

Student Worker FAQ's

Q: Who is eligible to be a Student Worker?

A: Any Student who is actively enrolled as a regularly matriculated student, and possess the qualifications identified by the hiring unit as appropriate for the position. Students must be and stay in good academic standing to be considered for and maintain on-campus employment. This includes Graduate students as applicable.

Q: Where can a Student go to apply for a position?

A: Students who are seeking employment opportunities on campus should be directed to the Office of Human Resources web-page (<https://stockton.edu/human-resources/index.html>) and click on the Job Seeker button. This will direct them to the Applicant Tracking System (ATS), which lists all available positions. They can apply for a specific position or the general Student Worker positions listing.

Q: How much does a Student Worker get paid?

A: No Student Worker can be hired below the State of New Jersey's minimum wage.

Q: Is there a limit to the number of hours a student can work per day? Per week?

*A: Student workers can only work up to 25 hours in a week while classes are in session. Please note, FWS student workers cannot work during break/holiday periods. A FWS student worker who has exhausted their funding may be eligible for additional FWS money (they must contact Financial Aid for this determination) **or** they may be rehired as a Student Worker under departmental budget upon requesting and receiving the appropriate approvals.*

Q: What are the requirements for Student Worker break periods?

A: While there is no Federal/State mandated law regarding break periods most hourly employees (exceptions apply based upon collective bargaining agreements), receive a 30-minute unpaid break if they are working a minimum of a 5-consecutive hour shift) The break period does not have to be extended if they work more hours.

Q: Are 15-minute breaks (morning/afternoon) required if working a full day?

A: There are no requirements outside of collective bargaining agreements that require 15-minute breaks.

Q: How does a Student Worker get paid?

A: All time worked must be reported through Web-Time entry or Time Clock Plus. It is the Student Workers responsibility to record all time worked daily and the Supervisor's responsibility to review and approve the time sheet based upon the established Payroll calendar.