

## Introduction

Dear \${e://Field/RecipientFirstName},

Please ONLY complete this form while you are talking with your preceptor. The completed document will be emailed to you and to your preceptor, Professor \${e://Field/Preceptor} to verify that you participated together.

Your preceptor will ask you to read some information on the screen to compare it with information in Degree Works, and request updates, if needed. Please be sure to read back all advice your preceptor asks you to type in this form to be sure you've heard it correctly.

Please remember to ask Professor \${e://Field/Preceptor} before you click the blue button at the bottom of the screen to be sure you're both ready to continue.

## Advising Checklist pg. 1

### Advising Checklist

	I have what is needed/ thought about it		I understand this is my responsibility	My preceptor gave me this advice
	Yes	No	Initials	Please record advice below
<b>Degree Works:</b> Review your GPA: <b>\${e://Field/Overall_GPA}</b> Is it 3.0 or above? If it is not, review your	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>

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options with your preceptor. You can ONLY enter Final Clinical Practice with 3.0 or above (or Praxis II =>110% of passing).				
<p><b>Degree Works:</b> Does the top section show Education as a concentration or second major? If no, click the Student Services tab in your Go Stockton portal &gt; Student Tools &gt; Change of Major/Minor.</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>
<p><b>Degree Works:</b> Are all EDUC Professional Requirement courses completed to date with a grade 'C' or better? (EDUC 1515, 2241, 2231, INTC 2610...)</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>
<p><b>Degree Works:</b> Are you done with your classes for your major? If NO, talk to your preceptor about what can be done.</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>
<p><b>Degree Works:</b> Does your preceptor need to complete an <a href="#">Adjustment Form</a>? If yes, summarize Preceptor advice in the box.</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>
<p><b>Placement:</b> Are you staying in your current placement? If not, please contact <a href="#">Jennifer Houser</a>.</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>
<p>As a reminder, you are NOT allowed to arrange your own fieldwork placements. Doing so breaks program policy and could jeopardize your completion.</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>
<p><b>Accommodations:</b> If you need accommodations for a P-12 clinical/fieldwork setting contact <a href="#">Learning Access</a> and email <a href="mailto:FieldDirector@stockton.edu">FieldDirector@stockton.edu</a> so that we can make arrangements with you. My preceptor has discussed that with me:</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>
<p><b>MANDATORY MEETING:</b> <b>Friday, December 15, 2023</b> from 8 am - 4 pm. You <b>MUST</b> attend. Please plan accordingly.</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>

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	Yes	No	Initials	Please record advice below
<p><b>Start of Student Teaching:</b> You will be expected to be in the classroom on the first day that staff must report. This might likely be January 2nd, 2024. BEFORE Stockton's semester begins, so check your school district calendar now.</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>
<p><b>Success in Student Teaching</b> You will be expected to be in the classroom every and must make up any time lost for illness. Plan any external obligations and vacations around this critical time. Do NOT schedule any vacations during student teaching. Note that school closures may result in additional mandatory days on weekends or holidays to meet state requirements. You must be available during the entire internship period.</p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>
<p><b>Substitute Teaching:</b> Districts often require substitute certification in place to complete clinical hours including student teaching in their buildings. Some districts make job offers only to those with a substitute certification for mid-year vacancies. For these reasons, we strongly recommend you obtain yours. Additionally, schools are paying \$125-\$175 per day to anyone with a substitute teacher certification. <a href="#">Instructions for obtaining a substitute certification</a></p>	<input type="radio"/>	<input type="radio"/>	<input type="text"/>	<input type="text"/>

**ONLY answer this question if you are NOT planning to continue with Student Teaching next semester!**

Please indicate if you are taking a gap semester or are leaving the Teacher education program. Choose below. Thank you!

- Not going forward into Student Teaching to finish content area courses
- Taking gap semester
- Leaving Teacher Education
- Other, please write below

Praxis II Scores: [\\${e://Field/Praxis\\_II\\_Scores}](#)

GPA: [\\${e://Field/Overall\\_GPA}](#)

You used the Flex rule to move forward in your education sequence. Please discuss the implications with your preceptor. If the flex rule is used to qualify for CPII, a GPA of 3.5 or higher must be maintained. Find the Flex Rule [here](#). The scores you need are [here](#).

Advice from my preceptor:

### disclaimer and fieldwork

#### Class Selection

If you are eligible, you will be automatically enrolled in Final Clinical Practice classes/sections according to your concentration and availability of placement. This will happen during the next months when we are working out placements and supervisors. It will take several weeks. Thank you for your patience and professionalism!

By initialing each box and signing the line below, you, the student acknowledge an understanding of all information that was reviewed during this preceptorial session. You grant the School of Education your permission to register you for the courses you must take. You further recognize it is your responsibility to satisfy all degree and certification requirements and policy as outlined in the [Teacher Education Handbook](#).

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# SIGN HERE

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