

# STOCKTON UNIVERSITY



## POLICY

### Computer Access and Use

Policy Administrator: Associate Vice President, Computer Services

Authority:

Effective Date: March 20, 1975; September 21, 2009; February 16, 2011

Index Cross-References:

Policy File Number: II-81

Approved By: Board of Trustees

### POLICY:

- A. Faculty and staff are issued accounts or otherwise granted access to computing and communication facilities for the time period they are employed by the university or bestowed emeritus status. Accounts and access are provided to facilities that are needed to perform assigned duties. Accounts are deleted when faculty and staff no longer have a working relationship with the University.
- B. Admission applicants may be issued accounts or otherwise granted access to computing and communication facilities needed to support the recruitment process. Accounts of applicants are deleted when they are no longer needed for admission or enrollment purposes.
- C. Students are issued accounts or otherwise granted access to computing and communication facilities for university approved curricular and extra-curricular work. Student accounts are deleted and access is rescinded after graduation or one year of attrition. However, access to facilities and accounts needed to support career placement are retained for one semester after graduation.
- D. Alumni (graduates) may be granted access to computer accounts or facilities that are needed to support the objectives of the Alumni and Development Office.
- E. The Assoc. Provost for Computer and Communications Services may grant limited access to computing and communication facilities to government agencies or non-profit organizations that support the interests and needs of the university and have a formal relationship with the university.

- F. Any use of the University computing and communication facilities and applications must be in accordance with the usage standards described in the [Standards Concerning Acceptable Usage of Stockton's Computer Facilities](#). Additionally, in the case of faculty and staff, any use must also comply with the procedures described in the [Guidelines for Safeguarding Personally Identifiable and Confidential Information from Unauthorized or Accidental Disclosure](#).

Approval History:

	Date
Board of Trustees	2/16/11