

ACADEMIC PROGRAMS AND PLANNING COMMITTEE

FINAL REPORT

ACADEMIC YEAR 2019-2020

<b>Faculty members</b>	
Douglas Harvey	Chair (2018-March 2020)
Michael Law	Vice Chair (2019-March 2020), Chair March 2020
Aaron Moss	ARHU (2019-2021)
Naz Onel	BUSN (2019-2021)
Tracey Schneider	EDUC (2019-2021)
Bob Blaskiewicz	GENS (2019-2021)
Robert Barney	Graduate Studies (2019-2021)
Carla Enrique	Graduate Studies (2019-2021)
Mary Padden	HLTH (2019-2021)
Jian Wang	Library (2019-2021)
Elizabeth Pollock	NAMS (2019-2021)
Elizabeth Shobe	SOBL (2019-2021)

<b>Ex Officio Members</b>	
Carra Hood	Associate Provost for Strategic Planning, Academic Programming and Assessment (Provost designee)
Amy Beth Glass	Director of Graduate Enrollment Management
Lisa Honaker	Dean of ARHU (Provost appointee)

**No student representation**

Meeting dates

9/26/19- B-001

10/24/19- B-001

2/27/20- B-001

3/27/20- Zoom

1. Proposals- Programs
  - 1.1. The Bachelor's of Fine Arts in Creative Writing first reading occurred on 9/26/19 and the proposal was approved 10/24/19 (8-yes, 0-no) to move forward to the Faculty Senate with minor revisions regarding quantitative data analyses. This BFA will provide a new studio arts degree that aims to prepare students for careers in professional writing across a wide range of genres.
  - 1.2. A 'second' reading of a revamped Master's in Public Health with Concentrations in Community Nutrition and Substance Abuse (original proposal was discussed 9/27/18) was discussed at the 2/27/20 and 3/27/20 meetings. While the committee was enthusiastic about the proposal, multiple issues were discussed ranging from resources (faculty, internship, and library), course sequencing, and the potential for collaboration with SOBL. No vote was held at that time; proposal moved forward to Faculty Senate.
2. Proposals- Concentrations
  - 2.1. The first reading for the Music Education Concentration occurred during the 9/26/19 meeting with the proposal unanimously approved at the 10/24/19 meeting (8-yes, 0-no). The only outstanding recommendation at that time was to include the Hanover report for the Faculty Senate. This concentration provides a career path for students that are interested in music education.
3. Proposals- Certificates
  - 3.1. The Certificate in Forensic Accounting and Fraud Examination was discussed during the 9/26/19 meeting. It was unclear to the committee whether this proposal should be developed as a track in the M.S. degree or a post-baccalaureate program. The committee also raised concerns regarding resources including the library and the potential need for new faculty. More specifics regarding the curriculum requirements and costs relative to certificates at community colleges were also topics. A revised certificate proposal did not return to committee.
4. Closure of Program Notifications- none
5. Informational Items
  - 5.1. A notification of name change of Hospitality and Tourism Management Studies to Hospitality, Tourism, and Events Management Studies. No action was taken.
  - 5.2. The library submitted a recommended change in language for new programs in relationship to library resources. The new language would require that proposals include complete descriptions of the necessary library resources and are accompanied by a letter from the Directory of Library Services that verifies the availability of these resources. No vote was taken, but the committee supported the adoption of this as policy.
6. Committee business
  - 6.1. The acting chair of the committee, Douglas Harvey, submitted his resignation to the committee on 3/27/20. Vice-chair Michael Law assumed the role of chair for the remainder of the academic year.
  - 6.2. There is still an issue with the lack of student representation on the committee. Students were not involved in any of the meetings.

6.3. The committee has discussed potential procedural changes that will aid in the review of all proposals

6.3.1. We are requesting that all proposals that are sent back to AP&P for a second reading (or beyond) are accompanied by a cover letter detailing how suggestions or concerns raised by the AP&P committee were addressed.

6.3.2. We are requesting that the AP&P committee provide a synopsis of our discussions regarding our most recent review of the proposal to the Faculty Senate.

7. Academic Year 2020-2021 committee membership

<b>Faculty members</b>	
Elizabeth Pollock	Chair (2020-2022)
<i>To be appointed</i>	Vice Chair (2020-2021)
Aaron Moss	ARHU (2019-2021)
Naz Onel	BUSN (2019-2021)
Tracey Schneider	EDUC (2019-2021)
Bob Blaskiewicz	GENS (2019-2021)
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Mary Padden	HLTH (2019-2021)
Jian Wang	Library (2019-2021)
<i>To be appointed</i>	NAMS (2020-2021)
Elizabeth Shobe	SOBL (2019-2021)

<b>Ex Officio Members</b>	
<i>To be appointed</i>	(Provost designee)
<i>To be appointed</i>	
<i>To be appointed</i>	(Provost appointee)

<b>Student Members</b>	
<i>To be appointed</i>	Graduate student representative
<i>To be appointed</i>	Undergraduate student representative