

Stormwater Pollution Prevention Plan

Stockton University

101 Vera King Farris Drive, Galloway, NJ 08205

NJPDES # NJG0150240

August 11, 2021

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SPPP Form 1 – SPPP Team Members

Stormwater Program Coordinator (SPC)	
Print Name and Title	Amber Berry, Manager E/H/S
Office Phone # and e-Mail	(609) 626-6126 / Amber.Berry@stockton.edu
Signature/Date	
Individual(s) Responsible for Major Development Project Stormwater Management Review Please see training requirements for stormwater management reviewers on Form 9.	
Print Name/ Title/Affiliation	Diane D'Amico /Director of News & Media Relations / Public Notice Coordinator
Print Name/ Title/Affiliation	Charles "Skip" West / Director Facilities Planning and Construction / Post-Construction Stormwater Management Coordinator
Print Name/ Title/Affiliation	Tait Chirenje / Associate Professor of Environmental Science / Local Public Education Coordinator
Print Name/ Title/Affiliation	Brian Kowalski / Office of General Council / Regulatory Mechanism Coordinator
Print Name/ Title/Affiliation	John Fritsch / Assistant VP Facilities Management and Plant Operations / Physical Plant Manager
Other SPPP Team Members	
Print Name/ Title/Affiliation	Adrian Wiggins / Director of Campus Public Safety
Print Name/ Title/Affiliation	Jeff Gross, Associate Director Facilities Management and Plant Operations
Print Name/ Title/Affiliation	David Wood, Supervisor of Landscape Maintenance
Print Name/ Title/Affiliation	Kari Hibbert, Associate Director Facilities Management and Plant Operations
Print Name/ Title/Affiliation	Chris Corea, Associate Director EHS

SPPP Form 2 – Revision History

	Revision Date	SPC Initials	SPPP Form Changed	Reason for Revision
1.	9/27/2021	AB/CC		Annual Update
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SPPP Form 3 – Public Involvement and Participation Including Public Notice

<p>1. Website URL where the Stormwater Pollution Prevention Plan (SPPP) is posted online:</p>	<p>https://stockton.edu/facilities-construction/water-usage.html</p>
<p>2. Physical location and/or website URL where records of public notices, meeting dates, minutes, etc. are kept:</p>	<p>https://stockton.edu/facilities-construction/water-usage.html</p>
<p>3. Describe how the permittee complies with applicable state and local public notice requirements when providing for public participation in the development and implementation of its MS4 stormwater program:</p>	
<p>For any meetings where public notice is required under the Open Public Meetings Act (“Sunshine Law,” N.J.S.A. 10:4-6 et seq.), Stockton University provides public notice in a manner that complies with the requirements of that Act. In addition, Stockton University will solicit input while developing its Stormwater Program from the municipalities, interested students, employees, and neighboring residents. Dian D’Amico, Stockton University Director of News & Media Relations, will prepare all Public Notice(s) required by this program.</p>	

SPPP Form 4 – Public Education and Outreach

This is only required for colleges, universities, and military bases with dependents living on base.

1. Describe how public education and outreach events are advertised. Include specific websites and/or physical locations where materials are available.

Stockton University has developed and implements a Local Public Education Program in partnership with the Stockton University Environmental Studies Program, the Stockton Action Volunteers for Environment (SAVE) and Waterwatch, who are the stewards for this program. Tait Chirenje, with SAVE and Waterwatch volunteers copy and distribute the NJDEP educational pamphlet. The educational pamphlet is electronically sent to all employees and students at Stockton University. The educational pamphlet is electronically sent along with other information at the beginning of each Spring semester.

SAVE holds an annual “Earth Day Fair” at the end of April attended by the office of E/H/S to answer any questions regarding stormwater as well as hand out appropriate materials provided by the NJDEP. There will be additional activities, such as a campus cleanup in cooperation with Waterwatch. For more information, the Facilities and Construction Office has an Energy and Sustainability website <https://stockton.edu/facilities-construction/energy-and-sustainability.html>. The website is continually updated to include appropriate stormwater information on topics contained in the Public Complex permit. In addition, since 2013 Stockton University has participated in a competition called Recyclemania which encourages all employees and students to increase recycling efforts and reduce waste generation.

While Stockton University is relying on the Environmental Studies Program, the Stockton Action Volunteers for Environment (SAVE) and Waterwatch to fulfill the Local Public Education requirement, Stockton University understands that it is ultimately their responsibility to comply with all permit requirements.

EHS began work with Tait Chirenje and his ENV undergrad/grad students to develop local public education programs. They have developed a website, multiple educational pamphlets, and a curriculum for stormwater education at the grade school level.

2. Indicate where public education and outreach records are maintained.

The Facilities and Construction Office has an Energy and Sustainability website <https://stockton.edu/facilities-construction/energy-and-sustainability.html> that is continually updated to include appropriate stormwater information on topics contained in the Public Complex permit.

SPPP Form 5 – Post-Construction Stormwater Management in New Development and Redevelopment Program

<p>1. How does the permittee define ‘major development’?</p>
<p>Any project that proposes 0.25 acres of “new” impervious surface and/or 1 acre of disturbance overall is considered a "major development" and triggers the rules.</p>
<p>2. Describe the process for reviewing and approving major development project applications for compliance with the stormwater management rules at N.J.A.C. 7:8 et seq. Attach a flow chart if available. If applicable, provide the physical location of the mitigation plan required to grant a variance or exemption from the design and performance standards for stormwater management measures.</p>
<p>Stockton University implements post-construction stormwater management practices in new development and redevelopment programs as per the Public Complex Permit minimum standard. The University considers the applicable design and performance standards as early as possible in the project planning and design process. To help ensure that the minimum standard is met, Stockton University works with the engineer/environmental vendor of record to help determine which of our development projects are subject to the standard, and to assist in the design and execution of these projects. The University’s Annual Reports list the projects subject to the standard.</p> <p>The University’s Board of Trustees promulgated Policy No. VI-81 Pollution Prevention which:</p> <ol style="list-style-type: none">1. Provide guidance on sound environmental practices to protect public health, safety and welfare2. Incorporates pollution prevention concerns in decision-making3. Ensure all activities of the University meet or exceed compliance with applicable environmental standards, regulations and guidelines4. Promote environmental stewardship and sustainability opportunities in all areas <p>Stockton will comply with the storm drain inlet design standard in Attachment C either by conveying flows through a trash rack as described in the “Alternative Device Exemptions,” or (for flows not conveyed through such a trash rack), by installing the NJDOT bicycle safe grate with, where necessary, a curb inlet opening no greater than two inches across the smallest dimension. The storm drain inlets will also be engineered to ensure adequate hydraulic performance. When the University constructs any project regulated by the Public Complex Permit as a new development and redevelopment project, the University will ensure adequate long-term operation and maintenance of BMPs for that project by preparing a project maintenance plan in accordance with N.J.A.C. 7:8-5.8 where applicable, and by requiring and funding the University’s implementation of that plan. For BMPs at stormwater facilities, maintenance of these BMPs will also be an integral part of the stormwater facility maintenance program that we are developing to ensure proper function and operation of all University stormwater facilities regulated by the Public Complex Permit.</p>

3. Indicate the physical location of approved applications for major development projects and Major Development Summary Sheets (permit Attachment D)?

Physical location of approved applications for major development projects can be found on the Stockton University website in construction updates under Facilities and Operations. Major Development Summary Sheets are maintained by Stockton University Department of Facilities and Operation.

SPPP Form 6 – Regulatory Mechanisms

Regulatory Mechanism	Date of Adoption	Website URL	DEP model regulatory mechanism adopted w/o change?	Entity responsible for enforcement
1. Pet Waste permit cite IV.B.5.a.i.	5/5/2013	https://stockton.edu/policy-procedure/documents/procedures/6880.pdf?1628515931799		
2. Wildlife Feeding permit cite IV.B.5.a.ii.	5/5/2013	https://stockton.edu/policy-procedure/documents/procedures/6884.pdf?1628515931799		
3. Litter Control permit cite IV.B.5.a.iii.	5/5/2013	https://www.stockton.edu/policy-procedure/documents/procedures/6883.pdf?1632751371001		
4. Improper Disposal of Waste permit cite IV.B.5.a.iv.	5/5/2013	https://www.stockton.edu/policy-procedure/documents/procedures/6882.pdf?1632751563695		
5. Residential Yard Waste Collection <i>(for residences located within permittee property)</i> permit cite IV.B.5.a.v.	N/A	N/A		
6. Illicit Connection Prohibition permit cite IV.B.5.a.vii.	5/5/2013	https://www.stockton.edu/policy-procedure/documents/procedures/6881.pdf?1632751563695		
Indicate the location of records associated with the regulatory mechanisms above and related enforcement actions:				

Location of records associated with regulatory mechanisms above and related to enforcement action can be found on the Stockton University website under policies and procedure.

<https://www.stockton.edu/policy-procedure/>

SPPP Form 7 – Street Sweeping

1. Provide a map or describe the location of all streets and paved parking lots that are owned or operated by the permittee. Indicate which of these streets and parking lots have storm drain inlets that direct stormwater runoff into an MS4 or discharge directly to surface water.

See Concept Utility Plans, Stockton University Storm Sewer Location plans (revised on July 21, 2021)

2. Describe the sweeping schedule for all streets and paved parking lots that are owned or operated by the permittee.

Stockton University sweeps all defined areas, including parking lots. All such areas located within the dormitories and residence halls complex will be swept during the 1st week of each month. All such areas located within the academic building complex and the apartment complex will be swept during the 2nd and 3rd weeks of each month, consecutively. In 2020, Stockton purchased two electric streetsweepers.

3. Indicate the location of records, including sweeping dates, areas swept, number of miles swept and total amount of materials collected each month.

Street sweeping records are maintained by Stockton University Department of Facilities and Operations.

See **Attachment A** for Street Sweeping Records

SPPP Form 8 – Catch Basins and Storm Drain Inlets

<p>1. Describe the schedule for inspections, cleaning, and maintenance of catch basins and storm drain inlets that are owned or operated by the permittee.</p>
<p>Stockton University implements an annual catch basin cleaning program to remove debris and maintain catch basin function and efficiency. Dave Wood, Supervisor Landscape Maintenance of Stockton University, ensures that all catch basins are inspected and cleaned. If, at the time of inspection, no sediment, trash, or debris are observed in a catch basin, then that catch basin will not be cleaned. All catch basins are inspected each year, even if they were found to be “clean” the previous year. If any repairs need to be made, Stockton University takes proper measures to see that all catch basins are repaired.</p>
<p>2. List the locations of catch basins and storm drain inlets with recurring problems, i.e., flooding, accumulated debris, etc. For each, describe what measures are taken to address the problems and explain how such work is prioritized.</p>
<p>In 2020, no inlets were found with reoccurring problems, this is due to continued visual inspections conducted by Grounds Personnel.</p>
<p>3. Describe the inspection and label maintenance plan on storm drain inlets that do not have permanent wording cast into the design.</p>
<p>Inlets are inspected yearly to check if inlets labels are visible and/or require maintenance or repair.</p>
<p>4. Indicate the location of records that include catch basin and storm drain inlet inspections, and the amount of materials collected during catch basin and storm drain inlet cleanings.</p>
<p>Records that include catch basin and storm drain inlet inspections and amount of material collecting during cleanings are maintained by Stockton University Department of Facilities and Operation.</p>
<p>5. Describe how the permittee ensures that storm drain inlets within the Public Complex are retrofitted.</p>
<p>All Stockton University inlets comply to NJDOT bicycle safe grate style and curb openings with a clear space no bigger than two inches across the smallest dimension.</p>

SPPP Form 9 – Employee Training

A. Permittee Employee Training: Stormwater Program Coordinator (SPC) must ensure appropriate staff receive training on topics in the chart below as required due to job duties assigned within three months of commencement of duties and again on the frequency below. Indicate the location of associated training sign in sheets, dates, and agendas or description for each topic.

Topic	Frequency	Title of trainer or office to conduct training
1. Maintenance Yard/Ancillary Operations	Every year	Amber Berry
2. Stormwater Facility Maintenance	Every year	Amber Berry
3. SPPP Training & Recordkeeping	Every year	Amber Berry
<i>For Public Complexes with residents only</i> 4. Residential Yard Waste Collection	Every 2 years	Amber Berry
5. Street Sweeping	Every 2 years	Amber Berry
6. Illicit Connections & Outfall Mapping	Every 2 years	Amber Berry
7. Outfall Stream Scouring	Every 2 years	Amber Berry
8. Waste Disposal Education	Every 2 years	Amber Berry
9. Regulatory Mechanisms	Every 2 years	Amber Berry
10. Construction Activity/Post-Construction Stormwater Management in New Development and Redevelopment	Every 2 years	Amber Berry

B. Stormwater Management Reviewer Training: All individuals who review the stormwater management design for development and redevelopment projects on behalf of the permittee must attend the first available class upon assignment as a reviewer and every five years thereafter. The course is a free, two-day training conducted by DEP staff. Training dates and locations are posted at www.nj.gov/dep/stormwater/training.htm.

Indicate the location of the permittee's list of the names and dates of individuals that received the Department approved training: See attached list

SPPP Form 10 – Maintenance Yards and Other Ancillary Operations

Complete separate forms for each location.

1. Address of maintenance yard or ancillary operation (complete one form per location):

See **Attachment B** for Maintenance Yard Inventory

2. List all materials and machinery located at this location that are exposed to stormwater which could be a source of pollutants in a stormwater discharge.

Raw materials –

Intermediate products –

Final products –

Waste materials –

By-products –

Machinery –

Fuel –

Lubricants –

Solvents –

Detergents related to maintenance yard or ancillary operations –

Other –

3. Indicate the location of monthly inspection logs documenting inspections of this location:

Inspection logs are maintained by Stockton University Department of Facilities and Operations.
See **Attachment B**

4. Describe the procedures for cleaning spills and disposing of clean-up waste. Indicate the location of materials used for cleaning, e.g., kitty litter, sawdust, etc.

- 1.) Conduct Cleanup of any spill(s) immediately after discovery.
- 2.) Spills are to be cleaned using dry cleaning methods only.
- 3.) Spills shall be cleaned up with dry, absorbent material (e.g., kitty litter, sawdust, etc.) and the rest of the area to be swept.
- 4.) Collected waste to be disposed of properly.
- 5.) Contact the Stockton University Spill Response Team.

5. List all containers stored at this location, including the content, and location. For containers that are stored outside, indicate if they are covered, what they are placed upon, and if the area is graded or contained by berms.

Containers are stored on Stockton University Campus in various locations throughout campus with lids.

Any hazardous materials stored outside (ASTs, used cooking oil) are stored under protective containment sheds or berms.

6. For each category below, describe the best management practices in place to ensure compliance with all requirements in the permit. Indicate the location of inspection logs and tracking forms associated with this maintenance yard or ancillary operation, including documentation of conditions requiring attention and remedial actions that have been taken or have been planned.

a. Fueling Operations

- 1.) Shut the engine off
- 2.) Ensure that the fuel is the proper type of fuel.
- 3.) Absorbent spill clean-up materials and spill kits shall be available in fueling areas and on mobile fueling vehicles and shall be disposed of properly after use.
- 4.) Nozzles used in vehicle and equipment fueling shall be equipped with an automatic shut-off to prevent overfill.
- 5.) Fuel tanks shall not be “topped off.”
- 6.) Mobile fueling shall be minimized. Whenever practical, vehicles and equipment shall be transported to the designated fueling area in the maintenance yard.
- 7.) Clearly post, in a prominent area of the facility, instructions for safe operation of fueling equipment, and appropriate contact information for the person(s) responsible for spill response.

b. Discharge of Stormwater from Secondary Containment

Storage tanks should be inspected for signs of deterioration, leaks, or accumulation of oil inside of contaminated area, or other signs that maintenance or repairs are needed. Secondary containment areas and/or other discharge drainage controls are checked for proper drainage, general conditions, evidence of oil, or signs of leakage. The inspection involves visually inspecting all above ground valves and pipelines and noting the general condition of items such as transfer hoses, flange joints, expansion joints, valve glands and bodies, catch pans, pipeline supports, pumps, locking of valves, and metal surfaces. Written inspection procedures and reports are signed by the inspector and are maintained with the SPCC plan documentation for a period of at least 3 years.

See **Attachment C** for Monthly Inspection Checklist.

c. Vehicle Maintenance

- 1.) Conduct vehicle maintenance operation only in designated areas.
- 2.) Whenever possible, perform all vehicle and equipment maintenance activities at an indoor location with a paved floor.
- 3.) Always use drip pans.
- 4.) Absorbent spill clean-up materials shall be available in maintenance areas and shall be disposed of properly after use.
- 5.) Maintenance areas shall be protected from stormwater run-on and runoff, and shall be located at least 50 feet from downstream drainage facilities and watercourses.
- 6.) Use portable tents or construct a roofing-device over long-term maintenance areas and for projects that

must be performed outdoors. Do not dump or dispose oils, grease, fluids, and lubricants onto the ground.
7.) Do not dump or dispose batteries, used oils, antifreeze and other toxic fluids into a storm drain or watercourse.
8.) Do not bury tires.
9.) Collect waste fluids in properly labeled containers and dispose properly.

d. On-Site Equipment and Vehicle Washing

See permit for certification and log forms for Underground Storage Tanks.

No on-site Washing

e. Salt and De-Icing Material Storage and Handling

- 1.) If salt or de-icing materials are spilled, remove the materials using dry cleaning methods. All icing Material collected materials shall be either reused or properly discarded.
- 2.) Sweeping should be conducted once a week to get rid of dirt and other debris. Sweeping should also be conducted immediately following loading/unloading activities, when practical.
- 3.) Minimize the tracking of materials from storage and loading/unloading areas.
- 4.) Minimize the distance that salt and de-icing materials are transported during loading/unloading activities.
- 5.) Any materials that are stored outside must be tarped when not actively being used.
- 6.) If interim seasonal tarping is being implemented, de-icing materials may be stored outdoors only between October 15th through April 30th
- 7.) Periodically check for leaks and damaged equipment and make and Inspection repairs as necessary.
- 8.) Perform monthly inspections of all (indoor and outdoor if applicable) storage locations.

f. Aggregate Material and Construction Debris Storage

Aggregate materials are stored in accordance with NJ soil erosion sediment control standard. Construction debris is removed from site in accordance with NJDEP solid waste standard.

g. Street Sweepings, Catch Basin Clean Out and Other Material Storage

Street sweeping, catch basin clean out, and other materials are removed from site by sub-contractor in accordance with NJDEP solid waste standards.

See **Attachment D** for Recycled Waste Tracking Forms

h. Yard Trimmings and Wood Waste Management

Note that leaves, grass clippings, woodchips, and brush are considered yard trimmings and trees, stumps, and untreated lumber are considered wood waste.

Yard trimmings and wood waste are removed from site in accordance with NJDEP solid waste standards or composted on-site.

See **Attachment D** for Recycled Waste Tracking Forms

SPPP Form 11 – Mapping Outfall Pipes and Stormwater Facilities

Visit https://www.nj.gov/dep/dwq/msrp_map_aid.htm for the NJ DEP free mapping application.

1. Mapping Outfall Pipes: Attach an image or provide a link to a map of the outfall pipes located on the Public Complex property, showing the location of the end of all MS4 outfall pipes (in tidal and non-tidal receiving waters) owned or operated by the Public Complex which discharge to a surface water body. Include the location and name of all surface water bodies receiving discharges from those outfall pipes.

Note that the permittee must submit the outfall pipe map to NJ DEP by January 1, 2020. Updates to the outfall pipe map shall be submitted annually to include new or newly identified outfall pipes. Outfall pipes may be included on the map of stormwater facilities and submitted with the Annual Report and Certification (see #2 below).

See Concept Utility Plans, Stockton University Storm Sewer Location plans (revised on July 21, 2021)

2. Mapping Stormwater Facilities: Attach an image or provide a link to a map of the stormwater facilities located on the Public Complex property. Include the property boundaries of the Public Complex, location of each stormwater facility, e.g., outfalls, inlets, basins, subsurface infiltration/detention systems, culverts, MTDs, green infrastructure, etc.

Note that the permittee must submit the stormwater facilities map to NJ DEP by January 1, 2020. Updates to the stormwater facilities map shall be submitted annually to include new or newly identified stormwater facilities as an attachment to the Annual Report and Certification.

See Concept Utility Plans, Stockton University Storm Sewer Location plans (revised on July 21, 2021)

SPPP Form 12 – Outfall Pipe Inspections

<p>1. Inspections: Describe the program in place to inspect the outfall pipes located on Public Complex property. Records must include the location, inspection date, inspector name, findings, preventative and corrective maintenance performed. Indicate the location of records.</p>
<p>Records are maintained by Stockton University Department of Facilities and Operations.</p> <p>See Attachment E for Outfall Pipe Inspection Log</p>
<p>2. Stream Scouring: Describe the program in place to detect, investigate and control localized stream scouring from stormwater outfall pipes. Indicate the location of records related to cases of localized stream scouring. Such records must include the contributing source(s) of stormwater, recommended corrective action, and a prioritized list and schedule to remediate scouring cases.</p>
<p>Stockton University will implement an outfall pipe scouring detection, remediation and maintenance program. Stockton University will assess active scouring at its outfall pipes. A spreadsheet will be maintained indicating any necessary remediation and maintenance to any outfall pipes. If remediation is necessary, Stockton University will repair in accordance with the Standards for Soil Erosion and Sediment Control in NJ. Stockton University will conduct annual inspections of the stormwater outfall pipes. During inspection, Stockton University will also photo document the outfall pipe locations. Stockton University will ensure that it receives all required local, state, or federal permits, such as NJDEP stream encroachment permits, prior to starting any repairs/remediation.</p>
<p>3. Illicit Discharges: Describe the program in place for conducting visual dry weather inspections of permittee-owned or operated outfall pipes. Record results of investigations and actions taken using NJDEP’s form at https://www.nj.gov/dep/dwq/public_complex/pdf/PC_Illicit%20Connection%20Inspection%20Report%20Formpdf.pdf.</p> <p>Indicate the location of these forms and related illicit discharge records. Note that Illicit Connection Inspection Report Forms shall be included in the SPPP and submitted to NJ DEP as an attachment to the Annual Report and Certification.</p>
<p>Stockton University will develop and implement an Illicit Connection Elimination Program. In this program, the initial investigation was conducted by Drs. William Cromartie and Tait Chirenje, with student assistance from their Environmental Issues classes during the stormwater inlet and outfall pipe mapping process (see outfall pipe mapping). If there are any complaints from students, employees, or the general public of any illicit connections, the Executive Director of Facilities Management and Operations will be notified, and they will make an initial investigation of the discharge. Stockton University will be using NJDEP Illicit Connection Inspection Report forms and protocol for determining if a discharge is an illicit connection. Copies of all inspection reports of discharges with dry weather flows will be submitted to the NJDEP along with the Annual Inspection and Recertification. If the connection is found to be from Stockton University, any necessary corrections to eliminate the discharge will be made under the supervision of the Executive Director of Facilities Management and Operations as appropriate. However, if the connection is found to be from another responsible party, Stockton University will report the illicit connection in writing to the NJDEP.</p>

SPPP Form 13 –Stormwater Facilities Inspection and Maintenance

1. Inspections: Describe the program in place to inspect, clean, and maintain the stormwater facilities located on Public Complex property. Records must include the type of stormwater facility, location, inspection date, inspector name, findings, preventative and corrective maintenance performed. Indicate the location of records.

Stockton University will implement a stormwater facility maintenance program to ensure all stormwater facilities operated by the university function properly. Stockton University has identified all stormwater facilities which they own or operate.

2. Maintenance: Indicate the location of maintenance plans related to maintenance of stormwater facilities on Public Complex property.

NJDEP provides materials to assist permittees with this requirement at https://www.nj.gov/dep/stormwater/maintenance_guidance.htm.

Location of maintenance plans are maintained by Stockton University Department of Facilities and Operations.

SPPP Form 14 – Total Maximum Daily Load Information

1. List the names of the adopted Total Maximum Daily Loads (TMDLs), parameters addressed, and the affected water bodies associated with any segment of surface water wholly or partially within or bordering the Public Complex.

Refer to the list of TMDL reports provided at <http://www.nj.gov/dep/wms/bears/tmdls.html>.

Utilize the TMDL look-up tool at <https://www.nj.gov/dep/dwq/msrp-tmdl-rh.htm> to identify impaired water bodies bordering the Public Complex.

N/A

2. Describe how the permittee uses TMDL information to prioritize stormwater facilities maintenance projects and to address specific sources of stormwater pollutants.

For guidance on TMDLs, visit <https://www.nj.gov/dep/dwq/pdf/10-21-16-tmdl-tool-box.pdf>.

N/A

SPPP Form 15 – Additional Measures and Optional Measures

1. Additional Measures: Describe any Best Management Practice(s) and the related measurable goal or numeric effluent limitations that are expressly required by the Department to be included in the permittee's stormwater program by a TMDL.

N/A

2. Optional Measures: Describe any Best Management Practice(s) the permittee has developed that extend beyond the requirements of the Public Complex MS4 NJPDES permit that prevents or reduces water pollution.

SPPP Form 16 – Shared Services

1. List the permit conditions that are satisfied through a shared or contracted service where an entity other than the permittee is implementing BMP(s) or control measure(s) on the permittee's behalf. Include the name of the entity responsible for satisfying each applicable permit condition.

Note that the permittee is responsible for ensuring that the BMP(s)/control measure(s) are at least as stringent or as frequent as the corresponding permit requirement. The permittee is responsible for compliance with the permit if the other entity fails to implement the measure(s) or component(s).

The permittee is responsible for maintaining the appropriate documentation related to permit conditions, including those satisfied through shared services, in the SPPP and on the Annual Report and Certification.

N/A

2. For each permit condition that is satisfied through a shared or contracted service, describe the arrangements in place. Indicate the physical location of any written agreements and records.

N/A

Attachment A - Street Sweeping Records

Attachment B – Maintenance Yard Inventory List

***Attachment C – Monthly Inspection Checklist
Chartwells***

Attachment D – Recyclable Waste Documentation

Attachment E – Outfall Inspection Logs

Attachment F – Inlet Inspection Logs

Attachment G – Best Management Practices

Attachment H – Utility Plan – Stormwater Plan

***Appendix A – List of Individuals that have completed NJDEP
Stormwater Management Training***