

## Proposal for a Post-Baccalaureate Certificate in MACJ

Full Name of Current Program: Post-Baccalaureate Certificate in Criminal Justice Administration and Leadership

Stockton Program Acronym: MACJ

Degree/level of Current Program (BA, BS, MA, MS, MBA, DPT, etc.): MA

CIP Code: 43.0103

Name(s) of Faculty Proposing New Option:

Jessica Bonnan-White

Deeanna Button

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Susan Fahey

Marissa Levy

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Richard Mulvihill

Larry Nutt

Rupen Simlot

Christine Tartaro (Program Director)

Date of Program Faculty Vote to Approve the Proposed New Option: October 29, 2015

Text Description of Proposed New Option:

After meeting with our external advisory board to discuss the needs of the field, the Master of Arts in Criminal Justice (MACJ) Program recently voted to move forward with a proposal for a post-baccalaureate certificate in Criminal Justice Administration. The program seeks to target individuals who want to further their education beyond the BA but are not interested in a full MA degree. The certificate will require students to take 15 credits. The program has developed an option for students who show great academic promise in the certificate program to seamlessly transition into the full MA program if the students decide to continue their education. Students who decide to continue on to the MA degree will be able to apply all of their certificate credits to the MA. The program faculty generated the certificate courses listed below through a combination of our knowledge of the state of the field as well as consultation with the program's External Advisory Board. The proposed certificate includes the following courses:

### Mandatory courses (total 6 credits)

CRIM 54XX Criminal Justice Management and Leadership

CRIM 54XX Understanding Organizations

### Electives (total 9 credits)

CRIM 5XXX Cyber Crime  
CRIM 5XXX Leading in Crisis  
CRIM 5XXX Fundamentals of Emergency Management  
CRIM 5368 Advanced Issues in Crime Prevention  
CRIM 5306 Geographic Analysis and Profiling  
CRIM 5520 Legal issues in Homeland Security  
CRIM 5518 Intelligence Community and Homeland Security  
CRIM 5540 Homeland Security Policy  
CRIM 5535 Terrorism in the United States  
CRIM 5214 Corrections

All of the listed courses are already part of the MACJ program or are being added as part of the new Administration and Leadership Track that the program hopes to begin offering in fall 2016. No new courses are being created exclusively for this certificate program. MACJ is mostly an in-person program. The program does not offer any strictly online courses, but we do give who teach electives the option of converting their course to hybrid (1/3 to 2/3 of course meetings online). Faculty wishing to teach a hybrid course in MACJ must design the course and then apply to the program's Distributed Education Committee for approval. The Distributed Education Committee uses a form with measures from the Blackboard Exemplary Course Program, and the proposed course must meet a minimum of 75% of those standards. Adjuncts wishing to teach a hybrid course must first teach the course in face-to-face mode before re-designing the course and submitting an application to the Distributed Education Committee.

### **Costs**

Students will be charged graduate tuition prices for the credits.

### **Admissions Criteria**

Candidates with a bachelor's degree in any major from an accredited college or university, at least a 3.0 cumulative GPA, and Introduction to Criminal Justice (or an equivalent course) will be considered for admission. Candidates who have a sufficient amount of criminal justice experience may apply to have the Introduction to Criminal Justice requirement waived. Students who do not meet the minimum GPA for admission have the option of taking up to nine credits as a non-matriculated student and then applying to the certificate program. Students must earn a minimum of a 3.0 GPA while non-matriculated in order to be considered for admission and earn grades of at least a B in each of those courses.

### **Recruitment**

The program will work with Graduate Studies to arrange for mailings and other publicity material. The program will also work with Richard Mulvihill, a program faculty member and retired Director of Public Safety for Atlantic County. Professor Mulvihill will reach out to his former colleagues in policing, courts, and corrections, to inform practitioners about the certificate. The faculty will also work with our MACJ External Advisory Board to raise awareness of the certificate among criminal justice professionals. The MACJ faculty will also let our own undergraduate students and recent alumni know about the certificate, as those who are not ready to commit to the work of a MA degree might be interested in

doing the certificate program instead. The program will use emails as well as information sessions to spread the word to our students.

### **Program completion**

Students will be required to earn a grade of B or better in their courses. Since CRIM 5408 CJ Management and Leadership and CRIM 5XXX Understanding Organizations are required for completion of the certificate program, students who earn a grade of B- or less will be required to re-take these courses. Students who earn a grade of B- or less in an elective are not required to re-take that specific elective. Two grades of C or less will result in dismissal from the certificate program. Students will need to maintain a GPA of 3.0 or higher and will have one semester to raise it if it falls below that number.

### **Assessment**

The faculty will use assessment protocols already in place for Stockton University and MACJ. MACJ observes its adjuncts once a year as part of its Adjunct Oversight Committee. Additionally, any course taught in a hybrid/online manner is subject to evaluation through the MACJ Distributed Education Committee that was inspired by Blackboard's Exemplary Course Program. Students in MACJ are asked to complete a satisfaction survey every spring semester, and the certificate students will be included either in that survey or a similar one tailored for them.

### **Consideration for admission to the MA program in Criminal Justice**

This certificate program may serve as a feeder for the MACJ program, as students who complete the certificate might be interested in staying and earning the MA. Students who have completed four of the certificate courses, all with a B or better on the first attempt, and have a GPA of at least 3.5 in the certificate program may apply for Direct Entry to MACJ. Students who meet these criteria and receive conditional admission to MACJ through Direct Entry will need to earn a grade of B or better in the final certificate course or face having the conditional admission rescinded. Students not meeting these criteria may apply for MACJ through the regular admissions process (3 letters of recommendation, GRE scores, essay).

### **Resources**

The MACJ faculty recently approved of an Administration and Leadership (ADMIN) Track as part of the MACJ Program. The courses included in this proposed certificate program are all courses that MACJ will be offering either as part of the ADMIN Track that the program hopes to start in fall 2016 or the Homeland Security Track that MACJ began offering in fall 2007. The ADMIN Track is set for presentation to the Faculty Senate in March 2016. Pending approval of that track, this entire certificate program will run with already-existing MACJ courses.

One concern that the faculty has is that some MACJ courses do fill without the certificate program. Both CRIM and MACJ have requested additional faculty lines. If seat availability becomes a problem, the certificate program will have to utilize waiting lists. As of now, the faculty's plan is to have certificate students register after matriculated MACJ students to ensure that those in the MA program get the first opportunity for the seats.

## Course descriptions:

CRIM 54xx - Criminal Justice Management and Leadership (Mulvihill): The purpose of this course is to address police administration, supervision and management as well as ethics, leadership, and the principles of policing that form the foundation for efficient, effective, and lawful administration of the modern police service. The course will blend theory with practice. It presents a foundation for the administration and management of a police agency in a logical, flexible, and understandable step-by-step manner.

CRIM 5xxx - Understanding Organizations (staff): This course examines theories and research relevant to understanding criminal justice organizations. Students will examine a variety of organizational settings and will explore factors that drive their productivity and success, such as motivation, attitudes, stress, decision-making, negotiation, conflict resolution, diversity, and adaptation. The ultimate objective of the class is to understand the individual differences and group dynamics that maximize both employee well-being and organizational effectiveness.

CRIM 5214 - Corrections (Tartaro): This is an in-depth look at the operations of contemporary correctional agencies and the challenges that they face. The class will provide an overview of jails, prisons, halfway houses, probation, parole, intermediate sanctions, and diversion programs. Students will learn about the security and treatment challenges generated by the presence of special populations such as the mentally ill, drug dependent offenders, gang members, and the elderly in the corrections system. (FPSY, JUST, ADMIN)

CRIM 5368 - Advanced Issues in Crime Prevention (Levy): The world of crime prevention will be explored from the design of old cities to the problems with new technologies. The theories, issues, and research on developing strategies for evolving crime prevention tactics will be discussed. The relationship between research and practice will be explored. (JUST, ADMIN)

CRIM 5518 - The Intelligence Community and Homeland Security (Worchel): An overview of the national intelligence community will be provided. The 2004 *Intelligence Reform and Prevention of Terrorism Act* will be discussed in depth. Intelligence support to civilian law enforcement agencies will be explored in the context of legal frameworks, oversight, and primary intelligence requirements. (HOME, JUST, ADMIN)

CRIM 5520 - Legal Issues in Homeland Security (Rodgers): Students will explore the legal issues that both support and constrain homeland security programs. Constitutional concerns and civil rights will be discussed at length. Historical parallels will be drawn. The USA PATRIOT Act, Aviation Transportation Security Act, Enhanced Border and Visa Entry Reform Act, and Posse Comitatus will be thoroughly discussed. (HOME, JUST, ADMIN)

CRIM 5535 - Terrorism in the United States (Fahey): This course will examine the occurrence of terrorism over the last forty years in the United States as well as counter-terrorism policies undertaken in the US. This course will utilize case studies, empirical research, and policy literature. We will examine terrorism incidents, terrorism groups, and policy regarding terrorism, all with a focus on the US. (HOME, JUST, ADMIN)

CRIM 5540 - Homeland Security Policy (Worchel): This course reviews and analyzes policy within the field of homeland security. Using research in the field of terrorism and disaster preparedness, students become aware of the costs of poorly constructed policy and the benefits of well-designed initiatives. (HOME, JUST, ADMIN)

CRIM 5XXX Leading in Crisis (Bonnan-White): Students enrolled will examine the relationship between leadership and administrative practice and theory in crisis management and conflict resolution. Emphasis will be placed on recent case studies of crisis management in criminal justice, as well as practice in emergency management and homeland security. Students will also engage in experiential activities to build skill sets in conflict analysis, negotiation, and crisis management.

CRIM 5XXX Cyber Crime (staff): The course introduces students to the technical, social, and legal aspects of cybercrime. Students will learn how information technology is used for criminal activity, investigative techniques, and public and private responses to cybercrime. A background check may be required.

Date of Faculty Senate Committee on Academic Programs and Planning Approval:

Date of the Provosts' Council Approval:

Date of the Faculty Senate Approval:

Attach a copy of the list of courses in the "base program" courses, along with a list of courses in the new option HIGHLIGHTED to show which are in the new option. The Provost's Office will send this document, along with those attachments, to the Academic Issues Committee (AIC) of the New Jersey President's Council as an Information Item.