

HelioCAMPUS 101

Assignment Linking

What is Assignment Linking?

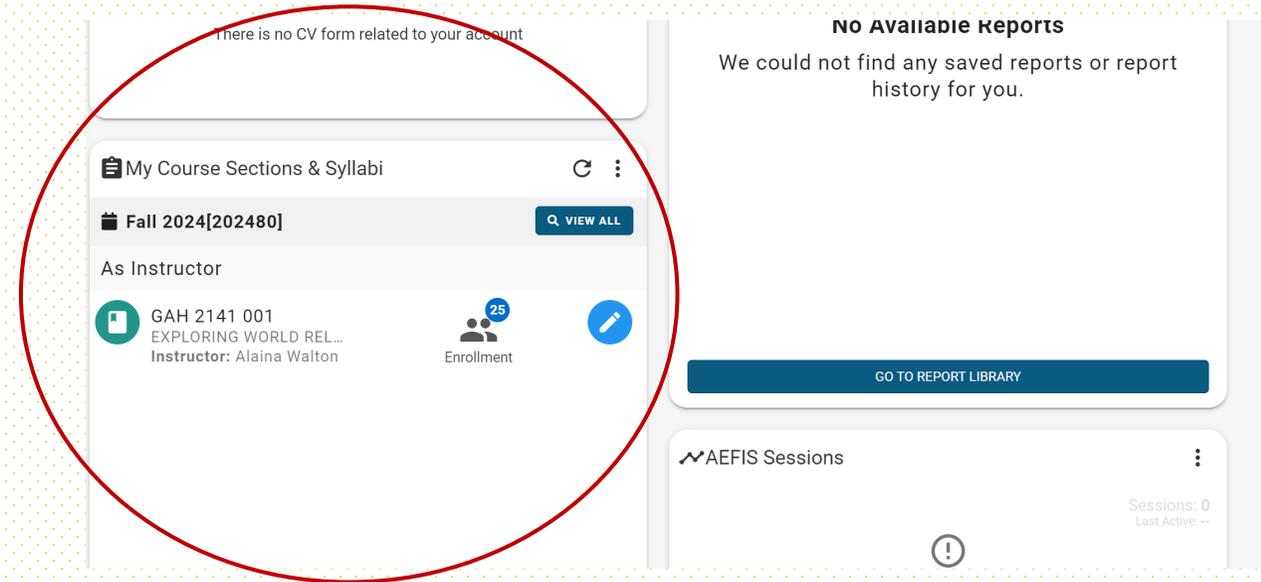
The act of creating a relationship between an outcome and an assignment so that assignment scoring data may populate in reports on that outcome.

To begin

1. Log into Helio Campus

To find your course:

2. Scroll through your dashboard to find the My Course Sections & Syllabi widget
3. Click on the blue circle pencil icon to open and manage the course



Now you are on the course homepage

4. Look on the left side bar menu to find the Assessment section
5. Select Assignments

The screenshot displays the 'Course Sections' interface for the course 'GAH 2141 001 : EXPLORING WORLD RELIGIONS'. The left sidebar menu is circled in red, highlighting the 'ASSESSMENT' section and its sub-items: 'Assignments', 'Assignment Linking', 'Assignment Samples', and 'Assessment Data'. The main content area shows course details, a checklist with a 50% completion bar, and three task panels: 'Syllabus Form Design', 'Course Section Assignments', and 'Course Section Design'.

Course Details

Description: No Description Available

Instructor: Walton, Alaina

Course Section Checklist (50% COMPLETE)

Task	Status
Import Syllabus Defaults	<input type="radio"/>
Complete Syllabus Form	<input type="radio"/>
Create Assignments	<input checked="" type="checkbox"/>
Link Assignments	<input checked="" type="checkbox"/>
Create Section CLOs (SCLOs)	<input type="radio"/>
Publish course section *	<input checked="" type="checkbox"/>

6. Next click on the Refresh LMS Assignments- this is the button that will bring in any assignments that are currently in the LMS

The screenshot shows the LMS interface for the course GAH 2141 001: EXPLORING WORLD RELIGIONS. The page is titled "Course Section Assignments" and includes a sidebar with navigation options such as Home, Settings, Course Section Instructors, Syllabus, Learning Outcomes, Course Evaluations, and Assessment. The main content area displays the course name, college (General Studies), and department (General Studies). A notification indicates that the last date the LMS assignments were refreshed was Oct 30, 2024, at 6:00:01 AM. A warning message states that some assignments cannot be linked due to an invalid Maximum Score. The "REFRESH LMS ASSIGNMENTS" button is highlighted with a red circle. Other buttons visible include "ADD ASSIGNMENT", "Assignment Scoring", and "Export".

Important Note: Assignments in the LMS MUST have a maximum score assigned

Once the Refresh LMS Assignments button has been clicked, assignments will populate as seen below

The screenshot displays the Blackboard LMS interface for the course GAH 2141 001: EXPLORING WORLD RELIGIONS. The page is titled "Course Section Assignments" and includes a navigation sidebar on the left with categories like INFORMATION, SYLLABUS, LEARNING OUTCOMES, COURSE EVALUATIONS, and ASSESSMENT. The main content area shows course details, a notification about the last LMS refresh date (Oct 30, 2024, 6:00:01 AM), and a warning about unlinked assignments due to invalid maximum scores. Below this, there are buttons for "REFRESH LMS ASSIGNMENTS", "+ ADD ASSIGNMENT", and "Export". A filter bar shows "All Assignments", "Ongoing", and "Requires Action". The assignments list includes "Paper #1", "Paper #2", and "Total", each with status indicators (in progress), assignment type (Blackboard Assignment), due dates (Oct 23rd, 2024 and Dec 15th, 2024), maximum scores (22 and 100), and associated learning outcomes (GENS.PLO 5, 8, 9, 10).

GAH 2141 001 : EXPLORING WORLD RELIGIONS Published Revert to Approval Pending Actions Export

College: General Studies Term: Fall 2024 [202480]
Department: General Studies Course Section Director: Walton, Alaina

Action Items 0 Notes 0 Documents 0 Tagged In 0

i The last date the LMS assignments were refreshed was **Oct 30, 2024, 6:00:01 AM**.

! Some of the assignments cannot be linked due to an invalid Maximum Score. Please review the assignments below to correct the maximum score.

Course Section Assignments REFRESH LMS ASSIGNMENTS + ADD ASSIGNMENT Assignment Scoring Export

All Assignments Ongoing Requires Action

📄 **Paper #1** ⋮

in progress 📄 Blackboard Assignment 📅 Due: **Oct 23rd, 2024** 📋 Max. Score: **22** GENS.PLO 5 GENS.PLO 8 GENS.PLO 9 GENS.PLO 10

📄 **Paper #2** ⋮

in progress 📄 Blackboard Assignment 📅 Due: **Dec 15th, 2024** 📋 Max. Score: **22** GENS.PLO 5 GENS.PLO 8 GENS.PLO 9 GENS.PLO 10

📄 **Total** ⋮

in progress 📄 Blackboard Assignment 📋 Max. Score: **100**

7. On the left side menu click on Assignment Linking

Home / Course Sections / Course Section Assignment Mapping

GAH 2141 001 : EXPLORING WORLD RELIGIONS Published Revert to Approval Pending Actions Export

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Department: General Studies Course Section Director: Walton, Alaina

Action Items 0 Notes 0 Documents 0 Tagged In 0

Some of the assignments cannot be linked due to an invalid Maximum Score. Please visit the [Assignments](#) page to correct the maximum score.

GAH 2141 001 Assignment Linking

Select an Outcome

General Studies
Program Assessment

PLO 5: Written & Oral Communication Introduced

Communicate effectively, both orally and in writing, through careful examination and composition of written texts and oral expression.

PROFICIENCY GOAL **Met** | PROFICIENCY SCORE **70% or above** | LINKED ASSIGNMENTS **2 of 32**

PROFICIENCY SCALE

PLO 8: Intercultural Knowledge Introduced

Identify the practices, experiences, beliefs, and issues of different cultural, racial, gender, religious, and ethnic groups to evaluate their significance and impact.

Link Assignments MANAGE

GAH 2141 001
Linked Assignments

To begin linking assignments:

8. Select a PLO (A blue outline will appear around the PLO selected)

9. Then click manage

Note: All PLOs that are mapped to this course will appear here.

When manage is selected, a list of all assignments will appear on the right.

12. When all done linking assignments, click on Save Links

10. Use the check boxes on the left of the assignment to select the assignments that will be used to assess this PLO.

The screenshot displays the Helio system interface for assignment linking. On the left, a sidebar contains navigation options: Course Section Instru..., SYLLABUS, Course Syllabus, EARNING OUTCOMES, Section Outcomes, Program Outcomes, COURSE EVALUATIONS, Survey Questions, Evaluation Results, ASSESSMENT, Assignments, Assignment Linking, Assignment Samples, and Assessment Data. The main content area shows 'GAH 2141 001 Assignment Linking' with a warning icon and message: 'Some of the assignments cannot be linked due to an invalid'. Below this, two Program Outcomes (PLOs) are listed: 'PLO 5: Written & Oral Communication' (Introduced) and 'PLO 8: Intercultural Knowledge' (Introduced). The 'Manage Linked Assignments' panel on the right shows a list of assignments for GAH 2141 001. The panel includes a progress bar indicating 'Linked: 2 of 32' and 'Weight: 100%'. The assignments listed are: 'Paper #1' (checked, weight 50), 'Paper #2' (checked, weight 50), 'Total' (unchecked, weight 100), 'Week 1 Discussion Board Prompt #1' (unchecked, weight 2), 'Week 1 Discussion Board Prompt #2' (unchecked, weight 2), and 'Week 10 Discussion Board Prompt #1' (unchecked, weight 2). A 'SAVE LINKS' button is circled in red, and a 'CANCEL' button is also visible. A red dashed line connects the 'SAVE LINKS' button to the instruction box on the right.

11. Helio will automatically distribute the weight of each assignment equally. If you would like one assignment to be weighted more, use the boxes to the right of the assignment to adjust the weight. Weights must add up to 100% or you will be unable to save links.

Once Save Links is selected, linked assignments can be viewed on the right by selecting a PLO on the left.

The screenshot displays the 'Course Section Assignment Mapping' interface for the course 'GAH 2141 001 : EXPLORING WORLD RELIGIONS'. The left sidebar contains navigation menus for 'INFORMATION', 'SYLLABUS', 'LEARNING OUTCOMES', 'COURSE EVALUATIONS', 'ASSESSMENT', and 'RESOURCES'. The 'ASSESSMENT' menu is expanded, showing 'Assignment Linking' as the active option. The main content area is titled 'GAH 2141 001 Assignment Linking' and is split into two panels. The left panel, 'Select an Outcome', lists two Program Outcomes (PLOs): 'PLO 5: Written & Oral Communication' and 'PLO 8: Intercultural Knowledge'. Both PLOs are marked as 'Introduced' and show a proficiency goal of 'Met', a proficiency score of '70% or above', and '2 of 32' linked assignments. The right panel, 'Link Assignments', shows two linked assignments: 'Paper #1' and 'Paper #2'. Each assignment has a maximum score of 22, no linked criteria, and a weight of 50%. A warning message at the top of the main content area states: 'Some of the assignments cannot be linked due to an invalid Maximum Score. Please visit the Assignments page to correct the maximum score.'

Home / Course Sections / Course Section Assignment Mapping

GAH 2141 001 : EXPLORING WORLD RELIGIONS Published

College: General Studies
Department: General Studies

Term: Fall 2024 [202480]
Course Section Director: Walton, Alaina

Action Items 0 Notes 0 Documents 0 Tagged In 0

Warning: Some of the assignments cannot be linked due to an invalid Maximum Score. Please visit the [Assignments](#) page to correct the maximum score.

GAH 2141 001 Assignment Linking

Select an Outcome

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PROFICIENCY SCALE

Link Assignments MANAGE

GAH 2141 001
Linked Assignments

Paper #1
Linked Assignment

MAX. SCORE: **22** | LINKED CRITERIA: **No Criteria** | WEIGHT: **50%**

Paper #2
Linked Assignment

MAX. SCORE: **22** | LINKED CRITERIA: **No Criteria** | WEIGHT: **50%**