



# Stockton University

## BOARD OF TRUSTEES

WEDNESDAY, September 23, 2020

4:30 p.m. Open Public Meeting

### AGENDA

The Meeting will open to the public at 12:15 p.m. via Zoom. The link will be posted on the University website the day of the meeting. Immediately following action on the resolution to meet in closed session, members of the public will be asked to leave the meeting.

**The Board will reconvene for the Open Public meeting at 4:30 p.m. via Zoom. Members of the University community and the public who wish to attend virtually should go to the University's website <https://stockton.edu/board-of-trustees/index.html> where login information will be posted the day of the meeting.**

Notice of Public Meeting: As required by the Open Public Meetings Act, on September 15, 2020, , the dates, times and locations of Stockton University Board of Trustees Public Meetings were: (a) posted on the University's website, (b) forwarded to the Bursar's Office at the University, the Press of Atlantic City, the Daily Journal, (c) and filed with the Secretary of the State of New Jersey, Galloway Township Clerk's Office, and Atlantic County Clerk's Office. A revision to the location of this meeting was sent on September 18, 2020.

1. Call to Order and Roll Call, Trustee Schoffer, Chair
2. **Action Item:** [Approval of Regular Meeting Minutes of July 15, 2020](#)
3. **Action Item:** [Resolution to Meet in Closed Session](#)

The Board will approve a resolution to meet in closed session to review and discuss concerns related to real estate, personnel, collective bargaining, and litigation matters, and items exempt under the Open Public Meetings Act.

4. Call to Order and Roll Call to reconvene open public meeting: **Trustee Schoffer**
5. **Action Item: Resolution:** 2020-21 Slate of Officers: **Trustee Schoffer**
6. **Oath of Office:** Mr. Jaiden Chavis, newly elected Student Trustee Alternate: **Trustee Ciccone and President Kesselman**

7. President's Report: **President Kesselman**

- a. Special acknowledgement of outgoing Board of Trustees Chair, Leo Schoffer
- b. Special recognition of outgoing Student Trustee, Nadira Anderson

8. Committee Reports

- a. Academic Affairs and Planning Committee Report: **Trustee Davis, Chair**
- b. Student Success Committee Report: **Trustee Worthington, Chair**  
Information Items
  - 2020 Summer Enrollment Statistics and Fall 2020 Preliminary Enrollment Report: **Dr. Robert Heinrich, Chief Enrollment Management Officer**
- c. Finance and Professional Services Committee Report: **Trustee Ellis, Chair**

**Action Items: Resolutions by Consent Agenda**

- [FY22 Capital Budget Submission](#)
- [Proposed FY21 Operating & Capital Budget and Adoption](#)

**Action Items: Bid Waivers**

- [FY21-23 Bid Waiver Contracts](#)
- [FY21 Increase in Bid Waiver Contract](#)

- d. Audit Committee Report: **Trustee Ciccone, Chair**
- e. Buildings and Grounds Committee Report: **Trustee Dolce, Chair**

**Action Item: Resolution: [To Endorse the University Master Plan](#)**

- f. Development Committee Report: **Trustee Deininger, Chair**
- g. Investment Committee Report: **Trustee Ellis, Chair**
- h. University Policy Review: **President Kesselman**

**Information Item: Review of University Policies (First Reading)**

- I-67            Disability, Accessibility, and Reasonable Accommodations
- VI-45           Refunds Upon Withdrawal

**Action Item: Resolution: [Approval of University Policies \(Second Reading\)](#)**

- I-55            Campus Conduct Code
- VI-2            Facilities Master Plan
- VI-60           Real Estate Transaction Advisory Committee

Information Item: (Approved at the 8/31/20 Exec. Committee Mtg)

- VI-120        Student Policy Prohibiting Discrimination in the Academic/Education Environment

**9. Action Item: Resolution: [Personnel Actions: President Kesselman](#)**

**10. Other Business**

**11. Comments from the Board of Trustees/Public**

Members of the public should limit their comments to three minutes and are not permitted to cede their time to another member of the public.

The next regularly scheduled meeting of the Board will be held at 4:30 p.m. on Wednesday, December 9, 2020 on the Galloway Campus in the Board of Trustees Event Room.

Adjournment

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES MEETING  
OPEN PUBLIC MINUTES  
July 15, 2020**

<b>Trustees Present via Zoom</b>	Leo B. Schoffer, Esq., Chair Mr. Raymond R. Ciccone, CPA, Vice Chair Mr. Stanley M. Ellis, Secretary Ms. Mady Deininger Dr. Nancy Davis Michael Jacobson, Esq. Mr. Andy Dolce Ms. Nelida Valentin Ms. Meg Worthington Ms. Nadira Anderson, Student Trustee Mr. Tyler Rodriguez, Student Trustee Alternate Dr. Harvey Kesselman, President and Ex Officio
<b>Call to Order</b>	Chairperson Schoffer called the meeting to order at 12:22 p.m. on Wednesday, July 15, 2020 via Zoom. On July 8, 2020, a special notice of this meeting, as required by the Open Public Meeting Act, was (a) posted on the University's Website; (b) forwarded to the Bursar's Office at the University, the editors of the <i>Press of Atlantic City</i> , <i>the Daily Journal</i> ; and (c) filed with the Secretary of the State of New Jersey, the Galloway Township Clerk's Office, and the Atlantic County Clerk's Office.
<b>Approval of Open Public Regular Meeting Minutes of May 6, 2020</b>	Upon a motion duly made by Trustee Jacobson and seconded by Trustee Valentin, the Board voted to adopt the Open Public Meeting minutes of the May 6, 2020 Board of Trustees Open Public Meeting.
<b>Resolution to Meet in Closed Session</b>	Upon a motion duly made by Trustee Jacobson and seconded by Trustee Davis, the Board voted to meet in closed session at 12:42 p.m.
<b>Reconvene of Open Public Meeting</b>	Chair Schoffer reconvened the Open Public meeting at 4:31 p.m. via Zoom webinar.
<b>Chair's Remarks</b>	Trustee Schoffer thanked everyone for attending the meeting during these very challenging times. He then mentioned how thankful he was to everyone at Stockton starting with President Kesselman, followed by the Cabinet, staff, faculty, students, and Board of Trustees for all of their work, efforts, diligence and patience in helping us get through these difficult days.
<b>President's Report</b>	President Kesselman echoed Chair Schoffer's sentiments and thanks to the entire Stockton Community for the efforts put forth

	<p>since March to provide fully remote instruction. He said the subsequent process of reopening campus operations, including summer registration, advising and all activities associated with the restart of the institution has been an extraordinary effort by everyone and that he could not be more proud to be part of this University. He added this period has been the most challenging times in his memory. He said there is a sense of hope that conditions will improve as we continue to work together. The fact we continue to provide each other with current information and that 70 to 80 people have been involved with the University's restart plan speaks volumes to the sense of the community at the institution.</p>
<p><b>Academic Affairs &amp; Planning Committee Report (AA&amp;P)</b></p>	<p>Trustee Davis called Dr. Michelle McDonald, Interim Provost and Vice President for Academic Affairs, to report on the important changes that are occurring regarding the reopening of the University.</p> <p>Dr. McDonald reported:</p> <ul style="list-style-type: none"> <li>• Discussions took place regarding a number of recent restructuring decisions within the Academic Affairs division, including the: <ul style="list-style-type: none"> <li>○ Stockton Center of Community Engagement and Service Learning.</li> <li>○ Unification of Learning Design, Faculty Development and Academic Assessment into a Center for Teaching and Learning</li> <li>○ Decision to shift marketing recruitment and Admissions of Graduate Studies to the Office of Enrollment Management</li> </ul> </li> <li>• Discussions also took place regarding: <ul style="list-style-type: none"> <li>○ Enrollment and registration trends for summer and fall of 2020</li> <li>○ Academic planning for the fall 2020 term</li> <li>○ Recommitment to partnerships in local healthcare systems</li> </ul> </li> </ul> <p>Trustee Davis then thanked the faculty for their hard work during this transition period and mentioned she thinks the University's restart plan is strong.</p>
<p><b>Student Success Committee Report</b></p>	<p>Trustee Worthington called upon Dr. Christopher Catching, Vice President for Student Affairs, to provide an update. Dr. Catching reported:</p> <p>Student Success has been focusing on the student perspective on the University Restart Plan for the fall. There</p>

	<p>were discussions on:</p> <ul style="list-style-type: none"> <li>○ Residential students</li> <li>○ Instructional delivery</li> <li>○ Student activities</li> <li>○ Updates on current enrollment for this cycle</li> <li>○ Updates related to athletics and recreation</li> </ul> <p>Trustee Valentin acknowledged the work of Dr. Haley Baum and Craig Stambaugh for initiating a survey to find out the student's perspective regarding the restart. She also acknowledged Dr. Heinrich for providing a preliminary update on enrollments and enrollment numbers.</p> <p>Lastly, Trustee Worthington mentioned that the EOF program was slated to have 135 students. There are 134 students participating and thanked the committee for their work and energy.</p>
<p><b>Finance and Professional Services Committee Report</b></p>	<p>Trustee Ellis provided the Finance and Professional Services Committee report, presenting the following consent agenda resolutions:</p> <ul style="list-style-type: none"> <li>● Appointment of Board Member to National Aviation Research and Technology Park, Inc.</li> <li>● Appointment of Board Member to Stockton Affiliated Services</li> </ul> <p><b>Upon a motion duly made by Trustee Deininger and seconded by Trustee Worthington, the Board voted to adopt the resolutions as consent agenda items.</b></p> <p>Trustee Ellis then presented the bid waiver resolution.</p> <p><b>Upon a motion duly made by Trustee Dolce and seconded by Trustee Deininger, the Board voted to adopt the resolutions.</b></p> <p>Lastly, Trustee Ellis presented the following information on items that were previously approved at the Executive Committee Meeting on June 22<sup>nd</sup>:</p> <ul style="list-style-type: none"> <li>● Tuition and fees increase for FY21 and FY21 summer session</li> <li>● FY21 tuition rates for healthcare clinical partnerships.</li> <li>● FY21 tuition rates for criminal justice and law enforcement employees pursuing master's degree in criminal justice programs.</li> <li>● FY21 Bid Waivers</li> </ul>

<p><b>Audit Committee Report</b></p>	<p>Trustee Ciccone reported:</p> <ul style="list-style-type: none"> <li>• Internal auditors concluded their audit on Stockton’s Americans with Disabilities Act (ADA) compliance and are currently in closing stages of the internal audit of IT Disaster and Recovery</li> <li>• There will be a new audit performed in the fall on Discrimination Claims.</li> <li>• There will be Mental Health and Wellness audit later this year.</li> </ul> <p>Grant Thornton are our external auditors and are currently in the middle of their audit. Grant Thornton have an October deadline, which is a state mandated deadline. An update will be presented at the next board meeting.</p>
<p><b>Buildings and Grounds Committee Report</b></p>	<p>Trustee Dolce called upon Mr. Don Hudson, Vice President for Facilities and Operations, to report. Mr. Hudson thanked all the 70 or so faculty, staff, and students for contributing to various committees of the UROC group. He reported on the top three or four major items regarding the restart initiative including:</p> <ul style="list-style-type: none"> <li>• Report was submitted to the State on July 6<sup>th</sup>.</li> <li>• Modest in person operations will start at the University next week</li> <li>• Staff returning the first week of August</li> </ul> <p>Next, Mr. Hudson provided an update on the following projects:</p> <ul style="list-style-type: none"> <li>• Portions of the electrical shutdown project were completed in June. The last phase will be completed on August 3<sup>rd</sup>.</li> <li>• The pole relocation at the main entrance is almost completed.</li> <li>• In addition to our preventive maintenance projects, there will be more wayfinding signs in the parking lots later in July.</li> <li>• The bookstore in Atlantic City closed this summer, <ul style="list-style-type: none"> <li>○ Looking into other options such as having students order their materials or provide other kinds of resources for students and staff.</li> <li>○ The space will be created into a classroom for this fall semester.</li> </ul> </li> <li>• An executed lease agreement with Atlantic Shores Wind Power has been received for the Atlantic City boardwalk small retail space and starts today.</li> </ul>

	<ul style="list-style-type: none"> <li>○ The Master Plan is being finalized and will be presented at the September Board meeting for approval. The Space Management Committee is reviewing the narrative of the Master Plan. URM is assisting with crafting the Master Plan into a digital and hardcopy booklet form.</li> </ul> <p>Trustee Dolce thanked Don and the Facilities and Operations team for continuing to do such a great job. He also gave a shout out to Peter Baratta for co-chairing the Restart Committee. Lastly, he mentioned that he thinks all feel assured that a very safe environment has been created for faculty, students, and staff.</p>
<p><b>Development Committee Report</b></p>	<p>Trustee Deininger reported:</p> <ul style="list-style-type: none"> <li>● The final fundraising numbers for the fiscal year will be completed soon. <ul style="list-style-type: none"> <li>○ The numbers will be released in the Report of Impact, which is mailed to donors and made available on the Foundation website.</li> </ul> </li> <li>● FY20 was a record setting year for fundraising at Stockton. New gift commitments were the highest in the University’s history – more than \$10,500,000.</li> <li>● The Scholarship Benefit Gala was held virtually <ul style="list-style-type: none"> <li>○ Most sponsors chose to continue to support the event.</li> <li>○ Many supporters donated the dollar amount of purchasing tickets.</li> <li>○ More than \$200,000 was raised.</li> <li>○ The Gala Scholarship Fund and Student Relief Fund can still be supported by visiting <a href="http://elevate.stockton.edu">elevate.stockton.edu</a>.</li> </ul> </li> </ul> <p>Trustee Deininger thanked fellow Board of Trustees for supporting the gala. She then mentioned the Annual Golf Classic taking place on September 21<sup>st</sup> at Seaview. The full details are on the website at <a href="http://stockton.edu/golf">stockton.edu/golf</a>. Everyone is welcome and the event can be supported even by those who do not play golf. Sponsorships and donations are accepted on the website.</p> <p>All Alumni programming has been virtual since the start of the pandemic and has been getting a great response. There are programs on winemaking, a faculty and friends film series, meditation events that are offered to engage alumni, faculty, staff, and friends. More information is available by visiting the alumni website.</p>



<b>Investment Committee Report</b>	Trustee Ellis reported: <ul style="list-style-type: none"> <li>As of June 30, 2020, the portfolio balance was \$90,485,862 million, a gain of a little over \$2.2 million.</li> <li>The next meeting of the Committee will be in August and will provide an update from advisors.</li> </ul>
<b>University Policies</b>	President Kesselman presented the following policies for first reading: <p>I-120 Student Policy Prohibiting Discrimination in the Academic/Educational Environment</p> <p>VI-2 Facilities Master Plan</p> <p>VI-60 Real Estate Transaction Advisory Committee</p>
<b>Personnel Actions Resolution</b>	Chair Schoffer announced the Board’s review of the Personnel Actions Resolution, which was posted on the University’s website. <p><b>Upon a motion duly made by Trustee Worthington and seconded by Trustee Dolce, the Board voted to adopt the resolution.</b></p>
<b>Other Business:</b>	Chair Schoffer stated the Board will now review a resolution entitled <i>Commitment to Diversity, Equity, Inclusion and Social Justice at Stockton</i> before considering any action. Chair Schoffer made introductory comments and mentioned this resolution is a declaration by the individual members of the board of their recognition, intent and purpose to lead this University in its quest for social change. Chair Schoffer asked if any members of the board would like to make a comment before asking for a motion to approve the resolution. All members of the board made comments in support of the resolution. <p><b>Upon a motion duly made by Trustee Jacobson and seconded by Trustee Anderson, the Board voted to adopt the resolution.</b></p>
<b>Board Comments/ Comments from the Public</b>	Dr. Michelle McDonald made the following announcements: <ul style="list-style-type: none"> <li>Tom Grites is retiring and has made extraordinary contributions over four decades of service at Stockton as well as earning a national and international reputation in the field of advising.</li> <li>Dr. Amy Beth Glass will be joining the Office of the Provost as the Interim Assistant Vice President for Academic Affairs.</li> </ul>

- Erin O’Hanlon will transition into the role of Coordinator of Service Learning and Heather Swenson-Brilla as the Coordinator of Community Programs under Merydawilda Colon in the new Center for Community Engagement and Service Learning.
- Dr. Donnetrice Allison will serve as Director of Strategic Initiatives in the Office of the Provost this coming year in addition to her current role as Professor of Communications and Africana Studies.
- Dr. Diane Falk, Professor of Social Work, has been unanimously supported for emeritus status.

Dr. Robert Heinrich introduced Mr. Ryan Terrell, Bursar and two new Admissions Recruiters: Mr. Ryan Hughes and Ms. Grace Talian. Ms. Heather Medina will assume the position of Interim Director of Admissions and Ms. Jessica Grullon has been appointed as the Interim Associate Director of Admissions. Dr. Heinrich welcomed the staff from Graduate Studies to the Division of Enrollment Management. Staff from that department include Tara Williams, Matt Shaw, and Leah Henderson.

Dr. Lisa Honaker, Dean of the School of Arts and Humanities invited everyone to attend this year’s 48 Blocks. She mentioned due to COVID this year the event will be held via Zoom. There will be a mixture of live and pre-recorded events during the weekend of Friday, August 7th to Sunday, August 9th. Dean Honaker mentioned a slew of events will be available for viewing and if anyone would like to volunteer to promote any of the events on social media to please email her.

Dr. Christopher Catching introduced Dr. Ashlee Roberts, who will be joining the Office of Vice President for Student Affairs as the Executive Director of Student Affairs Planning and Operations.

President Kesselman thanked the Board collectively for the thoughts, hard work, conversations, and commitments regarding the resolution that was just passed. He also mentioned this resolution is arguably one of the most historical resolutions in the history of the University. The University will address, in a systematic way, curricular, co-curricular, and human resource practices across the institution.

Trustee Deininger gave thanks to Dr. Tom Grites in recognition of his retirement.

Trustee Valentin gave a welcome to the newest students of the EOF Program and thanked the staff of the University for all their hard work in making sure this cohort moves forward.

	<p>Trustee Ciccone thanked Chair Leo Schoffer for his leadership during this term and for his leadership on the resolution that was just passed. Then he congratulated Dr. Grites.</p> <p>Trustee Jacobson congratulated Dr. Grites.</p> <p>Trustee Davis thanked the faculty, staff and everyone who worked so hard to make Stockton what it is. She mentioned that President Kesselman has been amazing during this difficult time.</p> <p>Trustee Anderson mentioned that she echoes pretty much everyone's comments and was in full support of the resolution that was just passed.</p>
<p><b>Next Regularly Scheduled Meeting</b></p>	<p>The next regularly scheduled meeting will be held on Wednesday, September 23, 2020 at 4:30 p.m. in the BOT room on the Galloway campus.</p>
<p><b>Adjournment</b></p>	<p><b>Upon a motion duly made by Trustee Davis and seconded by Trustee Ciccone, the Board voted to adjourn the meeting.</b></p>

**STOCKTON UNIVERSITY**  
**BOARD OF TRUSTEES**  
**RESOLUTION**  
**MEET IN CLOSED SESSION**

- WHEREAS,** the Open Public Meetings Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in subsection 7(b) of the Act, provided that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session; and
- WHEREAS,** subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements, including negotiated positions; anticipated or pending litigation; and any matters involving the purchase, lease, or acquisition of real estate property; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, real estate matters, and litigation matters, including recommendations of the President contained in the Personnel Resolution; and, be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, real estate matters, and litigation matters may, or may not, be disclosed to the public during that portion of the meeting which convenes at 4:30 p.m.

September 23, 2020

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**2020 - 2021 SLATE OF OFFICERS**

**WHEREAS,** in accordance with Stockton University policy I-9, Article IV, Board of Trustees' by-laws, the Board of Trustees is responsible for annually electing a slate of officers at its September meeting, and

**WHEREAS,** the Board of Trustees is governed by a Board that includes a Chair, Vice Chair, Secretary, and an Ex-Officio member, which collectively constitute the Board's Executive Committee, and;

**WHEREAS,** the Nominating and Governance committee of the Board of Trustees reviewed and recommended the slate of officers be forwarded to the full Board of Trustees for approval; therefore, be it

**RESOLVED,** that the Board of Trustees approve the slate of officers listed below.

The Board of Trustees Slate of Officers for 2020-21:

Raymond Ciccone, Chair  
Andrew Dolce, Vice Chair  
Nelida Valentin, Secretary  
Leo B. Schoffer, Ex-Officio

September 23, 2020

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY22 CAPITAL BUDGET SUBMISSION**

- WHEREAS,** Stockton University is ranked among the top 10 public universities in the Northeast with more than 160 undergraduate and graduate programs, as well as continuing education opportunities; and
- WHEREAS,** the University offers unique living and learning environments throughout southern New Jersey, including the 1,600-acre Galloway campus in the Pinelands National Reserve and the Atlantic City campus located on the Boardwalk, just steps from the beach; and
- WHEREAS,** a major increase in capital funding will be necessary to maintain the existing campus facilities, build new facilities to meet enrollments, update technological requirements, and enable the ability to renovate existing facilities so that the learning environment and its infrastructure can continue to support the educational mission of the University; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees approves the University's FY22 Capital Budget submission in the amount of \$597,241,177 which is consistent with the University's Facilities Master Plan, and authorizes its submission to appropriate State agencies; therefore, be it further
- RESOLVED,** that the Stockton University Board of Trustees recommends the approval of new State Capital Funding for the FY22 Capital Budget submission in the amount of \$447,930,883 to support the various projects at Stockton University.

September 23, 2020

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**PROPOSED FY21 OPERATING & CAPITAL BUDGET AND ADOPTION**

**WHEREAS,** Stockton University has prepared a proposed FY21 Operating & Capital Budget for consideration by the Board of Trustees for adoption; and

**WHEREAS,** the Finance and Professional Services Committee of the Board of Trustees has met to discuss the proposed FY21 Operating & Capital Budget and has recommended that the proposed budget, with any modifications, be presented to the Board for its consideration; therefore, be it

**RESOLVED,** that the proposed FY21 Operating & Capital Budget is accepted by the Stockton University Board of Trustees and is hereby adopted.

September 23, 2020

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION**

**FY21-FY23 BID WAIVER CONTRACTS**

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college Boards of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and
- WHEREAS,** the Board of Trustees finds the following purchases, contracts and agreements have met the criteria for award without public bid under the provisions of N.J.S.A. 18A:64-56; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendors indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendors & Categories**

**FY and Amount**

**Data Processing Software, Systems, Services, and Equipment**

**OmniUpdate (521019)**

**FY21-FY23: \$138,600**

This bid waiver from the Office of Information Technology Services is for a three-year enterprise software as a service license for the web content management system, OU Campus, used to manage the entire Stockton.edu website and the goStockton portal. This software allows for the management of all website content across the University. (Reference: N.J.S.A. 18A:64-56 (a) [19])

**Consulting Services**

**Universal Protection Service, LLC**

**DBA Allied Universal Security Services (521020)**

**FY21: \$79,000**

This bid waiver will provide Stockton's Police Department consulting services related to the safety and security of the University's Atlantic City Campus as well as account management and supervision of the Allied Universal security guards assigned to the Atlantic City Campus. The Allied Universal security guards are obtained separately under New Jersey State Contract T0900. (Reference: N.J.S.A. 18A:64-56 (a) [25])

September 23, 2020



**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**FY21 INCREASE IN BID WAIVER CONTRACT**

- WHEREAS,** the State College Contracts Law, N.J.S.A. 18A:64-52 et seq., authorizes college Board of Trustees to approve waivers of the public bid process for procurement of specified goods and services in furtherance of the missions of the state colleges; and
- WHEREAS,** the Board of Trustees of Stockton University has previously approved a waiver of public bidding for the below named vendor; and
- WHEREAS,** the contract with the below named vendor must be increased to accomplish the purposes of the bid waiver as specified below; and
- WHEREAS,** the increase in the contract with the below named vendor requires the approval of the Board of Trustees; therefore, be it
- RESOLVED,** that the Stockton University Board of Trustees authorizes the President or the President's designee to enter into a contract with the vendor indicated below, under the bid waiver provisions of the State College Contracts Law.

**Vendor & Category**

**FY and Amount**

**Data Processing Software, Systems, Services, and Equipment**

**StarRez (520033)**

**Additional Amount Requested FY21: \$53,250**

**Previously Approved Contract Amount FY20: \$73,800**

**New Recommended Contract Total FY20-FY21: \$127,050**

This bid waiver increase will provide the Office of Residential Life continued access to the StarRez student housing software which provides on-line housing applications, on-line roommate and room selection, core housing management, mobile iPhone directory, visitor tracking, residential vehicle registration, StarRez Web, Web Mobile, PortalX platform, REST Web Services Application Programming Interface (API) and Portal-Housing Accommodation. This bid waiver is for recurring annual maintenance of the system as well as the addition of beds due to growth at the University. (Reference: N.J.S.A. 18A:64-56 (a) [19]).

September 23, 2020

**STOCKTON UNIVERSITY**

**BOARD OF TRUSTEES**

**RESOLUTION**

**APPROVAL OF THE UPDATED FACILITIES MASTER PLAN**

- WHEREAS,** pursuant to University policy, the Board of Trustees approves periodic updates to the University's Facilities Master Plan, and
- WHEREAS,** the University's current Facilities Master Plan was last approved by the Board of Trustees in 2010; and
- WHEREAS,** in 2019, the University initiated an update to the Facilities Master Plan to incorporate updates associated with other University planning, including the University's Strategic Plan and the Atlantic City campus; and
- WHEREAS,** the University engaged a civil engineering consultant to conduct an environmental impact study and wetlands survey of the Galloway campus in accordance with current laws and regulations and guidance from the New Jersey Department of Environmental Protection and the New Jersey Pinelands Commission; and
- WHEREAS,** the University engaged representatives from the Board of Trustees, faculty, staff and students to perform a comprehensive, collaborative and strategic review of current facilities and potential future facilities to ensure an overall development balance for the Galloway campus and instructional sites in Atlantic City, Manahawkin, Hammonton, Woodbine and Nacote Creek; and
- WHEREAS,** based on this collaboration and review, the University finalized an updated Facilities Master Plan that contains future development plans to support academic and student growth potential and concept studies for new and expanded University facilities; now therefore be it
- RESOLVED,** that the Board of Trustees hereby approves the updated Facilities Master Plan dated September 23, 2020.

September 23, 2020

**MEMORANDUM**

**TO:** Harvey Kesselman, President  
**FROM:** Susan Davenport, Executive Vice President and Chief of Staff  
**DATE:** September 23, 2020  
**SUBJECT:** Recommendation to Revise University Policy

I am pleased to request revision of the following policy for Board consideration and review as recommended by policy administrators:

I-67	Disability, Accessibility, and Reasonable Accommodations
VI-45	Refunds Upon Withdrawal

I recommend the Board of Trustees conduct a First Reading at the September 23, 2020 meeting, followed by approval of the recommendation for a Second Reading and vote at the December 9, 2020 meeting.

## **Policy I-67: Disability, Accessibility, and Reasonable Accommodations**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Rephrased referrals to Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq;
- Minor grammatical changes;
- Removed summary of The Americans with Disabilities Act of 1990 (ADA), 42 U.S.C. §§ 12101-12213.

# STOCKTON UNIVERSITY



## POLICY

### **Disability, Accessibility, and Reasonable Accommodations**

Policy Administrator: Chief Officer for Diversity and Inclusion  
Authority: The Americans with Disabilities Act of 1990 (ADA), 42 U.S.C. §§ 12101-12213; The Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq.  
Effective Date: May 3, 2017; TBD  
Index Cross-References:  
Policy File Number: I-67  
Approved By: Board of Trustees

Stockton University values diversity and seeks to promote access to employment and educational opportunities. As such, it is committed to full compliance with Section 504 of the *Rehabilitation Act of 1973*, 29 U.S.C. § 701 et seq. (“Section 504”) and the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 1201-12213 as amended (“ADA”), and provides reasonable accommodations to qualified employees and students with disabilities to allow for full participation in the University’s employment and educational programs and activities. Employees seeking such accommodations must contact the Office of Human Resources. Students seeking such accommodations must contact the Learning Access Program.

Complaints of discrimination based on disability or failure to provide reasonable employment or academic accommodations should be directed to the ADA/504 Coordinator in the Office of Diversity and Inclusion.

### Review History:

	Date
Procedure Administrator	05/26/2020
Divisional Executive	05/26/2020
General Counsel	08/06/2020
Cabinet	08/27/2020
President	08/31/2020
Board of Trustees	

## **Policy VI-45: Refunds Upon Withdrawal**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Made minor grammatical and formatting changes;
- Updated 'Review History' box;
- Added clarifying language to the first sentence of the policy stating when a student may be entitled to a refund;
- Added section from the corresponding Procedure about extraordinary circumstances;
- Removed statement that the President will establish a corresponding procedure.

# STOCKTON UNIVERSITY



## POLICY

### Refunds Upon Withdrawal

Policy Administrator: Bursar  
Authority: N.J.S.A. 18A: 3-14  
Effective Date: January 11, 1977; June 9, 2009; November 22, 2010; February 16, 2011; July 11, 2012; TBD  
Index Cross-References: Procedure 6400: Refunds Upon Withdrawal  
Policy File Number: VI-45  
Approved By: Board of Trustees

A student who withdraws from the University or has a reduction in academic load may be eligible for a refund of a portion of tuition and fees based upon the student's status as full-time or part-time and the timing of the withdrawal from University or the reduction in academic load.

Refunds of some or all of a student's payments of tuition and fees after the deadlines listed in the Academic Calendar may be warranted in extraordinary circumstances that are beyond a student's control, such as military service or a serious illness requiring home or hospital care.

### Review History:

	Date
Procedure Administrator	06/29/2020
Divisional Executive	07/01/2020
General Counsel	08/13/2020
Cabinet	08/27/2020
President	08/31/2020
Board of Trustees	

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES**

**RESOLUTION**

**APPROVAL OF ACTION FOR UNIVERSITY POLICY**

**WHEREAS,** the Board of Trustees is responsible for establishing the policies of Stockton University; and

**WHEREAS,** the policies of the University continue to be reviewed by appropriate offices and individuals, with updates and revisions proposed as needed; and

**WHEREAS,** the proposed development of policies of the University have been further reviewed utilizing input from interested parties; and

**WHEREAS,** the review of policies resulted in a recommendation by policy administrators to adopt the following updated policies:

- I-55: Campus Conduct Code
- VI-2: Facilities Master Plan
- VI-60 Real Estate Transaction Advisory Committee

The Board of Trustees has completed a first review of these policies on July 15, 2020 and August 31, 2020, and therefore be it

**RESOLVED,** that the Board of Trustees approves adoption of these policies as recommended.

September 23, 2020



## **Policy I-55: Campus Conduct Code**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Clarifies Rights section;
- Clarifies Campus Conduct Code, Civil Law, and Civil Authorities section as applying to some off-campus conduct;
- Clarifies Value Statement and Associated Prohibited Conduct section;
- Changes to the following definitions in Value Statement and Associated Prohibit Conduct: harassment, hostile environment, retaliation, bullying and cyberbullying, and sexual misconduct;
- Clarifies responsibilities relating to Alcohol and Drugs;
- Adds “racial profiling” as prohibited conduct.

# STOCKTON UNIVERSITY



## POLICY

### Campus Conduct Code

Policy Administrator: Executive Vice President and Chief of Staff  
Authority: N.J.S.A. 18A: 64-6  
Effective Date: January 29, 1975; February 16, 2011; May 2, 2018; TBD  
Index Cross-References:  
Policy File Number: I-55  
Approved By: Board of Trustees

### POLICY:

- A. **Rights.** Stockton University recognizes members of the University community as full-fledged citizens bearing the rights and responsibilities of all other members of American society. In support of the University’s mission, these basic rights include freedom to learn, freedom of speech, peaceful assembly, association, and/or protest, and also freedom from personal force, violence, abuse, or threats of the same.

As citizens, members of the campus community also have the right to their individual behavior, as long as it supports the University’s educational mission and does not violate laws, cause material and substantial disruption to University operations, or interfere with the rights of others or the educational process. The University is not a sanctuary from the law, and the University does not stand *in loco parentis*.

- B. **Campus Conduct Code, Civil Law, and Civil Authorities.** The University is dedicated to the dissemination of knowledge, the pursuit of truth, the development of students, and the advancement of the general well-being of society. The information and Code of Conduct statements enumerated in this Policy contain essential principles that promote civil and respectful behavior that are fundamental to a realization of these goals. These principles are expressed through five values: integrity, community, social justice, respect, and responsibility. It is the responsibility of all Stockton community members to know the Code of Conduct, uphold the values, and refrain from prohibited conduct.

The following code statements govern the conduct of all administrators, faculty, staff, other employees, students, and all visitors, guests, and licensees and invitees while such persons are on the University campus or in University-owned

or University-controlled facilities. Off-campus conduct and social media activity also may be subject to this Policy.

The prohibited behaviors described below compromise and negatively impact the University community and are contrary to the University's stated values. These Code statements shall not preclude enforcement of applicable federal, state, and local laws or ordinances. All persons who violate any law are subject to prosecution in federal, state, and municipal tribunals.

**C. Value Statement and Associated Prohibited Conduct:**

1. *Integrity*: University community members exemplify honesty, honor, and respect for the truth in all of their dealings. Behaviors that violate this value include but are not limited to:
  - a) Dishonesty: Cheating, plagiarism, or knowingly furnishing or possessing false, falsified, or forged materials, documents, accounts, records, identification, or the provision of such information to any University administrator, staff, or faculty.
  - b) Falsification: Forgery, alteration, or misuse of University documents, records, identification cards, other official University electronic files, the University's computerized systems, or other equipment.
  - c) Theft/Property Damage: Intentional and unauthorized taking of property, obtaining property under false pretenses, knowingly possessing, keeping, or receiving stolen property, or destroying or damaging, or threatening to destroy or damage property, or defacing state-owned or state-controlled property.
  - d) Unauthorized Access: Unauthorized access into and/or use of University facilities/equipment such as the library, galleries, classrooms, athletic facilities and equipment, electronic equipment (e.g., television/video equipment, computer software or hardware), and files (physical or electronic).
  - e) Collusion: Inciting, inducing, or aiding and abetting others to engage in any conduct or to perform acts prohibited by the Code of Conduct.
2. *Community*: University members build and enhance their community. Behaviors that violate this value include but are not limited to:
  - a) Disruptive behavior: Obstruction or substantial disruption of University activities or operations such as teaching, research, administration, disciplinary procedures, public service functions, or

other authorized non-University activities which occur on University premises.

- b) Weapons: Possession or use of a firearm, explosive, chemical, or other dangerous weapon, facsimile weapon, or use of an object as a weapon, in contravention of federal, state or local laws, or University policies and procedures.
  - c) Unauthorized use: Unauthorized use or misuse of the University's name, logos and trademarks, finances, official signature, materials, and supplies (including stationery bearing the University's letterhead) or facilities (including computer facilities) or state owned or state-controlled property, for commercial, personal, or political purposes.
  - d) Tobacco: Smoking or tobacco use in any area of campus where smoking or tobacco use is prohibited. Smoking is defined as "the burning of, inhaling from, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe or any other matter or substance which contains tobacco or any other matter that can be smoked, or the inhaling or exhaling of smoke or vapor from an electronic smoking device."
3. *Social Justice*: University members recognize that respecting the dignity of every person is essential to create and to sustain a flourishing environment. They understand and appreciate how their decisions and actions impact others and are just and equitable in their treatment of all members of the community. Behaviors that violate this value include but are not limited to:
- a) Discrimination: Conduct that prevents or excludes a member of the institution from engaging in educational programs and activities solely on the basis of the member's protected class status as outlined in the University's non-discrimination policies – Policy VI-28 and Policy I-120 – or other characteristics protected by law. In accordance with state and federal law, prohibited conduct includes racial profiling, i.e., any action undertaken for reasons of safety, security or public protection that relies on stereotypes about race, color, ethnicity, ancestry, religion, or place of origin rather than on reasonable suspicion, to single out an individual for greater scrutiny or different treatment.
  - b) Harassment: Unwelcome conduct, whether a single act or a series of acts, based on or motivated by actual or perceived sex, gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, sexual orientation, or other protected status that unreasonably interferes

with, or denies the ability to participate in, or benefit from the University's educational or employment programs or activities.

- c) Hostile environment: Severe, pervasive, persistent, and objectively offensive conduct that creates an intimidating or offensive environment or other adverse setting that limits, unreasonably interferes with, or denies the ability to participate in, or benefit from the University's educational or employment program or activities.
- d) Retaliation Intentional or materially adverse action against an individual who has made a report or complaint, testified, assisted, or participated or refused to participate in an investigation, proceeding, or hearing by any University student or employee. This does not apply to sanctions for failure to cooperate in an investigation.

4. *Respect*: University members show positive regard for each other and for the community. Behaviors that violate this value include but are not limited to:

- a) Harm: Action that intentionally or recklessly causes or threatens bodily harm, presents imminent danger, or endangers the health or safety of any person.
- b) Bullying and Cyberbullying: Repeated and/or severe aggressive conduct that intimidates or intentionally harms or controls another person physically or emotionally, or has the effect of insulting or demeaning any individual or group as to cause disruption in, or interference with, the orderly operation of the University; or infringes on the rights of a student or employee by interfering with the individual's education or employment opportunities or by severely or pervasively causing physical or emotional harm, and is not protected by law.
- c) Hazing: Endangering mental or physical health or safety of a student, or destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization. Participation or cooperation by the person(s) being hazed does not excuse the violation.
- d) Sexual Misconduct: Sexual harassment, gender-based harassment and sexual violence such as dating violence, stalking, domestic violence, rape, sexual assault, sexual battery, and sexual coercion as consistent with applicable state, and federal laws and regulations.

- e) Indecency or Obscenity: Disruptive, lewd, indecent, or obscene conduct on or off University property or at a University-sponsored or University-supervised function.
5. *Responsibility:* University community members assume personal responsibility for civil conduct to themselves, to others, and to the community. Behaviors that violate this value include but are not limited to:
- a) Alcohol: Possession, consumption, distribution, or attempted distribution of alcoholic beverages in contravention of federal, state, or local laws regulations, or University policies and procedures or knowingly being present at the time of prohibited conduct.
  - b) Drugs: Unauthorized possession, use, misuse, transfer, distribution or attempted distribution of legal drugs, illegal drugs, prescription drugs, controlled dangerous substances, or drug paraphernalia that are prohibited by state or federal laws or knowingly being present at the time of the prohibited conduct,. Also prohibited is the use of any legally obtained drug, including alcohol, to the point where such use adversely affects the user's work performance.
  - c) Failure to Comply: Refusal to comply with a request, directive, or order from a University official such as campus police officers, members of the University administrative staff or other authorized persons performing their official University duties and responsibilities.
  - d) Other Policies: Violations of established policies, procedures, or regulations officially promulgated by the University and/or the State of New Jersey.
  - e) Off Campus Behaviors: Off-Campus actions and/or behaviors that violate laws and regulations of federal, state, local agencies, or that violate the policies of the University. Please note that the use of social media off campus or concerning the University is governed by the same laws, policies, rules of conduct, and etiquette that apply to all other activities at or concerning the University. Even activities of a private nature conducted away from the University can subject you to disciplinary action if such activities reflect poorly on the University or interfere with the conduct of University business.

When there is an imminent danger to persons or property or when the University's resources are not adequate to sustain normal operations, the University President may request assistance from

civil law enforcement officers.

Off-campus law enforcement officers have legal access to the campus at all times. When federal, state, or local law enforcement officers have reason to believe the law is being violated on the campus, they may take appropriate action on their own initiative absent the University's request or approval.

- D. **Compliance with Laws.** Members of the University community including administrators, faculty, staff, other employees, students, visitors, guests, licensees, and invitees must comply with University policies and procedures and applicable local, state, and federal laws and regulations governing conduct at educational institutions. Questions related to the interpretation or applicability of a policy must be directed to the policy's administrator. Unresolved questions and/or interpretation of laws and regulations should be directed to the Office of General Counsel.
- E. **Code of Conduct Adjudication.** Campus Hearing Board Procedures 1032 and 1033, and the Sexual Misconduct Procedure outline the administrative processes for adjudicating Code of Conduct violations.

Review History:

	Dat
Policy Administrator	07/24/2020
Divisional Executive	07/24/2020
General Counsel	07/22/2020
Cabinet	07/31/2020
President	08/07/2020
Board of Trustees	

## **Policy VI-2: Facilities Master Plan**

### **Summary of Key Changes**

The Policy has been updated as follows:

- Updated Procedure Administrator to Vice President for Facilities and Operations
- Improved the language regarding the collaborative effort and approval process of updates to the Master Plan.



# STOCKTON UNIVERSITY



## POLICY

### Facilities Master Plan

Policy Administrator: Vice President for Facilities and Operations  
Authority: N.J.S.A. 18A: 64-6  
Effective Date: July 2, 1976; April 20, 2010; February 16, 2011; TBD  
Index Cross-References:  
Policy File Number: VI-2  
Approved By: Board of Trustees

The Facilities Master Plan is a working document that provides guidance to the University on the development and use of University property and facilities. The Facilities Master Plan will be updated periodically through a collaborative effort with members of the Board of Trustees and faculty and staff and will incorporate the University's current strategic planning initiatives to remain responsive to the changing needs of the institution.

The Vice President for Facilities and Operations shall be responsible for implementation and management of the Facilities Master Plan. The Facilities Master Plan will be endorsed by the Presidential Cabinet and approved by the Board of Trustees. The Vice President for Facilities and Operations will provide regular updates to both entities.

### Review History:

	Date
Policy Administrator	04/28/2020
Divisional Executive	05/11/2020
General Counsel	05/29/2020
Cabinet	06/04/2020
President	06/05/2020
Board of Trustees	

**Policy VI-60: Real Estate Transaction Advisory Committee**

**Summary of Key Changes**

The Policy has been updated as follows:

- Revised committee name from Real Estate Transaction Committee to Real Estate Transaction Advisory Committee
- Updated voting members

# STOCKTON UNIVERSITY



## POLICY

### Real Estate Transaction Advisory Committee

Policy Administrator: Vice President for Facilities and Operations Authority: N.J.S.A. 18A:64-6  
Effective Date: February 22, 2017; December 5, 2018;  
TBD Index Cross-References:  
Policy File Number: VI-60  
Approved By: Board of Trustees

The Real Estate Transaction Advisory Committee provides review and recommendations to the University President regarding any proposed purchase, sale, or lease of property by Stockton University in support of the University's mission.

The voting members of the Real Estate Transaction Advisory Committee shall consist of the Vice President for Facilities and Operations, who shall serve as Committee Chair, the Chief Financial Officer, the Chair of the Board of Trustees (or Chair's designee), the Chair of the Buildings and Grounds Committee, the University President (Ex Officio), as well as designated non-voting University staff.

The Real Estate Transaction Advisory Committee will review and study, as necessary or appropriate, any proposal for the purchase, sale, or lease of property by the University. The Committee has authority to obtain any internal or external studies or reports and to engage any consultants or advisors as necessary or appropriate to make a recommendation to the University President.

### Review History:

	Date
Policy Administrator	05/06/2020
Divisional Executive	05/11/2020
General Counsel	05/29/2020
Cabinet	06/04/2020
President	06/05/2020
Board of Trustees	



## POLICY

### **Student Policy Prohibiting Discrimination and Harassment in the Academic/Education Environment**

Policy Administrator: Interim Chief Officer for EEO and Compliance

Authority: Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq., Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681 et seq., Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq., Americans with Disabilities Act of 1990, as amended, 42 U.S.C. § 1201 et seq., Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6101 et seq., Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. § 1092(f). Effective Date: August 2009; February 16, 2011; September 21, 2011; May 8, 2013; September 16, 2015; August 31, 2020

Index Cross-References: Procedure 1200 – Student Procedure Prohibiting Discrimination in the Academic / Education Environment

Policy File Number: I-120

Approved By: Board of Trustees

### I. POLICY

#### A. Protected Categories

Stockton University is committed to providing every University student and prospective University student with an academic/education environment free from prohibited discrimination or harassment. Under this Policy, forms of discrimination or harassment based upon the following protected categories are prohibited and will not be tolerated: race, creed, color, national origin, nationality, ancestry, age, sex/gender, pregnancy, marital status, civil union status, domestic partnership status, familial status, religion, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, genetic information, liability for service in the Armed Forces of the United States, or disability.

To achieve the goal of maintaining an academic/education environment free from discrimination and harassment, the University strictly prohibits the conduct that is described in this Policy. This is a zero tolerance Policy. This means that the University reserves the right to take either disciplinary action, if appropriate, or other corrective action, to address any unacceptable conduct that violates this Policy, regardless of whether the conduct satisfies the legal definition of discrimination or harassment.

## B. Applicability

Prohibited discrimination and harassment undermines the integrity of the academic/education relationship, compromises equal opportunity, debilitates morale, and interferes with academic/education productivity. Stockton University will not tolerate harassment or discrimination by anyone in the academic/ education environment including students, employees or persons doing business with the University, and vendors performing services at the University. This Policy applies to both conduct that occurs on Stockton University's campuses and instructional sites and conduct that occurs at any location which can be reasonably regarded as an extension of the University (any field location, any off-site academic/education-related social function, campus-sponsored housing, or any facility where University business is being conducted).

This Policy also applies to all social media activity, including personal posts, that adversely affects the academic/education environment defined by this Policy.

Third party harassment based upon any of the aforementioned protected categories is also prohibited by this Policy. Third party harassment is unwelcome behavior based upon any of the protected categories referred to in Section I.A. above that is not directed at an individual but exists in and interferes with the academic/education environment.

Nothing in this Policy restricts the University's ability to promptly act to ensure the safety and integrity of the University community.

This Policy is not intended to abridge a student's exercise of freedom of speech or expression which is protected by the Constitution of the State of New Jersey and the First Amendment to the U.S. Constitution.

## II. PROHIBITED CONDUCT

### A. Defined

It is a violation of this Policy to engage in any academic/education practice or procedure that treats an individual less favorably based upon any of the protected categories referred to in Section I.A. above.

It is also a violation of this Policy to use derogatory or demeaning references regarding a person's race, gender, age, religion, disability, affectional or sexual orientation, ethnic background, or any other protected category set forth in Section I.A. above: A violation of this Policy can occur even if there was no intent on the part of an individual to harass or demean another.

Examples of behaviors that may constitute a violation of this Policy include, but are not limited to:

- Discriminating against an individual with regard to the academic/education environment because of being in one or more of the protected categories referred to in Section I.A. above;

- Treating an individual differently because of the individual's race, color, national origin, or other protected category, or because an individual has the physical, cultural, or linguistic characteristics of a racial, religious, or other protected category referred to in Section I.A. above;
- Substantially disrupting, limiting, or denying another individual's ability to participate in, or benefit from, University activities because of association with or membership in any organization related to any of the protected categories referred to in Section I.A. above;
- Calling an individual by an unwanted nickname or telling jokes pertaining to one or more protected categories referred to in Section I.A. above;
- Using derogatory references in any communication with regard to any of the protected categories referred to in Section I.A. above;
- Engaging in threatening, intimidating, or hostile acts toward another individual in the academic/education environment because that individual belongs to, or is associated with, any of the protected categories referred to in Section I.A. above; or
- Displaying or distributing materials, in the academic/education environment that adversely impacts the academic/education environment, including electronic communications that contain derogatory or demeaning language or images pertaining to any of the protected categories referred to in Section I.A. above.

## B. Sexual Harassment

It is a violation of University Policy, State, and federal law to engage in sexual (or gender-based) harassment of any kind, including hostile work environment harassment, quid pro quo harassment, or same-sex harassment. For the purposes of this Policy, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when, for example:

Submission to such conduct is made either explicitly or implicitly a term or condition of a student's participation in an academic/education activity;

Submission to or rejection of such conduct by a student is used as the basis for academic decisions affecting such individual; or

Such conduct has the purpose or effect of unreasonably interfering with a student's academic performance or creating an intimidating, hostile or offensive academic/education environment.

Examples of prohibited behaviors that may constitute sexual harassment and are therefore a violation of this Policy may include, but are not limited to:

- Generalized gender-based remarks and comments;
- Unwanted physical contact such as intentional touching, grabbing, pinching, brushing against another's body or impeding or blocking movement;

- Verbal, written or electronic sexually suggestive or obscene comments, jokes or propositions including letters, notes, e-mail, text messages, invitations, gestures, or inappropriate comments about a person's appearance;
- Visual contact, such as leering or staring at another's body; gesturing; displaying sexually suggestive objects, cartoons, posters, magazines or pictures of scantily-clad individuals; or displaying sexually suggestive material on a bulletin board, on a locker room wall, or on a screen saver;
- An employee conditioning the provision of an aid, benefit, or service of the University on an individual's participation in sexual conduct;
- Suggesting or implying that failure to accept a request for a date or sex would result in an adverse academic/educational consequence; or
- Continuing to engage in certain behaviors of a sexual nature after an objection has been raised by the target of such inappropriate behavior.

### III. CONSENSUAL RELATIONSHIPS

The relationship between teacher and student is central to the academic mission of the University. Non-academic or personal ties must not interfere with the academic integrity and ethics of the teacher/student relationship. Any sexual relations between teacher and a student of that teacher are inappropriate and unethical. It is inadvisable for any person in a supervisory capacity or a position of authority to engage in sexual relations with a student and/or subordinate.

### IV. TITLE IX and TITLE IX COORDINATOR

Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.) ("Title IX") states that **no person** in the United States shall, on the basis of sex, be excluded from participation in, or denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal assistance.

This Policy incorporates Stockton's Campus Conduct Code (Policy I-55) and applies to off campus actions that involve sex/gender discrimination and sexual misconduct, including at a non-University affiliated facility. Note that Title IX complaints may be subject to jurisdictional limitations.

The Interim Chief Officer for EEO and Compliance is Stockton's Title IX Coordinator. Contact the Interim Chief Officer/Title IX Coordinator if you:

- Have inquiries about Title IX and Stockton's response to sex/gender discrimination, sexual harassment, and other forms of sexual misconduct;
- Have inquiries about sex/gender discrimination, which includes sexual harassment as defined in the Federal Title IX Regulations and State law;
- Need guidance, assistance, or resource information on how to handle a situation in which you believe you were indirectly affected;

- Wish to make a report and/or formal complaint; or
- Want to provide feedback on how Stockton is fulfilling its Title IX responsibilities.

Under the 2020 Federal Title IX Regulations, sexual harassment is defined as conduct on the basis of sex that satisfies one or more of the following: (1) an employee conditioning the provision of aid, benefit, or service of the University on an individual's participation in unwelcome sexual conduct; (2) unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to a University education program or activity; or (3) sexual assault as defined in the Clery Act and incorporates the definitions of dating violence, domestic violence, and stalking.

#### V. ADA AND REHABILITATION ACT

The Americans with Disabilities Act of 1990, 42 U.S.C. §§ 1201-12213 as amended ("ADA"), and Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 701 et seq. ("Section 504"), prohibit discrimination against qualified persons with disabilities and requires the University to provide reasonable accommodations.

#### VI. REPORTING DISCRIMINATION OR HARASSMENT

Any student who believes that they have been subjected to any form of prohibited discrimination/harassment, or who witnesses others being subjected to such discrimination/harassment, is encouraged to promptly report the incident(s) to the University's Interim Chief Officer for EEO and Compliance or to any other persons designated by the University to receive discrimination complaints.

All students are strongly encouraged to cooperate with investigations.

#### VII. CONFIDENTIALITY

Consistent with State and federal laws and regulations, all complaints and investigations shall be handled, to the extent possible, in a manner that will protect the privacy interests of those involved. To the extent practical and appropriate under the circumstances, confidentiality shall be maintained throughout the investigative process. In the course of an investigation, it may be necessary to discuss the claims with the person(s) against whom the complaint was filed and other persons who may have relevant knowledge or who have a legitimate need to know about the matter.

The University strives to protect the integrity of the investigation, minimize the risk of retaliation against the individuals participating in the investigative process, and protect the important privacy interests of all concerned. In matters that do not involve the requirements of the 2020 Federal Title IX Regulations, the Office for Institutional Diversity and Equity shall request that all persons interviewed, including witnesses, not discuss any aspect of the investigation with others, unless there is a legitimate reason to disclose such information. Failure to comply with this confidentiality directive may result in disciplinary action.



## VIII. DISSEMINATION

The University shall annually distribute the Policy described in this section, or a summarized notice of it, to all employees and students. The Policy, or summarized notice of it, shall also be posted in conspicuous locations throughout the buildings and grounds of the University. The University shall distribute the Policy to vendors/contractors with whom the University has a direct relationship.

## IX. COMPLAINT PROCESS

The University shall follow Procedure 1200 - Student Procedure Prohibiting Discrimination in the Academic/Education Environment and all other applicable policies and procedures, with regard to reporting, investigating, and where appropriate, remediating claims of discrimination/harassment. The University is responsible for designating an individual or individuals to receive complaints of discrimination/harassment, investigating such complaints, and recommending appropriate remediation of such complaints. In addition to the Interim Chief Officer for EEO and Compliance, the University shall designate an alternate person to receive claims of discrimination/harassment.

Complainants have the burden to articulate a sufficient nexus between the alleged conduct and their membership in a protected category. The investigations shall be conducted in a prompt, thorough and impartial manner. Following investigation, discrimination/harassment claims will proceed pursuant to Procedure 1200 - Student Procedure Prohibiting Sexual Misconduct and Discrimination in the Academic/Education Environment and Procedure 1032 – Campus Hearing Board – Students.

Where a violation of this Policy is found to have occurred, the University shall take prompt and appropriate remedial action to stop the conduct and deter its reoccurrence.

The remedial action taken may include supportive measures under the 2020 Federal Title IX Regulations, including, but not limited to: counseling, training, intervention, mediation, and/or the initiation of disciplinary action up to and including expulsion from the University.

The University shall maintain a written record of the discrimination/harassment complaints received. Written records shall be maintained as confidential records to the extent practicable and appropriate.

## X. PROHIBITION AGAINST RETALIATION

Retaliation against any person who alleges being the target of discrimination/harassment, provides information in the course of an investigation into claims of discrimination/harassment in the academic/education environment, or opposes a discriminatory practice, is prohibited by this Policy. No person bringing a complaint, providing information for an investigation, or testifying in any proceeding under this Policy shall be subjected to adverse academic/education consequences based upon such involvement or be the subject of other retaliation.

The following are examples of prohibited action taken against a student because the student has engaged in activity protected by this subsection:

- Giving students failing grades
- Preventing students from participating in school activities
- Threatening expulsion
- Intimidating, threatening, coercing, or discriminating against any individual for the purpose of interfering with any right or privilege under this Policy.

#### FALSE ACCUSATIONS AND INFORMATION

A person who knowingly makes a false accusation of prohibited discrimination/harassment or knowingly provides false information in the course of an investigation of a complaint, may be subjected to administrative and/or disciplinary action. Complaints made in good faith, however, even if found to be unsubstantiated, shall not be considered a false accusation.

#### XI. TRAINING

The University shall provide training on the Policy and applicable procedures set forth in this section on an annual basis.

#### Review History:

	Date
Policy Administrator	06/22/2020
Divisional Executive	06/22/2020
General Counsel	06/26/2020
Cabinet	07/02/2020
President	07/06/2020
Board of Trustees	08/31/2020

# **STOCKTON UNIVERSITY**

## **Board of Trustees**

**September 23, 2020**

### **PERSONNEL ACTIONS RESOLUTION**

BE IT RESOLVED that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University.

**STOCKTON UNIVERSITY  
BOARD OF TRUSTEES  
RESOLUTION FOR PERSONNEL ACTIONS  
September 23, 2020**

**BE IT RESOLVED** that the Board of Trustees accepts and approves the following recommendations concerning personnel actions, subject to and contingent on the appropriation of funds by the State of New Jersey and receipt by the University:

**NEW APPOINTMENTS – FACULTY/PROFESSIONAL STAFF/MANAGERS**

Name	Title	Division	Effective Dates	Salary	Preauthorized
Ehiobuche, Christian	Assistant Professor of Business Studies, Management Healthcare Administration	AA	9/1/20 – 6/30/22	\$78,505	8/17/20
El-Kerdi, Ali	Visiting Assistant Professor of Physical Therapy (13D)	AA	9/1/20 – 6/30/21	\$87,922	8/17/20
Farr, Danielle	Clinical Specialist, Communication Disorders	AA	8/31/20 – 6/30/21	\$84,783	8/19/20
Ferguson, Robert	Teaching Specialist, Business Studies, Management	AA	9/1/20 – 6/30/21	\$59,422	8/21/20
Han, Jung Ah	Assistant Professor of Business Studies, Marketing	AA	9/1/20 – 6/30/21	\$78,505	8/21/20
Harris, Christina	Visiting Assistant Professor of Africana Studies (13D)	AA	9/1/20 – 6/30/21	\$68,364	8/31/20
Johnson, Nordia	Interim Director for Academic Achievement Programs	SA	8/29/20	\$84,000	8/31/20

Kay, Jessica	Director of Institutional Research	OPR	9/26/20	\$100,000	
Klein, Kathleen	Executive Director, Center for Teaching and Learning Design	AA	9/26/20	\$145,000	
Lumpkin, Tiffany	Teaching Specialist, Social Work	AA	9/1/20 – 6/30/21	\$60,921	8/19/20
Murolo, Angela	Visiting Instructor of Criminal Justice (13D)	AA	9/1/20 – 6/30/21	\$56,236	8/31/20
Quinn, Sheila	Associate Dean for Nursing/Chief Nursing Administrator	AA	8/17/20	\$140,000	8/11/20
Vance, Sheilah	Chief Officer for EEO and Compliance	OPR	8/17/20	\$150,000	8/11/20

### **STRUCTURAL RECLASSIFICATIONS**

Name	Title	Division	Effective Dates	Salary	Notes
Bakley, Alyson	Assistant Director of Admissions	EM	8/1/20 – 6/30/21	\$78,504	
Baratta, Peter	Chief Planning Officer & Deputy Chief of Staff	OPR	9/26/20	\$164,000	
DeRooy, Enrico	Assistant Director of Admissions	EM	8/1/20 – 6/30/21	\$78,504	
Lisk, Tracy	Assistant Director of Admissions	EM	8/1/20 – 6/30/21	\$84,783	
Potter, Jennifer	Vice President for Administration and Finance & Chief Financial Officer	AF	9/26/20	\$220,000	

**RETIREMENTS**

Name	Title	Division	Effective Dates	Notes
Haviland, Robert	Associate Director of Facilities Management & Plant Operations	FO	9/1/20	
Kong, Xiangping	Director of Institutional Research	OPR	8/1/20	

**RESIGNATIONS**

Name	Title	Division	Effective Dates	Notes
DelColle, Jeanne	Instructional Development & Strategic Partnerships Specialist	AA	10/2/20	
Enriquez, Carla	Assistant Professor of Physical Therapy	AA	8/31/20	
Ferencz, Alex	Associate Director and Manager of GIS	AA	9/2/20	
Furgione, Dennis	Research Associate	OPR	8/1/20	
Scardino, Thomas	Associate Director of Campus Public Safety	FO	9/25/20	

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Christian Ehiobuche**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Doctor en Ciencias (Doctor of Science) Business Admin. Instituto Politecnico Nacional, Mexico	2000
MBA Marketing, Universidad Del Valle de México México City, México	1988
Master of International Relations, Sussex College of Technology Sussex, England	1984

**II. PROFESSIONAL EXPERIENCE**

Adjunct Professor Metropolitan College of NY, New York, NY	2016 - Present
Adjunct Professor Strayer University, Herndon, VA	2009 - 2016
Adjunct Professor Bloomfield College, Bloomfield, NJ	2000 - 2005
Adjunct Professor DeVry University, Naperville, IL	1998 - 2016
Professor of Global Management Berkeley College, New York, NY	1997 - 2018

**III. OTHER INFORMATION**

2017 Editor in Chief Award Zeetarz Publishing  
CEO Awards Plainfield District Award for most favored Health Care Organization 2014, 2015  
Mayab-Anahuac Scholarship and Professional Development Merit Award 2015  
Franklin Publisher's AWARD FOR EXCELLENCE IN RESEARCH 2013

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Dr. Ehiobuche brings the qualifications that will help us anchor the new MBA in Healthcare Administration and Leadership program. Dr. Ehiobuche has a wide level of experience that will leverage in developing relationships with healthcare facilities in South Jersey and beyond as our program grows. He is a gifted teacher and scholar with a notable record of academic publications.

**RECOMMENDED FOR:**

Assistant Professor of Business Studies, Management, Healthcare Administration

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Ali El-Kerdi**

**I. EDUCATIONAL BACKGROUND**

Doctor of Philosophy (Ph.D.), Rehabilitation/Physical Therapy, Seton Hall University, South Orange, NJ	2016
Doctor of Physical Therapy, University of Maryland Eastern Shore, Princess-Anne, MD	2005
Master of Science, Exercise and Movement Science, University of Oregon, Eugene, OR	1999

**II. PROFESSIONAL EXPERIENCE**

Director/Associate Professor-Athletic Training, College of Rehabilitation Science, Jefferson University, Philadelphia, PA	2018 - Present
Director/Assistant Professor-Athletic Training, College of Health Sciences & Liberal Arts, Philadelphia, PA	2015 - 2018
Faculty Orthopedic Residency Program, MossRehab - Einstein Regional Medical Center, Philadelphia, PA	2013 - Present
Per Diem Physical Therapist, Moss Rehabilitation - Einstein Network, Philadelphia, PA	2015 - Present
Senior Physical Therapist (Level 4), Moss Rehabilitation - Einstein Network, Philadelphia, PA	2011 - 2015

**III. OTHER INFORMATION**

Orthopedic Certified Specialist, American Board Physical Therapy Specialists; Licensed Physical Therapist New Jersey State Board of Physical Therapy; Licensed Athletic Trainer and Physical Therapist Pennsylvania State Board of Medicine.

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Dr. El-Kerdi brings 13 years of teaching experience and 2 years as an Administrator. He served as Director of the Athletic Training Program at Philadelphia University/Thomas Jefferson University (2018 to 2020). He is Certified as an Orthopedic Specialist by the American Board of Physical Therapy Specialists. He will complete an MBA degree this year and has presented research at National and International conferences. Dr. El-Kerdi's academic experience combined with his administrative experience have prepared him well for this position.

**RECOMMENDED FOR:**

Visiting Assistant Professor of Physical Therapy (13D)



 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Danielle Farr**

**I. EDUCATIONAL BACKGROUND**

Master of Science, Speech-Language Pathology Seton Hall University, South Orange, NJ	2010
Bachelor of Arts, Linguistics/Psychology Rutgers University, New Brunswick, NJ	2007

**II. PROFESSIONAL EXPERIENCE**

Instructor/Externship Coordinator Monmouth University, Long Branch, NJ	2019 - Present
Adjunct Professor Monmouth University, Long Branch, NJ	2018 - 2019
Director of Clinical Practice/Specialist Professor/Internship Coordinator, Monmouth University, Long Branch, NJ	2017 - 2018
Speech-Language Pathologist, Hackensack Meridian Health Network Locations in Central and Southern New Jersey	2011 - 2019

**III. OTHER INFORMATION**

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Danielle Farr's educational background, diverse clinical and supervisory experience and strong academic teaching experience will be a great benefit to the Communication Disorders program. Ms. Farr's experience spans across various populations and settings, and is familiar with the needs of the position and will bring a unique skill set in leadership and coordinated outreach to this position. We look forward to her ability to expand the scope of the clinic both in terms of clients and partners.

**RECOMMENDED FOR:**  
Clinical Specialist, Communication Disorders

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Robert Ferguson**

**I. EDUCATIONAL BACKGROUND**

Master of Science in Organizational Dynamics University of Pennsylvania, Philadelphia, Pennsylvania	1998
Bachelor of Arts in Communications Stockton University, Galloway, New Jersey	1978

**II. PROFESSIONAL EXPERIENCE**

Visiting Instructor of Business Studies, Management 13 D Stockton University, Galloway, New Jersey	2018-Present
Operations Specialist AON, Hammonton, New Jersey	2009-Present
Adjunct Faculty Stockton University, Galloway, New Jersey	2006-2018
Development Manager Allstate Financial Services, Edison, NJ	2002-2009
Territory Manager Herman Miller Spectrum, Philadelphia, PA	1998-2002

**III. OTHER INFORMATION**

- CLTC (Certified Long Term Care) Planner
- LUTCF (Life Underwriters Training Council for Business Insurance)
- Allstate Chairman & Honor Ring, 2003 - 2009
- Recipient of the VARDS American Skandia Sales Award, 2002
- Recipient of the "Distinguished Master's Thesis Award", University of Pennsylvania, 1998
- Recipient of the Met-Life Mid-Eastern Territory Award for Outstanding Sales, 1996
- Recipient of the Met-Life Small group Corporate Sales Award, 1995

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Mr. Ferguson has been teaching as adjunct faculty for Stockton University since 2006 and most recently as a Visiting Instructor. He has taught courses such as Strategic Management & Public Policy, Human Resource Management, Introduction to Management and Business Policy and Strategies. To supplement this professional experience, Mr. Ferguson has also spent several years as a manager of various financial service companies, for which he has received several awards and honors.

**RECOMMENDED FOR:**

Teaching Specialist, Business Management

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Jung Ah Han**

**I. EDUCATIONAL BACKGROUND**

Ph.D. in Marketing LeBow College of Business, Drexel University, Philadelphia, PA	2019
Master of Science in Finance Geis College of Business, University of Illinois, Champaign, IN	2012
Bachelor of Science in Astronomy College of Science, Yonsei University, Seoul, South Korea	2010

**II. PROFESSIONAL EXPERIENCE**

Visiting Instructor, Business Studies, Marketing, 13D Stockton University, Galloway, NJ	2019 -2020
Course Instructor Drexel University, Philadelphia, PA	2017- 2018
Recitation Instructor Drexel University, Philadelphia, PA	2016 - 2017
Teaching Assistant Drexel University, Philadelphia, PA	2014 - 2017

**III. OTHER INFORMATION**

- Doctoral Assistantship, LeBow College of Business, Drexel University (2014-2019)
- Dragon Fellowship Award, LeBow College of Business, Drexel University (2014-2018)
- Blue Graduate College Fellowship, Drexel University (2014-2018)
- Academic Excellence Scholarship, Kyunghee University (2005-2006)

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Dr. Han has been an instructor and/or teaching assistant of Marketing and related courses since 2014. Dr. Han's wide range of teaching interests include Marketing Strategy, Marketing Analytics, Principles of Marketing, Consumer Behavior, and Business Statistics. She just served as an Visiting Instructor of Business Studies, Marketing (13D), from September 2019 to June 2020.

**RECOMMENDED FOR:**

Assistant Professor of Business Studies, Marketing

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Christina Harris**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Africology & African American Studies Temple University, Philadelphia, PA	2019
Master of Arts, African American Studies Temple University, Philadelphia, PA	2012
Bachelor of Arts, Secondary Education: English Pennsylvania State University, State College, PA	2006

**II. PROFESSIONAL EXPERIENCE**

Visiting Assistant Professor, Africana Studies Stockton University, Galloway, NJ	2019-present
Consultant, Kelly Education Services Philadelphia, PA	2016-2019
Instructor, Department of African American Studies Temple University, Philadelphia, PA	2012-2015
English Teacher, Delaware Valley Charter High School Philadelphia, PA	2010-2012
English Teach, Susquehanna Township School District Harrisburg, PA	2006-2010

**III. OTHER INFORMATION**

Professional memberships include National council of Black Studies (2013-present), Coordinating Council for Women in History (2015-present), and Association of Black Women in Higher Education (2013-present).

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Dr. Christina Harris teachings fuse classic pedagogies and best practices with traditional African principles and values to produce students who are culturally centered and value both academic excellence and social responsibility. Dr. Harris has confidence in her organizational and administrative skills and can see where they would be beneficial in developing curricula and data analysis to ensure that the Africana Studies Program thrives in teaching history, art, and science from an Africana perspective.

**RECOMMENDED FOR:**

Visiting Assistant Professor of Africana Studies (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Nordia Johnson**

**I. EDUCATIONAL BACKGROUND**

Ph.D. in Ecological-Community Psychology Michigan State University, East Lansing, MI	2017
M.A. in Ecological-Community Psychology Michigan State University, East Lansing, MI	2015
B.A. in Psychology major, Community Health minor Hofstra University, Hempstead, NY	2013

**II. PROFESSIONAL EXPERIENCE**

Coordinator for Student Transition Programs Stockton University, Galloway, NJ	07/2019-Present
Program Manager, Kelly Home Mercy Home for Boys and Girls, Chicago, IL	08/2018-02/2019
Community and Program Coordinator, Adolescent Project Michigan State University, East Lansing, MI	08/2013-08/2017
Social Climate & Inclusion Committee/Chair of Ecological-Community Psychology Ph.D Program, MSU, MI	01/2017-05/2017
Coordinator, MSU's South Neighborhood, Michigan State University, East Lansing, MI	08/2016-05/2017

**III. OTHER INFORMATION**

- Member, MSU's Campus Climate Collaborative Work Group, Michigan State University, East Lansing, MI (01/2015-05/2016)
- Program Development Assistant, Program Evaluation MA Program, Michigan State University, East Lansing, MI (01/2015-08/2015)

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Dr. Nordia Johnson is a student and youth-centered scholar-practitioner with nearly ten years of progressive administrative, research and teaching experience at diverse post-secondary institutions and non-profit organizations. Areas of expertise include: Social Justice, Diversity, Equity, and Inclusion Strategies; Student Success and Academic Resilience Strategies among Diverse Student Populations; Recruitment, Orientation, Transition and Retention Initiatives; Curriculum Development and Pedagogical Strategies for Diverse Learners; Strategic Planning, Assessment, & Research; Program Development, Management, and Evaluation.

**RECOMMENDED FOR:**

Interim Director for Academic Achievement Programs

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Jessica Kay**

**I. EDUCATIONAL BACKGROUND**

Master of Business Administration, General  
Stockton University, Galloway, NJ May 2014

Bachelor of Science, Business Administration, Finance  
Stockton University, Galloway, NJ May 2011

**II. PROFESSIONAL EXPERIENCE**

Interim Director of Institutional Research  
Stockton University, Galloway, NJ 8/2020 - Present

Senior Planning Analyst, Office of the President  
Stockton University, Galloway, NJ 12/2018 - 8/2020

Planning Analyst, Office of the President  
Stockton University, Galloway, NJ 7/2017 - 12/2018

Data Analyst & Assistant to the Chief Planning Officer  
Stockton University, Galloway, NJ 3/2016 - 7/2017

Data Analyst & Assistant to the Vice Provost, Academic Affairs  
Stockton University, Galloway, NJ 2/2015 - 3/2016

**III. OTHER INFORMATION**

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For more than four years, Jessica Kay has served essential roles in the Office of the President, maintaining administrative and operational responsibilities within the Office of Planning and Institutional Research. Her abilities to manage multiple institutional reporting, data, and survey projects -- both internal and external -- have allowed the Planning and Research Office to maintain the highest standards of performance and quality. Her commitment to data accuracy and consistency and to completing assignments on time make her exceptionally well-prepared to assume the role of the University's Director of Institutional Research.

**RECOMMENDED FOR:**  
Director of Institutional Research

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Kathleen Klein**

**I. EDUCATIONAL BACKGROUND**

Post Professional Doctor of Occupational Therapy University of Kansas Medical Center, Kansas City, KS	2014
Advanced Master of Science in Occupational Therapy Thomas Jefferson University, Philadelphia, PA	1991
Bachelor of Science in Occupational Therapy Thomas Jefferson University, Philadelphia, PA	1988

**II. PROFESSIONAL EXPERIENCE**

Interim Director, Center for Learning Design Stockton University, Galloway, NJ	2018-Present
Learning Design Specialist and Owner Creative Course Design, Cape May Court House, NJ	2015-Present
Manager/Director of Professional Development AOTA, Bethesda, MD	2012-2015
Assistant/Associate Professor Stockton University, Galloway, NJ	2001-2018

**III. OTHER INFORMATION**

Certifications:  
Online Learning Consortium's Online Teaching Certificate - 2018  
Storyline E-learning Advanced Design Training Certificate - June 2014  
ASAE Principles of Professional Development Certificate - July 2012

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For two years, Dr. Kathleen Klein effectively served as the Interim Director of the Center for Learning Design. She has proven to be a collaborative and knowledgeable leader who is student learning focused. She is uniquely qualified to successfully lead and support instructors, to create engaging and inclusive learning environments for their students. Dr. Klein's enthusiasm and motivation, along with her excellent communication skills and qualifications, make her an ideal candidate for this position.

**RECOMMENDED FOR:**

Executive Director, Center for Teaching and Learning Design

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Tiffany T. Lumpkin**

**I. EDUCATIONAL BACKGROUND**

Doctor of Education, University of Pittsburgh, PA	2019
Master of Social Work, University of Pittsburgh, PA	2005
Bachelor of Arts in Social Work, University of Pittsburgh, PA	2004

**II. PROFESSIONAL EXPERIENCE**

Instructor/Lecturer, University of Central Florida, Orlando, FL	2016 - Present
Adjunct Professor, Simmons College - Online	2015 - 2018
Lecturer, University of Pittsburgh, Pittsburgh, PA	2014 - 2016
Adjunct Professor, California University of Pennsylvania, California, PA	2012 - 2015
Strength Based Family Worker Credentialing Instructor, Pittsburgh, PA	2011 - 2018

**III. OTHER INFORMATION**

Summer Research Fellow - 2019  
Doctoral Student Summer Research Intern - 2018

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Dr. Lumpkin holds certifications in Family Advocacy and Support, Family Development Leadership, Home and School Social Work, Post Traumatic Stress Disorder, and Child Welfare. Dr. Lumpkin was also a Summer Research Fellow with the Forum for Youth Investment in Washington, DC and has worked as a therapist and/or case coordinator for more than 15 years. Dr. Lumpkin has interests in social policy, culturally responsible pedagogy, and collaborative community relations. Her expertise is desperately needed at Stockton and will be an asset to the Social Work Program.

**RECOMMENDED FOR:**  
Teaching Specialist, Social Work



 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Angela Murolo**

**I. EDUCATIONAL BACKGROUND**

Ph.D., Criminal Justice CUNY-John Jay College of Criminal Justice, New York, NY	Anticipated 2021
Master of Arts, Criminal Justice Rutgers University, New Brunswick, NJ	2016
Bachelor of Arts, Forensic Psychology CUNY-John Jay College of Criminal Justice, New York, NY	2005

**II. PROFESSIONAL EXPERIENCE**

Temporary Lecturer, Sociology State University of New York, New Paltz, NY	2019-2020
Adjunct Instructor, Criminal Justice New Jersey City University, Jersey City, NJ	2019-2020
Adjunct Instructor, Social Sciences CUNY, Borough Manhattan Community College, New York, NY	2019-2020
Adjunct Instructor, Sociology Drew University, Madison, NJ	2018-2019
Adjunct Instructor, Sociology and Criminal Justice Caldwell University, Caldwell, NJ	2016-2019

**III. OTHER INFORMATION**

Graduate Research Fellow 2017 - 2019  
Research Intern - 2016

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Ms. Murolo has an undergraduate Forensic Psychology degree, a Master's degree in Criminal Justice and is in the process of completing a Ph.D. in Criminal Justice. Ms. Murolo has taught several classes as an adjunct and as a full-time lecturer. Her areas of expertise are in corrections and deviance/criminology, in addition to statistics and research, which are areas of need in the Criminal Justice program.

**RECOMMENDED FOR:**

Visiting Instructor of Criminal Justice (13D)

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Sheila Quinn**

**I. EDUCATIONAL BACKGROUND**

Doctor of Philosophy in Nursing, Barry University Miami Shores, FL	2003
Master of Science in Nursing, Villanova University Villanova, PA	1993
Bachelor of Science in Nursing, Villanova University Villanova, PA	1986

**II. PROFESSIONAL EXPERIENCE**

Chairperson, Department of Nursing, Bloomsburg University, Bloomsburg, PA	2016-2019
Director, Graduate Public Health Nursing /Public Health School Nursing Programs, Bloomsburg University, Bloomsburg, PA	2014 - Present
Interim, Graduate Program Coordinator, Nursing Bloomsburg University, Bloomsburg, PA	Spring 2014
Associate Professor, Bloomsburg University Bloomsburg, PA	2013 - Present
Assistant Professor, Bloomsburg, University Bloomsburg, PA	2001- 2013

**III. OTHER INFORMATION**

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Dr. Quinn brings over 25 years of experience in challenging academic and administrative roles and significant experience in nursing higher education. She has served as a tenured Associate Professor of Nursing, the Chairperson of a Department of Nursing, and as Director of Graduate Public Health Nursing and Public Health-School Nursing Programs. Dr. Quinn has held key management positions in the community health and public health services arena. Her solid experience in nursing practice, academic program development, outcomes assessment, curricular development and evaluation, and maintenance of nursing accreditation standards and licensing requirements have prepared her well for this position. +

**RECOMMENDED FOR:**

Associate Dean for Nursing/Chief Nurse Administrator

 **STOCKTON**  
UNIVERSITY  
**BACKGROUND STATEMENT**

**Sheilah D. Vance**

**I. EDUCATIONAL BACKGROUND**

J.D., Georgetown University Washington, DC	May 1984
B.A., Journalism major, Broadcast Management minor, Howard University, Washington, DC	May 1977
Graduate Studies Matriculated Student in Counseling and Human Relations (12 credits), Villanova University, PA	1998

**II. PROFESSIONAL EXPERIENCE**

Law Offices of Sheilah D. Vance, Esq., King of Prussia, PA and Philadelphia, PA	Feb. 2006 – Present
Affiliated Consultant, National Center for Higher Education Risk Management, Berwyn, PA	Dec. 2015 – Present
Adjunct Professor, Villanova University School of Law, PA	Spring 2001 – Present
Chief of Staff and Deputy to the President, Cheyney University of Pennsylvania, PA	July 2012 – May 2016
President and General Counsel, Institute for Educational Equity and Opportunity, Washington DC and Philadelphia, PA	Oct. 2005 – Aug. 2012

**III. OTHER INFORMATION**

Member, Board of Directors, Clery Center March 2020 – Present  
Chair, Education Law Committee, Philadelphia Bar Association, March 2017 – Present  
Member, Advisory Board, Association of Title IX Administrators (ATIXA), Sept. 2015 – Present  
Arbitrator, Philadelphia Court of Common Pleas Arbitration Program, 2018 – Present

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Sheilah Vance's current and previous professional experience with legal, government, publishing/editing and consulting will be an asset to Stockton University. Her ongoing professional affiliations and achievements will help to support and align with the University's strategic planning goals. Additionally, her knowledge and understanding of Title IX, risk management, education compliance issues, and the priority of attracting diverse faculty and staff will assist with the need of this emergent position.

**RECOMMENDED FOR:**  
Chief Officer for EEO and Compliance