

SECTION 1 To be completed by the Account Holder	Personal Identification and Information	
	Last Name	Z-Number <input type="text" value="Z"/> <input type="text"/>
	First Name	Username <input type="text"/>
I have read, understand, and will abide by the rules set forth in the Information Technology Services Standards. www.stockton.edu/acceptable-use		
Requestor (Print) _____		
Requestor Signature _____ Date _____		

SECTION 2 Individual Account Requests	User Account Request Details	
	Employment Type	Account Provisioning
	<input type="radio"/> Adjunct <input type="radio"/> Student Worker <input type="radio"/> TES	<input type="checkbox"/> @stockton.edu Domain Account + Email <input type="checkbox"/> @stockton.edu Domain Account Only
Issuance <input type="radio"/> New Hire, First Issuance <input type="radio"/> Reactivation		
<i>NOTE: Volunteer and non-paid positions should be considered Affiliates.</i> Contact the Help Desk for more information.		

SECTION 2a Shared Resource Requests	Additional Resource Request Details	
	<input type="checkbox"/> Shared Mailbox <input type="checkbox"/> Shared Calendar <input type="checkbox"/> Email Distribution List	<input type="checkbox"/> Mailing List <input type="checkbox"/> Other (please specify): _____

SECTION 3 To be completed by the Budget Unit Manager	Unit Manager Approval	
	Comments _____	
	Budget Unit Manager _____	Department _____
Manager's Technology Punchlist for New Employees Is your new employee set up to use technology resources at Stockton? Please visit our website at its.stockton.edu for a list of technology readiness tasks, the Manager's Tech Punchlist .		
Unit Manager (Print) _____		
Unit Manager Signature _____ Date _____		

Please scan and return this form electronically via email:
newaccounts@stockton.edu

