

## **WRITING A MEANINGFUL REFLECTIVE SUMMARY**

The Reflective Summary is a written analysis of what was discovered during the assessment process. The Reflective Summary provides valuable feedback that can be used to adjust course content, delivery mode, teaching method, and overall quality of student learning, all of which contribute to the cycle of continuous improvement.

### **WHEN THE CRITERION FOR SUCCESS IS NOT MET**

When the criterion for success is not met in a particular assessment, it is important to investigate the reasons why. Does an area of the grading rubric need to be adjusted? Does more class time need to be spent on a particular concept? Would students benefit from upgraded technology? The Reflective Summary offers instructors the opportunity to make specific suggestions for improving teaching and student learning. Implementation of these changes will be reported in a subsequent assessment cycle.

### **WHEN THE CRITERION FOR SUCCESS IS MET**

Important information can be gleaned from an assessment, even if the criterion for success is met. For example, if the assessment has a 100% success rate, perhaps the criterion for success should be raised in order to challenge students. Or, perhaps the overall criterion was met, but there is one area of the rubric in which students scored particularly low. What changes could be made to improve that area of student learning? The Reflective Summary offers instructors the opportunity to consider how teaching and student learning can be developed and enhanced.