



POSTER REQUIREMENTS

All posters will be displayed in the **Board of Trustees Room** adjacent to the Campus Center Main Event Room.

CONTENT AND DESIGN

Poster size should be limited to **3ft x 4ft**. As long as the poster fits within the size limitations (3ft x 4ft), you are free to design your poster in any professional way you see fit. Posters should maintain a **professional academic theme**, be easy to read/view both in font and graphics, and should not be decorated with tissues, glitter, balloons, etc. It is best that posters be prepared in such a way that they are readable from a distance of 4 feet.

Please prepare a brief description of your poster to share orally during the poster presentation session. Be prepared to field questions and comments regarding your project, scope of work and the poster itself during the allotted time.

DISPLAY OPTIONS

Posters will only be displayed on moveable walls/screens, tabletops, or easels:

- **Hanging** – Posters can be clipped to/hung on moveable walls and screens throughout the room space.
- **Tabletop** – Heavy backing should be used to aid in standing the poster upright by itself on a tabletop.
- **Easel** – We have a limited number of easels to offer; if you do not have your own, please email ctld@stockton.edu.

If your poster is already constructed and you need special accommodations, please call the CTLD at (609) 626-3828.

DROP-OFF/PICK UP

Posters should be dropped off on Thursday, April 25th no later than 8:30am in the Campus Center Main Event Room.

All posters must be in place by 9:00am. Special arrangements can be made to drop it off with the CTLD the week prior, if you are unable to do same day drop off in time. Contact the CTLD at x3828 for additional information. Posters should be removed at the end of the Poster Session.

CELEBRATION OF SCHOLARSHIP & TEACHING

Presenters should be available for questions and comments during the designated viewing time of 9:30am - 10:30am.

On the day of the event, be sure to join us for:

- Breakfast served for all from 9:00am – 10:30am in the Campus Center Main Event Room.
- Oral presentations beginning at 10:30am in the Campus Center Main Event room and Meeting Rooms.
- Presenters luncheon at noon!
- Continuation of oral presentations at 1:00pm.