

Procedure 2210: Agreements and Partnerships with Foreign Institutions or Organizations

Summary of Key Changes

This is a new procedure.



PROCEDURE

Agreements and Partnerships with Foreign Institutions or Organizations

Procedure Administrator: Director of Global Engagement

Authority:

Effective Date: TBD

Index Cross-References: Procedure 2220 International Exchange Student Admissions

Procedure File Number: 2210

Approved By: Dr. Harvey Kesselman, President

I. DEFINITION

A Memorandum of Understanding (MOU) is an agreement that outlines general collaboration guidelines between Stockton University and an institution of higher education or organization outside of the U.S.

A Memorandum of Agreement (MOA) is an agreement that outlines specific details and practices in collaboration projects between Stockton University and an institution of higher education or organization outside of the U.S., including but not limited to international exchange student programs, foreign institutions of higher education and United States institutions with international extensions.

Unless specifically stated in the agreements, the MOU or MOA has a duration of three (3) years. Upon expiration, the two universities should review the collaborations and renew or revise the MOU or MOA if needed.

International exchange student program will follow Procedure 2220 International Exchange Student Admissions.

II. PROCESS

- A. Faculty or staff members who are interested in developing a partnership with an institution of higher education or organization outside of the U.S. should discuss the type of collaboration with the relevant Dean, supervising manager, and the Director of Global Engagement.

Stockton MOU and MOA templates are recommended. If partner institutions or organizations wish to use their own templates, it can be accepted with an extended review process.

- B. The Director of Global Engagement will send the draft MOU or MOA to the Office of General Counsel for review. After approval from the Office of General Counsel, the MOU or MOA must be signed first by the partner institution or organization.

- C. The MOU or MOA will be signed by the Provost. The President may sign the MOU or MOA if required by the international partner.
- D. A final copy of the MOU or MOA with both signatures will be provided to the partner institution or organization. The Office of Global Engagement will also retain a final copy.

Review History:

	Date
Procedure Administrator	07/14/2022 & 8/19/2022
Faculty Senate	
Deans	8/15/2022
AA Leadership	
Divisional Executive	0
General Counsel	
Cabinet	
President	