the University and will be placed on an Involuntary Leave of Absence (ILOA), prohibiting the student from engaging in all academic and nonacademic activities.

Written Notice of Determination: The Dean of Students will provide the student written notice of the final decision of the Student Well-Being and Safety Review meeting within seven (7) business days following the meeting.

C. Separation from Campus

If the Dean of Students (or designee) determines that the student poses an immediate or continuing threat to the health, safety, and well-being of the student or members of the campus community under this Procedure, the student may be separated from the University in part, or in whole, pending further review and/or evaluation, as follows.

1. ***Interim Suspension:*** An interim suspension can happen as an immediate measure before a Campus Hearing Board or a Student Well-Being and Safety Review meeting takes place.
2. ***Involuntary Leave of Absence (ILOA):*** To determine if an ILOA is necessary, the Dean of Students (or designee) will notify the student in writing the following:

- a. Individualized assessment and/or collection of documentation (the student may be required to submit relevant documentation or information to assist with an individualized assessment), including but not limited to:
 - i. A written medical evaluation by a board-certified physician of the student's own choosing.
 - ii. A written psychological evaluation by a licensed mental health professional of the student's own choosing.
 - iii. Psychological testing (including intelligence, and/or personality and/or projective testing).
 - iv. Student's treatment records for the prior three years for any injury, illness, substance abuse, medical or mental health condition which the student claims may have contributed to the behavior/incident at issue.
 - v. Relevant criminal background checks.
 - vi. Records of discipline for misconduct at another educational institution.
 - vii. Other documents as may be determined by the Student Well-Being and Safety Review.
- b. The student must complete a Consent Release or Exchange of Confidential Information form to assist the University in gathering the necessary documentation.

3. *Review of Materials and Recommendations*

- a. Following receipt of an evaluation and related documents, the Director of Counseling and Psychological Services (or designee), a case manager, or other University official may consult directly with the authors of the requested reports/evaluations, as needed.
- b. The Dean of Students (or designee) and relevant University administrators will meet with the student to review the recommendations, relevant document submitted under this procedure, and to observe and to assess the student's functioning.
- c. After this meeting, the Dean of Students (or designee) will prepare a written statement to the student within five (5) business days, indicating one of the following determinations:
 - i. The student may return to all regular University activities, without restrictions.
 - ii. The student may return to the University with certain restrictions. A success plan with relevant support services and required actions will be designed for the student by the student's assigned case manager. Requests for disability related accommodations shall be referred to the University's Learning Access Program.
 - iii. The student will be placed on an ILOA, suspending the student from all academic and nonacademic activities for a specified period of time. The Office of the Provost will be notified of the ILOA

determination. The student will be withdrawn from classes by the Registrar for the current semester; grade(s) of WI will be administratively assigned and will be recorded on the student's transcript. A registration hold will be applied to the student's account. If the student has already registered for the subsequent academic term(s), the student's courses will be dropped.

All determinations made by the Dean of Students (or designee) will be in writing and will identify the evidence supporting the determination, including significant risks to the health, safety, and well-being of the student or members of the campus community, or University operations, posed by the student's behavior.

D. Student Well-Being and Safety Review Decision Appeal

A student may appeal the Student Well-Being and Safety Review decision in writing to the Vice President for Student Affairs, within seven (7) business days following the notification of the Student Well-Being and Safety Review decision. All appeals are processed via an online form. Students will receive a link to file their appeal in writing [via an online form found here](#). The decision of the Vice President for Student Affairs is final.

E. Request to Return Early from an ILOA

A student may submit to the Dean of Students a written request to return from an ILOA and to review of their current status. The student will remain on leave during the pendency of the review process. A request for early return from IOLA must be submitted online using the ILOA Early Return form available on the Dean of Students website. After receipt of the completed form, the Student Well-Being and Safety Review team will contact the student to request any support material(s), if necessary, e.g., a personal statement, academic documentation, medical documentation, etc.

F. Additional Actions

A recurrence of similar behavior by the student may be subject to additional administrative actions by the Dean of Students (or designee) in accordance with University policies and procedures.

Review History:

	Date
Procedure Administrator	08/16/2021
Divisional Executive	08/16/2021
General Counsel	10/25/2021
Cabinet	11/03/2021
President	12/16/2021
Amended*	03/15/2022

* Title change and minor revisions approved by Procedure Administrator, Divisional Executive, and Policy Management Team