

Addendum to Memorandum of Agreement
Faculty Teaching Load for Doctoral Dissertation and Master's Thesis Compensation

Preamble

Stockton University now has several Master's and Doctoral programs and will continue to create new graduate programs in the future. This MOA serves as an addendum to the 2008 Memorandum of Agreement on Faculty Teaching Load, replacing the 2018 Addendum to Memorandum of Agreement Faculty Teaching Load for Dissertation and Master's Thesis Compensation, and includes supervisory work of Master's Thesis and Doctoral dissertations or equivalent projects for doctoral-level study.

I. Eligibility & Selection Process

- A. Master's candidates conducting a thesis and Doctoral candidates conducting a dissertation or equivalent doctoral project will work with a one to four-person committee of:
 - (1) a Thesis or Dissertation Committee Chair, a Doctoral project supervisor, team leader, or similar title;
 - (2) optionally: up to three Thesis, Dissertation, or Doctoral project Committee Members, Readers, or similar title;

- B. Academic programs will determine and document their own process for designating Chairs and/or Supervisors at the master's and doctoral level.

- C. Academic programs are responsible for establishing their own requirements and time limits for master's theses, doctoral dissertations, and equivalent doctoral projects. At the time of this agreement, master's theses are limited to six total credits (3 SCH for 2 terms) and doctoral dissertations or equivalent projects are limited to 18 total credits (6 SCH for 3 terms). Should a student need to re-take thesis or dissertation SCHs during additional semester(s) to complete their project, the supervisor is eligible for compensation using the same formula for each semester the student is re-taking SCHs as permitted by the program. Should a program receive approval to increase the SCH required for a master's thesis or doctoral dissertation/equivalent project, the same compensation formula in this agreement will apply.

- D. Eligibility requirements for faculty supervising a graduate thesis or dissertation:
 - 1. Primary Master's and Doctoral Supervisors may be full-time tenured, full-time tenure track faculty, non-tenure track faculty, 13-O faculty, or full-time professional staff who possess a terminal degree in a field of study.
 - 2. All other levels of Master or Doctoral Supervisors, including any External Supervisors, shall be any faculty or professional staff that possess a degree at the same level in a field that is the same or closely related to the thesis, dissertation, or doctoral project.
 - 3. Any exceptions to these requirements may be approved by the Faculty Chair of the Master's or Doctoral program.

- E. Dissertation Chairs and Committee Members are expected to serve for all terms of any student's master's thesis, doctoral dissertation, or equivalent doctoral project. In the event that this is not possible, it remains the program's decision in consultation with the Dean to make changes to supervisors/committee members.

II. Compensation for Supervising Doctoral Dissertations

- A. The primary Doctoral-level Supervisor (i.e., chair or similar title) will receive 0.1335 TCH of workload per student credit hour (SCH) for each term they are assigned to supervise a doctoral student. For example, if a dissertation course in a given term is 6 SCH, then the supervising faculty will receive 0.8 TCH per student enrolled; five dissertation students is equivalent to 4.0 TCH of workload for the faculty assigned to that course. Any additional students enrolled beyond five will be compensated using the same formula.
- B. Doctoral Dissertation Committee Members will collectively receive 0.042 TCH of workload per student credit hour for each term they are assigned to a doctoral student. For example, if there is one committee member besides the Chair assigned to a student, and that student is enrolled in a dissertation course in a given term for 6 SCH, then that faculty will receive 0.25 TCH; if there were two or more committee members besides the Chair, they would share the 0.25 TCH for that term.
- C. In all cases, faculty may elect to receive compensation as course release (TCH) and/or overload payment (TCH).

III. Compensation for Master's Thesis

- A. Chairs shall receive 1 TCH of workload per student for each term they are assigned and supervise a Master's student.
- B. Committee Members will collectively receive .084 TCH of workload per student for each term they are assigned to a Master's student. For example, if there is one committee member besides the Chair assigned to a student, and that student is enrolled in a thesis course in a given term for 3 SCH, then that faculty will receive 0.25 TCH; if there were two or more committee members besides the Chair, they would share the 0.25 TCH for that term.
- C. In all cases, faculty may elect to receive compensation as course release and/or overload payment.

TERM OF AGREEMENT

This Agreement shall remain in full force and effect from this date until August 31, 2026 unless modified by changes in any of the following: The Master Agreement or a new MOA on Faculty Teaching Load.


IN WITNESS THEREOF, the University and the Stockton Federation of Teachers have caused this Memorandum of Agreement to be executed this 16 May 2024.

For: Stockton University



Joseph Bertolino, President

For: The Stockton Federation of Teachers



Emari DiGiorgio, President