

# STOCKTON UNIVERSITY



## POLICY

### Holidays

Policy Administrator: Assistant VP for Human Resource Operations and Payroll  
Authority: N.J.A.C. 4A: 6-2  
Effective Date: September 17, 2009; August 11, 2010; February 16, 2011; July 6, 2011; September 26, 2018  
Index Cross-References: [Policy VI-23 Managerial Hours of Work](#)  
Policy File Number: VI-11  
Approved By: Board of Trustees

Legal holidays observed by the State of New Jersey may be found on the [Human Resources Web Site](#). If a holiday falls on a Sunday, the following Monday is observed as a holiday. If the holiday falls on a Saturday, the holiday will be celebrated on the preceding Friday.

There may be occasions when the Governor declares a special day off for employees. These will be announced along with appropriate details.

Except as might be modified by a collective bargaining agreement, employees with a fixed work week who work on a legal or special day off will earn overtime /compensation time at the rate of time and one half for such work. This is in addition to the normal credit due the employee for the holiday. Staff with an "NL" work week designation are eligible for hour for hour compensatory time in addition to the normal credit for the holiday.

### Review History:

	Date
Assistant VP for Human Resource Operations and Payroll	06/11/2018
General Counsel	06/27/2018
Cabinet	06/28/2018
President	07/02/2018
Board of Trustees	09/26/2018