

Current In-house Employee Training & Development Offerings

As an educational institution, we encourage faculty and staff to grow personally and professionally throughout their careers. One way we, in the Office of Human Resources, support this value is by offering a wide variety of educational opportunities and benefits to help faculty and staff acquire new skills and knowledge.

Below are descriptions of current offerings. [Click HERE](#) to view the current calendar/schedule.

Stockton Processes & Systems

Electronic Performance Assessment & Review (ePAR) trainings and tutorials – these video tutorials are geared towards either RATEES (those being evaluated through ePAR) or RATHERS (those supervising classified staff). Since the bulk of the ePAR process is driven by RATHERS, most tutorials are for RATHERS to assist in entering content and moving the process efficiently along.

Manager Evaluation & Review (MER) trainings and tutorials – these trainings are conducted (and then available on demand) just before the MER Workflow process opens to managers. Trainings cover specifics on completing the required templates and documents as well as how to navigate within the Workflow system.

Wellness

EAP Monthly Online Seminars – the Deer Oaks EAP program releases one new online seminar every week. These seminars are available on demand and cover topics related to employee health and wellness. You can go to the [EAP website](#) to view upcoming and already available topics.

Management/Supervisory Development

Emotional Intelligence for Managers – this two-part workshop focuses on helping managers understand and increase skills related to the four quadrants of EQ: self-awareness, self-management, social awareness, and relationship management.

Diversity, Equity, Inclusion – Teams & Individuals

The New Jersey Law Against Discrimination in the Workplace – This free, virtual, and interactive training provides an overview of how the New Jersey Law Against Discrimination (LAD) protects employees from harassment and discrimination. This NJ Division of Civil Rights course is offered free on a monthly basis.

Understanding Implicit Bias – This free, virtual, and interactive training introduces participants to the concept of implicit bias. Participants will learn how implicit bias manifests and explore strategies for addressing implicit bias in ourselves and in the workplace. This NJ Division of Civil Rights course is offered free on a monthly basis.

Recognizing and Responding to Microaggressions - This free, virtual, and interactive training will explore the way that implicit bias, including microaggressions, manifest in our lives and impacted our relationships with others. Identifying microaggressions and strategies for responding effectively to microaggressions will be explored. This NJ Division of Civil Rights course is offered free on a monthly basis.

Strategies for Effective Bystander Intervention - This free, virtual, and interactive training explores that factors that inhibit and encourage bystander intervention, especially in situations involving bias, harassment and discrimination. Strategies for intervening to support targets of bias will be discussed. This NJ Division of Civil Rights course is offered free on a monthly basis.

Respectful & Inclusive Workplace series: Getting Real about Bias, Inclusion, Harassment, and Bullying

This series of topics can each be offered as standalone sessions or combined with each other in any combination. Four topics:

Overcoming Unconscious Bias

Preventing Harassment

Embracing Diversity & Inclusion

Standing Up to Bullying

Professional Development – Teams & Individuals

Customer Service 101 -- This interactive workshop leads participants through exercises focused on increasing and improving skills related to active listening, empathy, and communication. Complaint handling and self-care are also covered in this workshop.

Emotional Intelligence for Teams – This workshop introduces the four quadrants of emotional intelligence and leads participants through activities and discussions aimed at helping them build a “toolbox” of practices to increase EQ.

Professionalism in the Workplace -- This workshop is designed to provide participants with some basic tools, tips, practices desired to enhance their professional behavior, demeanor, and decorum in the workplace. Topics explored include differentiating boundary and expectation differences in social and professional settings, exploring elements involved in communicating as a professional verbally and in writing, tips for conveying a professional image, and strategies to improve professional behavior.

MBTI Personality – the Myers-Briggs Type Indicator (MBTI) is one of the best-known and most reliable personality assessment tools available. This staff teambuilding workshop will help participants understand individual differences in healthy personalities and to promote harmony and productivity among diverse groups of people. This session includes activities to identify and confirm MBTI types and strategies on how to optimize the strengths of each team member’s type and maximize the team’s work together.

CliftonStrengths – This staff teambuilding workshop will introduce participants to a strengths-based philosophy and help them in “naming, claiming, and aiming” their top five talent themes identified through the CliftonStrengths assessment.